

REGISTRATION FORM**Registration deadline: November 29th, 2019**To be sent by e-mail to: marie.valincolin@sciencespo.fr

The following information is only requested to facilitate the organisation of the European Studies Programme. None of this information will be used for any other purpose.

Personal Details

First Name: -----

Last Name: -----

Home Address: -----

Date of birth: -----

Place of birth:-----

Gender: Male Female

Nationality: -----

Passport Number:-----

(may be requested to enter the European Institutions when visited – if it is currently in renewal, please let us know.)

Home University

- | | |
|--|--|
| <input type="checkbox"/> DOSHISHA UNIVERSITY | <input type="checkbox"/> KEIO UNIVERSITY |
| <input type="checkbox"/> HOKKAIDO UNIVERSITY | <input type="checkbox"/> TOKYO UNIVERSITY OF FOREIGN STUDIES |
| <input type="checkbox"/> SOPHIA UNIVERSITY | <input type="checkbox"/> HITOTSUBASHI UNIVERSITY |
| <input type="checkbox"/> UNIVERSITY OF TOKYO | <input type="checkbox"/> KYOTO UNIVERSITY |
| <input type="checkbox"/> WASEDA UNIVERSITY | |

English language level*

Please submit a copy of an English proficiency test (preferably IELTS or TOEFL IBT)

- IELTS (minimum 6.0) TOEFL IBT (minimum 87)

Equivalent English language certificates will be accepted based on the following scores:

TOEFL ITP/PBT: 567

TOEFL CBT: 227

TOEIC: 740

Cambridge tests: First Certificate (FCE) B minimum, or Certificate in Advanced English (CAE) C minimum, or Certificate of Proficiency (CPE) C minimum

**** These are the minimum accepted scores for the specified certifications. Only the specified certificates will be considered - certification from faculty and/or academic exams will not be accepted as a proof of language. Certificates must have been obtained within the last two years and remain valid until the end of 2018.***

French language level

If you wish to partake in French language classes, please specify:

- LEVEL 1 (FULL BEGINNER AND BEGINNER)
- LEVEL 2 (INTERMEDIATE)
- LEVEL 3 (ADVANCED AND/OR CONFIRMED)

Dietary Restrictions (if any)**Accommodation Request**

- I request Sciences Po to book a room on my behalf at Adagio Bercy Village (arrival date: February 23rd – departure date: March 21st). Accommodation is proposed at the negotiated rate of **1 440 € per person for 27 consecutive nights**.
- I don't need an accommodation

NB: Sciences Po will only book accommodation from the weekend (Sunday night) prior to the beginning of the program, until the weekend (Saturday morning) right after the end of the program. Each student willing to stay some more nights, out of these nights, will have:

- to book the nights by him/herself,
- to pay the amount directly to Adagio Bercy Village and according to the terms and conditions of the accommodation residency.

Fees and accommodation costs

- Tuition fees alone: 2 450 € (if you don't need accommodation)
- Tuition fees + accommodation costs (on the basis of 27 nights): 3 890 €

Registration

Your application will be registered only after receiving this registration form, duly signed. Please send a scanned version of the completed form with your original signature no later than November 29th, 2019.

This document will formally engage both the payment of the tuition fees and accommodation costs. Upon reception of your registration form, Sciences Po will send you an invoice per regular mail at the address you provided. Payment should be made within the deadline indicated on the invoice.

Cancellation policy

No cancellation can be accepted once the registration form is received by Sciences Po, UNLESS a serious medical reason is invoked. In this case, you will be reimbursed upon presentation of a compliant medical attestation.

Under this condition, reimbursement term will be as follow:

- From 29 up to 15 days before arrival: **70%**
- From 14 up to 10 days before arrival: **40%**
- From 9 up until 7 days before arrival: **30%**

Invoicing

Payment of the fees (and accommodation costs when relevant) should be made within 15 days from the issuing date of invoice, exclusively by bank transfer, to the following Bank account reference. **Please provide the following reference: “ESP Japan IC1-GENEXXXXXX-9IC1” + “your name and surname” in your transfer document.**

Bank Contact Details:

FNSP Crédit Industriel et Commercial Paris Bac 2 Boulevard Raspail 75007 PARIS FRANCE Code Banque : 30066 Code Guichet : 10041 N° Compte : 00010558602 / CIC PARIS BAC Clé RIB : 23 Code IBAN : FR76 3006 6100 4100 0105 5860 223 Code BIC : CMCIFRPP

Place & Date:**Name:****Signature :**