### General information

**UGA Community Website:**
http://www.communaute-univ-grenoble-alpes.fr/

**Web portal for the international community of UGA:**
http://international.univ-grenoble-alpes.fr/fr/

**Director of International Office**
Name: Elisa GLANGEAUD

### Exchange Students Coordinator (Outgoing)
Office: International Relations Office
Name: Pivoine CHAMBERLAND
Email: international@univ-grenoble-alpes.fr
Tel: +33 (0) 4 76 82 61 73

### Exchange Students Coordinator (incoming)
Office: International Relations Office
Name: Pivoine CHAMBERLAND
Email: international@univ-grenoble-alpes.fr
Tel: +33 (0) 4 76 82 61 73

### Address
Maison Jean Kuntzmann
Services des relations internationales
110, Rue de la Chimie
38400 Saint Martin d’Hères
FRANCE

### Application Process
1. The partner university selects its outgoing students and informs the Communauté UGA of their candidates (nomination) by 1st April or 15th September.
2. The partner university provides its students with the Communauté UGA Exchange Students application information.
3. The selected students submits to Communauté UGA their application duly filled, along with the required supporting documents (see Application Materials section below) through the following webportal:
   - [https://applicationform.grenoble-inp.fr/FSA/30](https://applicationform.grenoble-inp.fr/FSA/30) for full year and fall semester intake
   - [https://applicationform.grenoble-inp.fr/FSA/31](https://applicationform.grenoble-inp.fr/FSA/31) for spring semester intake
4. As soon as the Communauté UGA receives your students’ applications, they will be dispatched in the various member institutions, according to the student’s major field of study.
5. The partner university and the student will be kept informed of the outcome of this process.
### Nomination procedure
For the nomination of your students selected to study at Communauté UGA, please send us:

- first and second name,
- email address,
- host institution in Grenoble (if unknown: field of study)
- period of study at Communauté UGA

### Nomination deadline
- **April 1st 2017** for Full Year (September to June) and Fall Semester (September to January) intake
- **September 15th 2017** for Spring Semester intake (February – June)

### Application period
- Full year 2017/2018: 15th February to 15th April 2017
- Fall semester 2017: 15th February to 15th April 2017
- Spring semester 2018: 1st August to 1st October 2017

### Application materials
1. **Passport-sized photo**
2. **Statement of Purpose**: Please describe in what way your experience in Grenoble will be of significance to your education and why you choose to study here (500 words max)
3. Up-to-date **Curriculum** in French or English
4. **University Transcripts**: copy of grades and qualifications of your Home University translated into French or English, **stamped and signed** by Home University.

If you are taking classes at Grenoble INP, please add a list of the courses you are currently taking and choose courses from only one school.

5. **Recommendation letter**: From an academic advisor or professor, stamped and signed by Home University
6. **Certificate(s) of language proficiency**, if applicable
7. **Choice of courses**: Please download, print and complete the document: [Choice of Course-Communauté Université Grenoble Alpes (pdf)]

Choose courses only for the semester(s) which concerns you.

### Application outcome (When and how will student be notified?)
- Full Year 2017/2018: week 23 2017
- Fall semester 2017: week 23 2017
- Spring semester 2018: week 43/44 2017

An email (followed by original acceptance letter) will be sent to the international offices of the Partner University.

Remarks: kindly always copy the Communauté UGA in your emails to students regarding their application outcomes.

### When will the official transcripts be ready?
Approximately two months after the completion of the semester.
<table>
<thead>
<tr>
<th>Are there any fees required</th>
<th>No (expect the health insurance cost, see further)</th>
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</table>
| **Brief Information about the University** (Faculties/schools open to exchange students, new programs for exchange students) | The Community of universities and higher education institutions Communauté Université Grenoble Alpes (Communauté UGA) extends throughout the Alpine corridor from Valence to Annecy. It has one of the largest student bodies in France, offering courses in every discipline. Grenoble, the largest urban area in the French Alps, boasts a unique mountain setting, and through the centuries has made its marks as a pioneering city open to the world. Out of this tremendous human melting pot has emerged an economy that draws its strength from close ties between industry, university and research.  

The following institutions are part of the Communauté UGA:  
- Université Grenoble Alpes, which is the merge from the ex UJF (Technology, Science and Health), UPMF (Humanities, Economics and Law) and Stendhal (Languages and Literature),  
- Grenoble Institute of Technology (Engineering),  
- Université Savoie Mont Blanc (multidisciplinary),  
- Sciences Po Grenoble (Social and political Sciences)  
- École Nationale Supérieure d’Architecture de Grenoble (Architecture) |
| **Academic Calendar** | **2017 Fall semester**: Early September to late December (actual dates may vary according to schools and faculties)  
**2018 Spring semester**: Mid-January to late May (actual dates may vary according to schools and faculties) |
| **Workload requirements** | **Total workload for full time undergraduate program** (please state year of study): 180 European Credit Transfert System (ECTS) for a 3 year Bachelor's degree in France or 144 MCs in NUS  
**Semester workload for exchange students**: exchange students are required to read a maximum of 30 ECTS per semester or 60 ECTS per year.  
**Number of contact hours per module**: this may vary according to faculties and schools. Please contact the appropriate institution for more details on this. |
<p>| Website for course information and list of courses available for exchange students | <a href="http://www.communaute-univ-grenoble-alpes.fr/fr/international/venir-etudier/">http://www.communaute-univ-grenoble-alpes.fr/fr/international/venir-etudier/</a> |
| Are students allowed to take cross-faculty modules | Yes, subject to approval from the host faculty. |
| Scholarship availability for exchange students | No |
| Is on-campus housing available for exchange | Housing is available but on-campus housing is not guaranteed. |</p>
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>students? What is the application process?</td>
<td>Exchange students will be provided with the housing application link in their offer/admission package.</td>
</tr>
<tr>
<td>Are exchange students required to purchase a compulsory medical insurance plan?</td>
<td>Yes, international students are required to subscribe to the National Health Insurance (French &quot;sécurité sociale&quot;). The approximate cost is 208 euros for one academic year.</td>
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<tr>
<td>Is a medical report required</td>
<td>No</td>
</tr>
<tr>
<td>Cost of Living</td>
<td>Information on cost of living:</td>
</tr>
<tr>
<td>ISSO</td>
<td>Based at the heart of the campus, the International Students and Scholars Office (ISSO) is a centre that helps international students and researchers before their arrival and throughout their stay in Grenoble. The ISSO team is there to answer all questions regarding accommodation, health insurance, residence permits, as well as practicing French, cultural activities etc.</td>
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<tr>
<td>Additional information</td>
<td>The international students guide is a guide in French or English full of various and helpful information regarding life in Grenoble. It can be downloaded here:</td>
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