

The University of Tokyo India Office
Higher Education Advisor



Exciting developments are taking place in the strategic partnership between Japan and India. Collaboration in education and research, a new area with vast potential, has been expanding through the efforts of The University of Tokyo India Office in Bangalore.

The University of Tokyo is a university that is highly ranked world-wide for its academic reputation and cutting edge research. Under the “Global 30” Project, 13 Japanese university including the University of Tokyo have been striving to create an excellent, internationally recognized academic environment. These Japanese universities offer a wide range of degree programs in English (from undergraduate to doctoral levels) in natural sciences, social sciences, engineering, as well as the arts and humanities.

To help promote these degree programs to students in India, The University of Tokyo India Office is seeking a self-motivated and capable higher education counselor to work in the office in Bangalore. The responsibilities of this position include:

- Guiding students with information on the degree programs offered in English by the Japanese universities and information on relevant scholarships.
- Visiting schools and colleges across India to introduce the various programs offered by Japanese universities.
- Coordinating visits of faculties from Japanese universities to schools, colleges, research institutions and government offices in India.
- Participating in selected education fairs across India
- Promoting programs and scholarships to study in Japan through email campaigns.
- Researching Indian higher education trends and keeping track of news regarding higher education in India.

Skills and attributes:

- Bachelor's degree. Experience of studying abroad is preferable.
- Fluency in English and excellent communication skills. Knowledge of Japanese is an asset.
- Work experience as a higher education counselor will be considered favourably.

Notes:

- Remuneration to be negotiated based on skills and experience.
- The position is available from February 2015.

To apply please send your resume to Mr. Hiroshi Yoshino, Director, The University of Tokyo India Office: yoshino.hiroshi@mail.u-tokyo.ac.jp