東京大学 THE UNIVERSITY OF TOKYO

T-cens SP
UTokyo Online Application System for Short-term Programs

Home   FAQ   Contact   Log out

Home → Enter your "Personal Information"

Message Board

New	File	Date	Subject
NEW		12/11/2015	Welcome to the T-cens system

3.5cm
写真

Applicant ID: 0000000000

Family name	
First name	
E-mail address	

Change personal information

Personal Information

Change password

CHANGE PASSWORD

1)
Read "Online Application Procedures" carefully.

Online Application Procedures

[Important] Application Procedures for Short-term Programs

1. First, please check and make sure of the application procedures for the program you are going to apply for on its particular website. Save any materials necessary to be upload onto your computer accordingly.
2. Click on the "Personal Information" button and start filling in the forms and uploading files. You can save any entries made on the input forms using the "Save" button.
3. After you have successfully completed submitted the "Personal Information", you will be able to select the program you wish to apply for. Please note that you cannot select a program until you complete the "Personal Information" section.
4. You may apply for more than one program, but you must first complete the application to the program which you selected first.
5. You will be notified of the admission decision by email sent to the address which you registered in the "Personal Information" section in a timely manner.

[Notes]

1. If you fail to complete submitting the "Personal Information" and "Program Selection" sections within the specified application periods, your application will be automatically rejected and no longer be available for completion.
2. Do not use the browser's BACK button. Use the Home button on the top right hand section of the top banner. Use the Personal Information on the top page or the FORM buttons at the top to switch pages.

2)
Click here and move to "Personal Information" page.

Personal Information
#1 Personal Information
Enter your Personal Information (contact info, academic background, etc.) and upload your ID photograph (.jpg) and copy of your passport (.jpg or .pdf)

Program Selection
#2 Program Selection
After completing #1 Personal Information section, select the program(s) you wish to apply for.
Refer to the application guidelines for the particular program of your choice for documents you need upload with your application.

Admission Decision
#3 Admission Decision
You can check the outcome of your application online. The information will also be e-mailed to you from program office.

1)
Read "Procedures" and "Note" carefully.

2)
Fill out each section.

All fields with asterisks (*) must be filled in.

3)
Click on the "SAVE" button to save any entries you have already made, especially when you are stepping away from your computer for any length of time.

4)
Click here and move to "Form 2"

2

1)
Fill out each section.

All fields with asterisks (*) must be filled in.

2)
Click here and move to "File Upload"

3

1)
Read "Procedures" and "Notes" carefully.

2)
Upload your ID photo and a passport page with your photo, name, passport number and expiration date appear.
The maximum size allowable for each file is 2MB.

3)
Once you have successfully submitted all the "Personal Information" including any uploading of files, only then will you be able to select the program(s) which you wish to apply for.

4)
Message below appears. Click and move to "Program Selection" page.

Registration of personal information is now complete.
Please select the program you wish to apply for.
Program selection

1)
Programs you can apply for are listed here.

2)
Click here and apply for a program.

You may apply for more than one program, but you must first complete the application to the program which you selected first.

"Program Selection"
- Form1: Program/Course/Lab you wish to apply

1)
Make sure the program name you are applying for.

2)
These are nuts and bolts information of your application. Please carefully fill in each section while referring to the application information page of the program website you wish to apply for.

3)
Complete "Form 2" and/or "File Upload" if necessary. Follow the application instructions of the program you are applying for.

4)
Click here and move to "Submit Page"

東京大学 THE UNIVERSITY OF TOKYO

T-cens SP UTokyoOnline Application System for Short-term Programs

Home FAQ Contact Log out

Program Selection (STEP 1)

Final Confirmation for Application to the Program

Form1 Form2 FileUpload >>> Submit Page

Applicant ID: 00000000000

Family name
First name
E-mail address

Change personal information

Personal Information

Change password

CHANGE PASSWORD

Final Confirmation for Application to the Program

Follow the steps below to successfully complete the UTokyo online application process.

Before submission:

1. Review your application form by clicking the "Application form for review" button and make sure that the information is correct and complete.
2. You can revise your data by pressing the "Edit" button.
3. When you finish reviewing your application, press the "Submit" button.
4. You will be notified of your application completion by the Program Office.
5. You can withdraw your application at any stage during the period indicated in the Program List.

After submission:

1. In the event that there are any information missing, your program coordinator will notify you by email.
2. Edit your previously submitted application data following the instructions provided by the Program Office.
3. After the Program Office's review and approval, press "Submit" once again to finalize your resubmission.
4. After resubmission, you will no longer be able to access your application information.

Application Form for review

I declare that

☐ the information supplied in my application and the documents supporting my application is correct and complete and that any personal statements or additionally required items are my own work.

☐ the information I have provided on the application forms is correct and complete and that I have saved a copy for my records.

I have carefully reviewed all my application documents and agreed to the statements above by clicking each box.

I hereby submit my online application.

Edit   Submit

Form1 Form2 FileUpload >> Submit Page

**"Program Selection"
 - Final Confirmation for
  Application to the Program**

1)
Read instructions carefully.

2)
Click here and review your application form.

3)
If application information needs to be modified, press "Edit" button and revise your entries.

4)
If application information is correct and ready to be submitted, tick boxes to activate a button of "Submit" after reading statements of the declaration.

5)
Click "Submit page" button.

6)
Click here and back to Home

7

Message Board

New	File	Date	Subject
NEW		12/11/2015	Welcome to the T-cens system

Applicant ID: 00000000000

Family name

First name

E-mail address

Change personal information

Personal Information

Change password

CHANGE PASSWORD

Online Application Procedures

[Important] Application Procedures for Short-term Programs

1. First, please check and make sure of the application procedures for the program you are going to apply for on its particular website. Save any materials necessary to be upload onto your computer accordingly.
2. Click on the "Personal Information" button and start filling in the forms and uploading files. You can save any entries made on the input forms using the "Save" button.
3. After you have successfully completed submitted the "Personal Information", you will be able to select the program you wish to apply for. Please note that you cannot select a program until you complete the "Personal Information" section.
4. You may apply for more than one program, but you must first complete the application to the program which you selected first.
5. You will be notified of the admission decision by email sent to the address which you registered in the "Personal Information" section in a timely manner.

[Notes]

1. If you fail to complete submitting the "Personal Information" and "Program Selection" sections within the specified application periods, your application will be automatically rejected and no longer be available for completion.
2. Do not use the browser's BACK button. Use the Home button on the top right hand section of the top banner. Use the Personal Information on the top page or the FORM buttons at the top to switch pages.

Programs	Deadlines and Status
IJEP Internship Program 2016	
The IJEP Internship Program, organized by the School of Engineering and the School of Information Science and Technology, provides research internships for students from IIT Kanpur, IIT Kharagpur, IIT Hyderabad, IIT Delhi, IIT Madras and Indian Institute of Management Bangalore in the fields of railway technology, social infrastructure systems, innovation, technology management, and information science. URL : http://ijep.t.u-tokyo.ac.jp/internship.html	DEADLINE: 10/12/2015 12:0 3.Submitted

1)
If "3. Submitted" appears, you have submitted the application successfully.

2)
You will be notified of your application completion also by email titled "(UTokyo) Submission of Online Application".

Thank you for your application!