

# Application procedure for Subsidy of English Proficiency Test Fee

## Completing and submitting your Application Form

Deadline: Friday, November 30, 2018



- Applicants are required to attach the photo data of bank book or cash card(in case of Japan Post Bank, only the passbook can be submitted).
- Make sure that your UTokyo account(10digits), Name, and Document's name are included in the name of the electronic file to be submitted.  
e.g. "(1234567890 John Smith) Application for subsidy of English Proficiency Test Fee.xlsx"
- Please submit your Application form to the URL below: [https://webfs.adm.u-tokyo.ac.jp/public/cWmEQAQIEE\\_ANJoB\\_yJlDIOxamXyqXmQ5r54gg91HYov](https://webfs.adm.u-tokyo.ac.jp/public/cWmEQAQIEE_ANJoB_yJlDIOxamXyqXmQ5r54gg91HYov)
- Those who requested to receive subsidy will be notified of the acceptance (or rejection) around 1 week after he/she submit the application form.
- If there are too many applicants, Go Global Gateway team will accept first come first serve basis.

## Applying for an English Proficiency Test



\*Students who take an English test of either TOEFL iBT or IELTS(Academic module)in the duration from October 2018 to January 2019 will need to pay the test fee on their own when applying. The subsidy will be paid later ONE TIME ONLY.

## Taking an English Proficiency Test



## Uploading your test result

\*In case of TOEFL, you should submit a receipt of payment.



Please submit the result of English Proficiency Test(In case of IELTS, only photo data of the IELTS Test Report Form (paper based) can be submitted. In case of TOEFL, only the Test Taker Score Report which is downloaded via "My TOEFL iBT Account " can be submitted).

- The subsidy will not be paid if you don't submit the result of English Proficiency Test.
- Make sure that your UTokyo account(10digits), Name, and Document's name are included in the name of the electronic file to be submitted.  
e.g. "(1234567890 John Smith) The result of English Proficiency Test Fee.png"
- Please upload your test result to the URL below : [https://webfs.adm.u-tokyo.ac.jp/public/3WTsQALibU\\_A3o0BJAllqVmyAiiAkl3xBu0mT3DKted3](https://webfs.adm.u-tokyo.ac.jp/public/3WTsQALibU_A3o0BJAllqVmyAiiAkl3xBu0mT3DKted3)

## Subsidy will be paid into your bank account