FACT SHEET

ACADEMIC YEAR 2016/2017

Full Legal Name of the Institution	**University of Malaya**
Mailing Address	University of Malaya, Lembah Pantai, 50603 Kuala Lumpur, MALAYSIA
Institution's Website	http://www.um.edu.my
Website for International Students	http://isc.um.edu.my/
University of Malaya (UM) at a glance	**Establishment:** University of Malaya has its roots in Singapore with the establishment of King Edward VII College of Medicine in 1905. In 1949 University of Malaya was formed with the amalgamation of King Edward VII College of Medicine and Raffles College in Singapore. University of Malaya Kuala Lumpur was established in 1962. **Vision:** To be an internationally renowned institution of higher learning in research, innovation, publication and teaching. **Mission:** To advance knowledge and learning through quality research and education for the nation and for humanity. **Quality Policy:** The University of Malaya intends to undertake teaching and learning, conduct research and services of quality, generate and advance knowledge through continuous improvement efforts for the benefit of all customers, in particular the students of the University of Malaya.

INTERNATIONAL EXCHANGE CONTACT

Office	International Student Centre (ISC)
Postal Address	International Student Centre (ISC) Level 1, Block G, Perdanasiswa Complex University of Malaya 50603 Kuala Lumpur MALAYSIA
Head	Mdm. Zarina Zainol Director International Student Centre Tel:+603 - 7967 7711 email: ina@um.edu.my
Programme	Co-ordinator Mdm. Vigneshree King Senior Assistant Registrar International Student Centre Tel:+603 - 7967 7716 email: vigneshking@um.edu.my
Exchange Programme	Outbound Mdm. Vigneshree King Senior Assistant Registrar International Student Centre Tel:+603 - 7967 7716 email: vigneshking@um.edu.my Inbound Mdm. Nur Azwa Faharudin Assistant Registrar International Student Centre Tel:+603 - 7967 7717 email: nurazwa@um.edu.my
Activities	Admission Mr. Gamal Ali Saleh Project Officer International Student Centre Tel:+603 – 7967 7063 email: gamal@um.edu.my Activities Mr. Collins Chong Yew Keat Project Officer International Student Centre Tel:+603 – 7967 7718 email: collins@um.edu.my
Accommodation/Insurance	Mr. Omar Abdul Rahim Senior Assistant Registrar International Student Centre Tel:+603 - 7967 7714 email: omarrahim@um.edu.my
Visa & Student Pass	Mr. Abdul Rani Hj Alias (Head) Senior Assistant Registrar International Student Centre Tel:+603 – 7967 7857 email: abd_rani@um.edu.my
Finance	Ms. Nurizzaty Razali Assistant Accountant International Student Centre Tel:+603 – 7967 7713 email: izzaty@um.edu.my

International Student Liaison Officer	Mr. Gamal Ali Saleh Project Officer International Student Centre Tel:+603 – 7967 7063 email: gamal@um.edu.my
Email Address	isc@um.edu.my

GENERAL INFORMATION

Language of Instruction	Science Based Faculties – 100% English Arts Based Faculties – 80% courses taught in English 20% in Malay Language * *Academy of Malay Studies, Faculty of Arts & Social Sciences (except English subject), Academy of Islamic Studies

Grade and Academic Transcript	Grading System	Grade Definitions	Indicator
		A+ (4.0)	
	90 - 100	A (4.0)	**Very Excellent**
	80 - 89	A- (3.7)	**Excellent**
	75 - 79	B+ (3.3)	**Excellent**
	70 - 74	B (3.0)	**Good**
	65 - 69	B- (2.7)	**Good**
	60 - 64	C+ (2.3)	**Good**
	55 - 59	C (2.0)	**Pass**
	50 - 54	C- (1.7)	**Pass**
	45 - 49	D+ (1.3)	**Fail**
	40 - 44	D (1.0)	**Fail**
	35 - 39	F (0.0)	**Fail**
	00 – 34		**Fail**
	Official Academic Transcript	An official academic transcript will be sent to the International Office of the student's home institution by the International Student Centre (ISC) approximately 8 weeks after the end of the final exams	

Credit System	Credits accumulated at UM are usually transferable to student's home university as part of the requirements for the graduation. Written consent from the Registrar of the Home University must be sent to ISC for further action.	Student Exchange Programme (UMSEP) students are permitted to enroll not more than 20 credit hours per semester, subject to availability of courses and university approval.

UNIVERSITY OF MALAYA STUDENT EXCHANGE INFORMATION

Level of studies for exchange/ visiting students	We accept both Undergraduate and Postgraduate
Duration of Exchange Program	Student Exchange Programme (UMSEP) 1. UMSEP applies to students who are interested to spend **not more than 2 semesters** in UM. 2. Students enrolling under this program will be permitted to register in courses or research areas of their choice (subject to the rules and regulations governing the program). UMSEP are open to all students from foreign universities. 3. Courses taken must be of the same level of study or lower than the current level of study in home university. Exchange students are not allowed to take a course higher than the level of their study in home university. 4. Should there be any cases when students need extra time to complete their research, they may apply for an extension to their stay to a maximum of six months.
CGPA Requirement	**CGPA 3.00** and above
Services available	**Library** A student identification card must be produced upon registration at the library's Student Service Counter. Information on the UM Library can be obtained at www.umlib.um.edu.my **Internet Access** Wi-fi internet access is available for UMSEP students. **Recreational Facilities** Facilities as well as the Sports and Recreational facilities are also available in the campus. **Bus Services** A shuttle bus is available around the campus for all students. A bus card can be purchased at a very reasonable rate from the Students Affairs Division. **Bank** There are three banks located in the campus for the students conveniences. • CIMB Bank • Bank Islam • Bank Simpanan Nasional **Health Services** The nearest health services: • University Malaya Medical Centre (UMMC) • Student Health Clinic **Bookshop** University of Malaya Cooperative Bookshop

IMPORTANT DATES

Application Deadline	Admission in 1st Semester (September intake) : 30th April
	Admission in 2nd Semester (February intake) : 30th October

2015/2016 ACADEMIC SESSION

SEMESTER I		
Orientation Programme	1 week	01.09.2015 - 06.09.2015
Lectures	9 weeks*	07.09.2015 - 06.11.2015
Mid Semester Break	1 week*	07.11.2015 - 15.11.2015
Lectures	5 weeks	16.11.2015 - 18.12.2015
Revision Week	1 week*	19.12.2015 - 27.12.2015
Examination	3 weeks	28.12.2015 - 16.01.2016
Break	5 weeks	17.01.2015 - 21.02.2015
	25 weeks	

SEMESTER II		
Lectures	7 weeks	22.02.2016 - 08.04.2016
Mid Semester Break	1 week	09.04.2016 - 17.04.2016
Lectures	7 weeks*	18.04.2016 - 03.06.2016
Revision Week	1 week	04.06.2016 - 12.06.2016
Examination	3 weeks	13.06.2016 - 02.07.2016
	19 weeks	

BREAK/SPECIAL SEMESTER		
Break	9 weeks	03.07.2016 - 04.09.2016
	or	
Lecture and Examination	8 weeks	03.07.2016 - 28.08.2016

* Public Holiday

Malaysia Day	(16 September 2015)
Hari Raya Aidil Adha	(24 September 2015)
Maal Hijrah	(14 October 2015)
Deepavali	(10 November 2015)
Maulidur Rasul	(24 December 2015)
Christmas	(25 December 2015)
New Year	(1 January 2016)
Thaipusam	(23 January 2016)
Chinese New Year	(8 & 9 February 2016)
Labour Day	(1 May 2016)
Wesak Day	(21 May 2016)
Nuzul Al-Qu'ran	(22 June 2016)
Eid Mubarak	(7 & 8 July 2016)
Independence Day	(31 August 2016)

APPLICATION PROCEDURE

How to Apply	Please go to the link for application: **http://e-inbound.um.edu.my/** The online application is open from: Semester I: 1st March – 30th April each year Semester II: 1st September – 30th October each year *The e-inbound application contains important dates and deadlines which are subject to change.*
The Requirements	All qualified students (nominated by partner universities or independent students) are invited to apply for UMSEP. The eligibility requirements are: • Enrolled as a degree student in home university; • Have completed at least one academic year of study in home university; • Nominated by home university **(an official coordinator's email address from the home university is required);** • Have good academic standing with CGPA not less than 3.0 or equivalent; • Have good English proficiency in speaking and writing (English requirement for courses in Faculty of Business & Accountancy: IELTS (academic) Band 6, TOEFL 550). ***Faculty of Business & Accountancy is considerably competitive. Student may be rejected to the admission if their academic performance is not good enough. Thus, please try to nominate the student who has achieved high academic outcomes if he/she is intended to apply for the Faculty of Business & Accountancy.
Website	Please visit our webpage at http://isc.um.edu.my/

Recommended arrival dates	Before the Orientation Programme
Is airport pick-up service available?	Airport Pick Up Service is available and a time schedule will be arranged by the University. Due to different time of arrivals from different countries, it is more convenient for the University to arrange the time schedule. The students are advised to arrive within that time schedule. If the students arrived not within the time schedule, they can travel to the UM Campus by other means of transportation: **Direction to UM** KLIA Express Rail Link: From the Kuala Lumpur International Airport (KLIA), students can easily get to the UM Campus by KLIA Express Rail Link with a fee of RM35 (about 28 minutes) or by Taxi (about 45 minutes). The KLIA Express Rail Link Station is located on the Ground Level of the Airport. The nearest train stops is KL Central Station where students can take a cab to the Residential Hall (about 10 minutes' drive). Taxi: Students with lots of luggage are advised to take a taxi direct from the airport to the campus. A taxi coupon can be purchased at the taxi counter at a fee of approximately RM150. Proceed to the taxi counter which is located on the way to the Exit Door, after claiming your baggage.
Is orientation programme available?	The orientation Program will be held either before or during the first week of the semester.

MEDICAL INSURANCE

UMSEP students	Students are required to purchase a medical insurance plan from their home country which covers the following benefit: 1. Death 2. Permanent and Partial Disability 3. Repatriation

ACCOMMODATION

Accommodation	On-campus All UMSEP students are provided with on-campus housing. Accommodation for Visiting students are not guaranteed and based on availability. Off-campus Off-campus housing is available of an affordable rate.	
Approximate Costs in Ringgit Malaysia (RM)	Textbook Fee	Based on faculties/program
	Personal Expenses	Depending on the usage of each student.
	City Transportation	Depends on personal usage. The train services are very reliable and the schedule can be obtained from the train station or visit their webpage http://www.myrapid.com.my/rail/train-frequency
	University-administered accommodation	**10th Residential College – College Tun Ahmad Zaidi** This on-campus Residential College is specially designed and catered for the exchange students only. Rate: RM1995 per semester per student (please take note that the College does not provide any meal plans).
	Private Accommodation	RM1, 500 – RM2, 500 per month (depends on the area and type of housing). The student will have to do their own house search.

PAYMENT INFORMATION

Billing / Payment Date	Upon registration	
Mode of Payment	Accommodation	Payable at the Residential College
	Registration Fee (USD 111/RM350)	Payable at CIMB Branch in University of Malaya

Foreign nationals who require a Visa to enter Malaysia must apply and obtain a Visa in advance at Malaysian Representative Office before entering the country	Professional Pass
Immigration Procedure	Upon receiving the offer letter from the International Student Centre, students should make arrangement with the nearest Malaysian Embassy/Consulate in their home country to obtain **a single entry visa.**
Student Visa Application Procedure	As an international student, you need to have a valid travel documents (**passport and entry visa**) to enter Malaysia. Please refer to our website for the detail: isc.um.edu.my In general, if the regulation requires you to obtain a visa in advance before entering Malaysia, kindly make such application at the nearest Malaysian Embassy / Consulate Office in your country. International passport must be valid for a minimum of 6 months beyond the expected date of exit from the country. A visa must be obtained **BEFORE** you enter Malaysia by self-representation at the visa issuing office. Visa which has been granted is not an absolute guarantee that the holder will be allowed to enter Malaysia. The final decision lies with the Immigration Officer at the entry point. For Immigration clearance, you are required to produce the Immigration approval letter upon arrival.
Student Pass	ISC will assist the student in getting the student pass upon their arrival in Kuala Lumpur. However student should apply the Student Pass one month before the social visit pass expired. In general, the application and approval process may take about 2 months to be completed. To facilitate your student pass application you are required to fill up a form and submit with the supportive documents to the Visa Unit. The form and the list of checklist can be obtained at our office.

Fact sheet updated as at 3 November 2015