

【For international students】 please submit the following only for family members resident in Japan (parents/spouse/children).

Category	Type of document of proof	Issued by
【For international students, required only when having their family (parent/s, spouse or child) in Japan】	Certificate of residence (for the entire household, issued within 3 months) — 『世帯全員の住民票』	City hall
If you quit your job on or after December 1, 2022	Copy of document showing date of leaving employment	Employer etc.
JSPS Research Fellowship (1st year)	Copy of notification of offer of employment Statement (Certification) Regarding Part-time Work (Form1)	JSPS (Japan Society for Promotion of Science)
JSPS Research Fellowship (2nd year onwards)	Copy of Statement of Earnings for 2023 — 『令和5年分源泉徴収票』 Statement (Certification) Regarding Part-time Work (Form1)	
If supported from the program for Leading Graduate Schools, WINGS, SPRING-GX, etc.	Copy of notification of offer of employment for 2024 『採用通知書』	Program department
If receiving welfare-related allowance (child support, fatherless families, disability, elderly)	Child support allowance: Copy of notification of child allowance payment — 『児童手当支払通知書』 Others: Copy of document which shows amount of allowance being received	City hall etc.
If unemployed or with no income	Statement of unemployment/no fixed income (Additional Form 4)	
Household with students at high school or higher institutions ※Do not include the applicant, or any primary or junior-high school students.	Latest Certificate of enrollment — 『在学証明書』	Current school/institution
Family members who work	Certification of Expected Annual Salary (Additional Form 3) — 『年収見込証明書』	Employer etc.
Family members who are not students	Latest Certificate of earning — 『所得証明書 (課税証明書または非課税証明書)』	City hall

The university may request for additional documentations for proof it deemed necessary.