

FUDAN UNIVERSITY, SHANGHAI CHINA
Student Exchange Partner University Fact Sheet
2016-2017 Academic Year



Contact Information	
Name of University	Fudan University
Office dealing with students exchange matters	Student Exchange Office of Foreign Affairs Office
Mailing address	Room 105, Ma Jinming Building 220 Handan Road, Shanghai China 200433
Contact details of:	Name: Mr. BAO Jun
	Designation: Director of Student Exchange
	Email: junbao@fudan.edu.cn
	Telephone: +86-21-5566-4152 Fax: +86-21-6564-9524
Incoming Exchange Affairs University-wide	Name: Ms. LIU Xiaohui
	Designation: Incoming Exchange Officer
	Email: incoming@fudan.edu.cn
	Telephone: +86-21-6564-3727 Fax: +86-21-6564-9524
Outgoing Exchange Affairs University-wide	Name: Ms. Lin Jieying
	Designation: Outgoing Exchange Officer
	Email: outgoing@fudan.edu.cn ; linjieying@fudan.edu.cn
	Telephone: +86-21-5566-4153 Fax: +86-21-6564-9524
Website for exchange-related information	http://www.fao.fudan.edu.cn/exchangein Visa: http://www.fao.fudan.edu.cn/visa Online Application: http://admission.iso.fudan.edu.cn/ Dorm Booking: http://iso.fudan.edu.cn/en/house.htm Course Registration (undergraduate): http://xk.fudan.edu.cn Course registration (graduate): http://yjsxk.fudan.edu.cn/wsxk/

Application materials and Procedures

Deadlines for nomination and application materials	Semester/term 1	Semester/term 2	
	Nomination by Apr. 20 Application by May 15	Nomination by Oct. 20 Application by Nov. 15	
Check list for application materials (materials must be uploaded in the system)	<ul style="list-style-type: none"> ▪ Passport-size photo ▪ Photocopy of valid passport information page ▪ Official Academic transcript ▪ Language Proficiency Certificate if applicable ▪ Course list (undergraduate student) or study plan (graduate student) to be taken at Fudan if applicable <p>(note: language students don't need to provide course list/study plan)</p> <p>We CAN host students with a P. R. China passport or students with travel documents from Hong Kong, Taiwan and Macao but without on-campus housing.</p>		
Language requirement	<p>Chinese Language Courses: No requirements</p> <p>Students from non-Chinese-native counties: Chinese-instructed Courses: new HSK 6 (score above 220)</p> <p>students from non-English-native countries: English-instructed Courses: TOEFL IBT above 80 or IELTS test score above 6.5 (no items below 6.0)</p>		
Check list for visa materials	Check on local Chinese consulates' websites		
Online application website	http://admission.iso.fudan.edu.cn		
Procedures and Instructions	http://www.fao.fudan.edu.cn/1612/list.htm		
Application Processing Period	Semester/term 1	Semester/term 2	
	May 15-Mid June	Nov.15-Mid December	
When should the admission package be expected?	Semester/term 1	Semester/term 2	
	After June 10	After Dec. 10	
Academic calendar (2016-2017)	1 st semester/term: (tentative dates) Announced later	2 nd semester/term: (tentative dates) Announced later	
	Teaching: Sept. 5, 2016 ~ Dec. 23, 2017	Feb. 27~ June 16, 2017	
	Examinations: Dec. 26, 2016 ~ Jan. 6, 2017	June 19 ~ June 30, 2017	
	Vacation (if any): Jan. 7, 2016 ~ Feb. 26, 2017	July 1 ~ late Aug., 2017	
	Public Holidays (if any): 2016-09-15: Mid-Autumn Festival 2016-10-01~10-03: National Day Break 2017-01-01: New Year's Day	2017-04-04: Ancestors Memorial Day 2017-05-01: International Labor Day 2017-05-30 Dragon Boat Festival	

Accommodation and living on campus

<p>Is university-administered accommodation available for exchange students?</p>	<p>Yes. Housing fee and Utilities will be counted separately.</p>
<p>Is availability guaranteed?</p>	<p>Not guaranteed. Exchange students apply online by themselves.</p>
<p>What is the application procedure?</p>	<p>Guaranteed free housing for exchange students with scholarship. For tuition-waiver exchange students, apply online at http://iso.fudan.edu.cn/en/house.htm</p>
<p>Is accommodation available over semester breaks? If yes, are there any additional charges?</p>	<p>Available only for exchange students staying for an academic year. Over semester breaks accommodation fees will be counted by days.</p>
<p>If university-administered accommodation is not available, will there be any assistance in finding private housing?</p>	<p>Student Mobility Section will do its best to help. If students cannot book a room at Foreign Students Dormitory on time, try the following resources ASAP:</p> <ol style="list-style-type: none"> 1. Tonghe International Student village (Wudong Road Lane 28, off campus, across the road to Foreign Students Dormitory) Price: A room in a 3-room apartment is 70/80/90 RMB/day. The telephone number is +86-21-65105187 and website is www.tohee.com. They need about 2,000 RMB deposit. 2. Youlian Huachen Hotel Apartment. Add: 195 Handan Road. Tel: 86-21-65569979
<p>Services available to students (e.g. internet access, facilities, student organizations, etc.)</p>	<p>Yes, wireless internet access on campus, wired internet access at Foreign Students Dormitory, on-campus dining halls, sports facilities in Gymnasium, student clubs, etc.</p>

Course-related Information	
How many teaching weeks are there in a semester?	18 weeks per semester (16 teaching weeks + 2 exam weeks)
How is a credit point defined?	One instruction hour per week throughout the semester stands for one credit at Fudan. An academic semester includes 18 weeks.
Is course information (eg. description, syllabus) available online?	Yes. All courses information in Chinese is available at: http://www.jwc.fudan.edu.cn/9416/list.htm ; Courses taught in English are available at: http://www.fao.fudan.edu.cn/1619/list.htm Syllabus is available in Course Registration System: xk.fudan.edu.cn Some previous syllabus is also available under “Course Outline” at: http://www.fao.fudan.edu.cn/1619/list.htm
Is course schedule/timetable available to aid study plan? If yes, please advise source(s) to obtain information.	Yes. Detailed course schedule is available at: Course Registration System: xk.fudan.edu.cn English-instructed course schedule is also available at: http://www.fao.fudan.edu.cn/1619/list.htm
Any courses that will be conducted in English? If yes, please provide the list.	Yes. http://www.fao.fudan.edu.cn/1619/list.htm
Any special language courses for exchange students prior to the exchange program start? If yes, please advise schedule and costs.	Students also have access to register in basic Chinese language courses in course registration system free of charge.
What is a normal student load per semester?	6-15 credits at Fudan for one semester (2-8 courses) Average 10 credits.
Duration of exchange	1 semester or 1 academic year. More dorms are available in Spring.
Can students extend their exchange stint? If yes, please advise application deadline and procedures.	Yes. Application deadlines: May 10 to May 20 (for Fall semester) or Nov. 10 to Nov. 20 (for Spring semester) Procedures: get permission from Study Abroad Office of home institution first and then apply to Fudan for extension.
Restricted program or courses (not open to exchange students).	According to agreements clauses. Other restrictions include the following: MBA courses, LLM courses, medical courses, special programs in faculties (e.g. International Cultural Exchange School)
Courses that are only available in one particular semester	Spring and Fall course schedules are different.
Minimum and maximum number of modules to be taken for each semester/ year.	Minimum: 2/semester Maximum: 8/semester
Are students allowed to take cross-faculty modules? If yes, are there any restrictions?	Yes. So long as the courses can be applied online successfully.
Most Favored Faculties?	International Cultural Exchange School; Chinese Language Dept. ; School of Economics/Management/ International Relations & Public Affairs/Social Development & Public Policy etc.

Arrival / Orientation Programme

Recommended arrival dates	1 st semester/term	2 nd semester/term	
	One day before orientation	One day before orientation	
Is airport pick-up service available? If yes, please provide details.	N/A Taxis in Shanghai are comparatively cheap and convenient.		
Is orientation program available? If yes, when will it be held?	1 st semester/term (tentative dates):	2 nd semester/term (tentative dates):	
	TBD, announced in admission package	TBD, announced in admission package	
Cost of orientation program (if any)	Free of charge		

Medical insurance

Are exchange students required to purchase a compulsory medical insurance plan? If yes, please provide details.	No matter that exchange students buy insurance in home country to cover his/her study abroad, Ministry of Education of P. R. China requires that foreign students buy compulsory health insurance at host university in China since 2008. The cost is 400 RMB for one semester.
If no, is purchase of medical insurance recommended?	Purchase of medical insurance in home country as a supplement to Compulsory Medical Insurance is also recommended

Visa Requirements

Are exchange students required to obtain a student visa? If yes, what are the procedures?	Yes. Visa type: X1 or X2. X1 visa – two semester exchange X2 visa – one semester exchange See visa requirements on consulates websites.	
Is there any physical examination needed?	Students must do physical examination after enrollment if they stay in mainland China for more than 180 days or if they want multiple entries. Physical exam costs RMB660yuan and Resident Permit costs RMB400yuan. To have a physical examination after enrollment at Fudan is recommended because the verification of home physical examination record will probably fail due to different physical examination system.	
Are exchange students allowed to work?	On campus:	Off campus:
	No	No

Estimated Expenses per Semester (in Local Currency)
<One semester is approx. 4 months>

University-administered accommodation	Hall lodging fees	
	Single-bed room:80 RMB/day double-bed room:55 RMB/day In addition to the above, other applicable charges include: RMB800 for room reservation; RMB200 Room and Key Deposit (Refundable) Living Utilities Fee (electricity, water and internet) Informaton: http://iso.fudan.edu.cn/en/house.htm	
Private accommodation	Type(s)	Rental charges
	Inns & Hotels (close to campus)	Around 180 RMB/day, double-bed apartment
	Tonghe International Students Village (close to campus)	Around 2000-3000 RMB/month
Food/Meals	6000 RMB for one semester	
Personal expenses (such as laundry, sundries and local transportation)	Less than 1000 RMB/month	
Academic expenses eg. books	Around 500 RMB for one semester	
Insurance	400 RMB for one semester	
Any fees other than tuition (e.g. student services etc)	The cost of e-campus card will be 20 RMB per card. If students apply to drop a course mid-term, they will have to pay a fee of 130 RMB for each Fudan credit as same as local Fudan students.	