

# The University of Melbourne

## Exchange and Study Abroad



THE UNIVERSITY OF  
MELBOURNE

### Deadlines 2018

	Semester 1, 2018 (February – June)	Semester 2, 2018 (July – December)
Exchange Students	1 November 2017	1 April 2018
Study Abroad Students	1 December 2017	1 May 2018
Residential College Housing (all students)	10 December 2017	10 May 2018

### Semester Dates

#### Semester 1, 2018

*Melbourne Welcome*

SAEX Enrolment Day (**compulsory**)

Orientation

Teaching period

Non-teaching period

Examination Period (including SWOT Vac)

*Sunday 11 - Thursday 15 February 2018*

Friday 16 February (to be confirmed)

Monday 19 February – Friday 23 February

**Monday 26 February – Sunday 27 May**

Friday 30 March – Sunday 8 April

Monday 28 May – Friday 22 June

#### Semester 2, 2018

*Melbourne Welcome*

SAEX Enrolment Day (**compulsory**)

Orientation

Teaching period

Non-Teaching period

Examination period (including SWOT Vac)

*Monday 9 - Friday 13 July, 2018 (to be confirmed)*

Monday 16 July (to be confirmed)

Wednesday 18 July – Friday 20 July

**Monday 23 July – Sunday 21 October**

Monday 24 September – Sunday 30 September

Monday 22 October – Friday 16 November

Please note:

- Orientation is compulsory:  
[www.mobility.unimelb.edu.au/inbound/life/enrolment-orientation.html](http://www.mobility.unimelb.edu.au/inbound/life/enrolment-orientation.html)
- *Melbourne Welcome* is optional:  
[www.mobility.unimelb.edu.au/inbound/life/melbourne-welcome.html](http://www.mobility.unimelb.edu.au/inbound/life/melbourne-welcome.html)

All students **are required** to remain in Melbourne until the conclusion of the Examination Period. Return airfares should be booked for dates after the end of the exam period. Rescheduling of exam dates is not commonplace and may only be approved in very special circumstances.

For more information, please see: [http://www.unimelb.edu.au/dates?queries\\_year\\_fquery=next\\_year](http://www.unimelb.edu.au/dates?queries_year_fquery=next_year).

### Eligibility Criteria

- Completion of two semesters of full-time tertiary study outside Australia at the time of entry to the University of Melbourne.
- Above average results: the equivalent to a minimum 'C' average in the European system; or 3.0 grade point average from the North American system.
- Proof of English language ability.
- Admission into some subjects requires proof of completion of prerequisites prior to commencing studies at the University of Melbourne and should be supplied as part of the application.

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### English Language Requirements

The language of instruction is English. Applicants can satisfy the English language requirements in a number of ways. Note that the language requirements for undergraduate students and graduate students are not the same. Details of the requirements are available at:

[www.futurestudents.unimelb.edu.au/admissions/entry-requirements/language-requirements](http://www.futurestudents.unimelb.edu.au/admissions/entry-requirements/language-requirements).

### Application

Students should apply online at: [www.mobility.unimelb.edu.au/inbound/apply/](http://www.mobility.unimelb.edu.au/inbound/apply/). Please send your student(s) the *Student Instructions* to use when applying. These can be downloaded from our website at:

[www.mobility.unimelb.edu.au/2018Unimelb\\_StudentInstructions.pdf](http://www.mobility.unimelb.edu.au/2018Unimelb_StudentInstructions.pdf).

#### Please note:

- that “@hotmail.com” email addresses are not accepted due to problems sending and receiving information from these accounts.
- while we require students to upload all their supporting documentation into the online application, you must still send a copy of their transcripts to us by email together with the Nomination form. DO NOT POST original documents to us unless requested by us at the time.
- **Please ensure all supporting documentation is translated into English.**

### Subject Load

#### Terminology

- **Course:** A degree or program studied, for example, the Bachelor of Arts is an undergraduate course. Courses vary in length from three to seven years.
- **Subject:** A unit within a course, for example the subject “Aboriginal Art” can form part of the Bachelor of Arts course. You can search for undergraduate subjects using the online handbook.

Students may take a **maximum** subject load of 50 points (usually 4 x 12.5 points per subject) for one semester. The minimum enrolment for student visa purposes is 37.5 points for one semester.

#### Study Abroad

Students may select subjects from any area as long as the subject is open for that semester, the student meets pre-requisites, and there are no faculty restrictions:

[www.mobility.unimelb.edu.au/inbound/before-applying/faculty-requirements.html](http://www.mobility.unimelb.edu.au/inbound/before-applying/faculty-requirements.html).

#### Exchange

If the exchange agreement between the home institution and the University of Melbourne is restricted to one faculty (e.g., Business), it may be necessary to get permission to take subjects outside that faculty. If the exchange agreement is a general agreement, students are usually able to take subjects from any area provided the subject is available that semester, the student meets pre-requisites, and there are no faculty restrictions:

[www.mobility.unimelb.edu.au/inbound/before-applying/faculty-requirements.html](http://www.mobility.unimelb.edu.au/inbound/before-applying/faculty-requirements.html).

For more information about selecting subjects, please see:

[www.mobility.unimelb.edu.au/inbound/before-applying/selecting-subjects.html](http://www.mobility.unimelb.edu.au/inbound/before-applying/selecting-subjects.html).

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### Grading System

Grade	Standard Mark (%)	Description
H1	80-100	First Class Honours
H2A	75-79	Second Class Honours Division A
H2B	70-74	Second Class Honours Division B
H3	65-69	Third Class Honours
P	50-64	Pass
N	0-49	Fail

### Schools and Faculties

The University has seven campuses around the state of Victoria with the main campus at Parkville near the city centre in Melbourne and is divided into the following faculties and graduate schools:

- Faculty of Architecture, Building and Planning
  - Melbourne School of Design
- Faculty of Arts (Humanities and Social Sciences)
  - Graduate School of Humanities and Social Sciences
  - Melbourne School of Government
- Faculty of Business and Economics
  - Melbourne Business School
- Faculty of Medicine, Dentistry and Health Sciences
  - Melbourne Dental School
  - Melbourne Medical School
  - Melbourne School of Health Sciences
  - Melbourne School of Population and Global Health
  - Melbourne School of Psychological Sciences
- Faculty of Science
  - Melbourne Graduate School of Science
- Faculty of Veterinary and Agricultural Sciences
- Faculty of the Victorian College of the Arts and Melbourne Conservatorium of Music (VCA and MCM)
- Melbourne Graduate School of Education
- Melbourne School of Engineering
- Melbourne School of Information
- Melbourne Law School

For links to faculty/graduate school websites, please see: [www.unimelb.edu.au/az/faculties.html](http://www.unimelb.edu.au/az/faculties.html).

Certain faculties/graduate schools require special prerequisites and certain study areas are only available through Exchange. More information is available at:

[www.mobility.unimelb.edu.au/inbound/before-applying/faculty-requirements.html](http://www.mobility.unimelb.edu.au/inbound/before-applying/faculty-requirements.html).

For a list of all subjects, use the University Handbook: [www.unimelb.edu.au/handbook](http://www.unimelb.edu.au/handbook).

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### Overseas Student Health Cover

It is an Australian Government requirement that all international students must have health insurance, known as Overseas Student Health Cover (OSHC), from an approved Australian provider. No Confirmation of Enrolment (CoE) documents will be issued until a student has either purchased OSHC through the University of Melbourne or provided evidence of having purchased this insurance elsewhere.

For more information, please see:

- [www.services.unimelb.edu.au/international/visas/oshc.html](http://www.services.unimelb.edu.au/international/visas/oshc.html)
- [www.health.gov.au/internet/main/Publishing.nsf/Content/Overseas+Student+Health+Cover+FAQ-1#Doc](http://www.health.gov.au/internet/main/Publishing.nsf/Content/Overseas+Student+Health+Cover+FAQ-1#Doc)

### Visa Requirements

Students coming from overseas to study at the University of Melbourne must have a student visa unless they are an Australian or New Zealand citizen. Study Abroad or Exchange students apply for the **Student Visa (sub-class 500)**. They can do this once we issue the Confirmation of Enrolment (CoE). We do not issue this document until students have accepted their offers and met any conditions required.

In addition, the Australian Government has recently introduced a new visa processing arrangement which enables visas to be issued more quickly. In order to do that, students may be required to provide more information to us before we can issue the CoE. The information can be regarding: their health; their capacity to support themselves financially while studying in Australia; their ties to their home country, or country of residence, in order to demonstrate that they will be returning to there at the end of their time in Australia; and whether they have ever been refused an entry visa to a country. We will contact students and/or their agents/representatives if we feel we need to ask these questions.

### Arrivals

The closest airport to the University of Melbourne is *Tullamarine Airport*, which is approximately 20km from the city centre. The University offers an airport pick-up service for study abroad and exchange students; however, they must first make a reservation. For more information, please see:

[www.services.unimelb.edu.au/international/life-and-study/apply-for-airport-pickup](http://www.services.unimelb.edu.au/international/life-and-study/apply-for-airport-pickup).

### Housing

It is imperative that students organise their housing early. As soon as the admissions application has been submitted, students should begin to organise housing using their Application ID (Student Number). Students who wish to receive assistance to find housing should contact [saex-housing@unimelb.edu.au](mailto:saex-housing@unimelb.edu.au), as there is a University staff member dedicated to helping study abroad and exchange students with this matter.

Housing for students can be broadly categorised into residential college housing and “off-campus” housing, which comprises student housing (in some cases across the road from the campus), or private rental accommodation in neighbouring suburbs. It is best that students begin their research online, which will have the most up-to-date information on housing options, including application deadlines:

[www.mobility.unimelb.edu.au/inbound/life/housing.html](http://www.mobility.unimelb.edu.au/inbound/life/housing.html).

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### Cost of Living

For information about current living costs in Melbourne, please see:

[www.services.unimelb.edu.au/finaid/planning/cost\\_of\\_living](http://www.services.unimelb.edu.au/finaid/planning/cost_of_living)

### Emergency Contact Details

If there is an emergency regarding an international student at the University of Melbourne, you can call the following numbers:

**Business hours:** +61 3 8344 7452 Monday – Friday, 8.45 am - 5.00 pm (Melbourne time)

**After hours:** +61 3 8344 6666 Outside business hours

If using this number, ask to leave a message for Global Leadership and Employability, and your call will be returned as soon as is possible.

Emergency services (ambulance, fire or police) dial '000'.

### Transcripts

Transcripts are sent directly to the home institution or agent **approximately five weeks after the end of the exam period.**

### More Information

Please visit this link: [www.mobility.unimelb.edu.au/inbound](http://www.mobility.unimelb.edu.au/inbound).

To order brochures, posters and other promotional material for your office or fair, please email: [studyabroad-exchange@unimelb.edu.au](mailto:studyabroad-exchange@unimelb.edu.au).

To download or order a Study Abroad and Exchange brochure, please see:

<http://www.mobility.unimelb.edu.au/inbound/more-info/index.html>.

### Contact us

The Global Leadership and Employability team consists of thirteen staff members who work with mobility programs. Each region has a dedicated advisor. For up-to-date contact details of your regional advisor, please see: [www.mobility.unimelb.edu.au/about/index.html](http://www.mobility.unimelb.edu.au/about/index.html).

#### Global Leadership and Employability

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