**Description:**
- Lingnan University, founded in 1967, the only government-funded liberal arts university in Hong Kong, traces its heritage to its predecessor in China, first established in 1888.
- The University is small, warm, friendly, and welcoming. It has a relatively small student number amongst the universities in Hong Kong and is committed to maintaining a close faculty and student relationship.
- The campus is about 8.6 hectares and is located in Tuen Mun in the New Territories. This beautiful campus, winner of architectural awards, is an embodiment of eastern and western architectural styles, providing facilities crucial to the daily functioning of a modern university.

**Enrolment:**
- Total students: approximately 3,500 students

**Language of Instruction:**
- Most courses are available in English (prior knowledge of Chinese is not required).

**Exchange Duration:**
- One academic term / full year (application for full year exchange opens in the recruitment for the 1st (Fall) Term only)

**Study Load:**
- Regular Term: Minimum 12 undergraduate credits to maximum 18 undergraduate credits
- Summer Term: Maximum of 2 credit-bearing/ non-credit-bearing courses

**Course Restrictions:**
- Basically none; Exchange students are welcome to take any undergraduate courses from across the curriculum. However, some courses have pre-requisite requirements / major restrictions, prospective students are strongly advised to seek advice from their academic advisers.

**Courses Available:**
- Introductory Language Courses will be made available subject to the number of interested students.
- Chinese Language as a Second Language
- Cantonese for International students
- French
- German
- Japanese
- Korean
- Spanish

**Visa:**
- Students must obtain a student visa before studying in Hong Kong. It is mandatory that students apply for their student visas through Lingnan University.
- Each applicant is required to pay an amount of HK$430, covering the non-refundable fee for student visa application (HK$190) and the postage (around HK$240).

**International Applications:**
- Applications are invited from
  1) Exchange Student (from existing partner institutions)
  2) Visiting Student (from non-partner institutions)

**URL to download Hong Kong Student Visa Application Form and Guidance Notes:**
  Notes: [http://www.immd.gov.hk/pdfforms/ID(E)996.pdf](http://www.immd.gov.hk/pdfforms/ID(E)996.pdf) (in English)
- Complete Part A only. Return the visa application form together with the Lingnan application form to Lingnan University. Attach a photo, financial proof and a copy of the page of the passport that contains the personal particulars and issuance and expiry dates of the passport.
- Lingnan University will submit the visa application to the Immigration Department of Hong Kong as a sponsor. Once the approval is granted, the University will collect it from the same Department and send it to the applicant through international courier.

**Admission Requirements:**
- Nominated students should have good academic performance as well as conduct. A student, whose native language is not English, is generally required to have a TOEFL score of 213 (computer-based), 550 (paper-based/institutional testing program) or 79 (internet-based), an IELTS score of 6 or a TOEIC score of 750.
- A cumulative Grade Point Average of 2.5 (on a 4-point scale) or above is generally required.
- Lingnan University does not normally accept first-year as well as final-year-final-semester
<table>
<thead>
<tr>
<th><strong>students.</strong></th>
<th>A recommendation letter from partner institution (in English, either from a Faculty Member of student’s home institution or the International Office) for each applicant is required.</th>
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</thead>
</table>
| **Application Deadlines:** | • First (Fall) Term / Full year: 30 April  
• Second (Spring) Term: 31 October  
• Summer Term: 4 March (Session 1), 15 April (Sessions 2) |
| **Fees and Expenses:** | • Exchange students are normally required to pay tuition fee to their home institution whilst accommodation fee would depend on the exchange agreement between Lingnan and the respective home institutions. For students who are required to pay accommodation fee to Lingnan, the fee is approximately HK$6,260* per term or approximately HK$2,236* for Session 1, Summer Term and HK$1,300* for Session 2, Summer Term. *The amounts are under University’s review and subject to change.  
• All exchange students are required to take care of the utility expenses, air-conditioning charges, at HK$330 per regular term, HK$220 for Session 1, Summer Term and HK$130 for Session 2, Summer Term, subject to University’s review.  
• Lingnan requires all students to pay refundable caution money of HK$500.  
• Other expenses (board, books, transportation, miscellaneous) are the responsibility of the students. |
| **Housing & Meals:** | • Exchange students are required to live on campus and share room with a non-exchange student during the entire period of study at Lingnan. All the rooms are on twin-sharing basis and are generally sex-segregated on each floor. Exchange students will live in a residence hall with Lingnan students.  
• The University DOES NOT OPERATE any meal plan, mandatory or optional. There is a student cafeteria and a full service Chinese restaurant on campus that provides a variety of inexpensive meals. There are also many restaurants in the neighborhood off campus. |
| **Insurance:** | Mandatory: Students must have appropriate and adequate insurance covering travel, personal accident, medical expenses (accident and non-accident), hospitalization and emergency evacuation / repatriation throughout the study period at Lingnan. Students are required to provide proof of coverage prior to arrival. |
| **Website:** | General: [http://www.LN.edu.hk](http://www.LN.edu.hk)  
| **Contacts:** | Office of Global Education  
Lingnan University  
Room AD-208/1, 2/F., Wong Administration Building  
Tuen Mun, New Territories  
Hong Kong  
E-mail: [exchange@LN.edu.hk](mailto:exchange@LN.edu.hk)  
Phone: (852) 2616-8990  
Fax: (852) 2465-9660 |
Recipient Obligations - Mr. Lam Man Tsan Memorial Fund Scholarship

1. Course of Study at Lingnan
   By accepting the scholarship, the recipient assumes the responsibility to complete the course of studies at Lingnan within the standard period of study. If the recipient breaks off his/her studies or is removed from the roll of regular students for reasons other than completion of the curriculum or health, personal or other circumstances beyond his/her control, Lingnan University has the right to require the recipient to repay part or all of the scholarship paid by the Lam Man Tsan Memorial Funds.

2. Code of Ethics
   Throughout the recipient’s education at Lingnan, he/she must abide by the legal, ethical, and moral guidelines, and rules and regulations of the University.

3. Active Participation in Lingnan Internationalization Activities
   Scholarship recipients are viewed as their home universities’ ambassadors. They will be invited to events/activities throughout the course of their studies at Lingnan to interact with other Lingnan students and promote internationalization and diversity in campus.

4. Participation in Donor’s Events and Ceremonies
   Scholarship recipients are obligated to attend donor’s events and ceremonies upon invitations.

5. Report on Student Exchange Experience
   Scholarship recipients are required to submit an essay upon their completion of the Student Exchange Programme at Lingnan.

   **Timeline and Requirements**

<table>
<thead>
<tr>
<th>Timeline</th>
<th>Requirements</th>
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<tbody>
<tr>
<td><strong>December 1 for Fall students;</strong></td>
<td><strong>Report on Student Exchange Experience (not less than 2 pages)</strong></td>
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<tr>
<td><strong>May 1 for Spring students</strong></td>
<td>The report should state:</td>
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<td></td>
<td>- whether their objectives/targets are achieved during their exchange period;</td>
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<td></td>
<td>- learning outcomes from their exchange;</td>
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<td></td>
<td>- sharing of their exchange experience and;</td>
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<td></td>
<td>- expectations before and after joining the exchange programme</td>
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</table>
6. Undergraduate Research

Recipients of the scholarship are obliged to undertake research as part of the terms of acceptance. This can take in two forms:

(i) Undergraduate Research Project related to major of studies
The recipient may, according to his/her major of studies undertake a research project on a topic that is of interest to him/her and is related to his/her major of studies. The recipient will be assigned to a faculty sponsor/advisor who will provide valuable guidance and advice.

The project should be doable within the proposed time frame and regular meetings with the faculty sponsor/advisor are essential.

On completion of the research project, the recipient is expected to submit a written report of approximately 2,000 words detailing the major results of the project. He or she is also required to do a presentation to other Lingnan students on the project.

(ii) Research Project in intercultural learning
Alternatively, the recipient can opt to conduct a research project in intercultural learning.

**Timeline and Requirements**

<table>
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<tbody>
<tr>
<td><strong>Research Topic Abstract</strong></td>
<td>(approximately 100 words) Provide a short description of your research topic you wish to investigate during your study at Lingnan. Briefly explain how your study will contribute to knowledge.</td>
</tr>
<tr>
<td><strong>Research Project Description</strong></td>
<td>(minimum of 400 words) Provide a more detailed description of your project addressing the following: Topic. What is the research topic you wish to explore? In what way(s) is the topic of transnational significance? Why is this topic of interest to you? What do you hope to learn?</td>
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</tbody>
</table>
Preparation. What background knowledge do you have that prepares you to study this topic?

Courses and student activities. What courses/student activities would you like to pursue at Lingnan? How do you see them contributing to your research?

<table>
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<tr>
<th>December 1 for Fall students; May 1 for Spring students</th>
<th>Final Report (approximately 2,000 words)</th>
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<tr>
<td>On completion of the study, the scholarship recipients are required to produce a final report consisting of two parts.</td>
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<td>- The first part is an analytical study that describes the topic, its impact, how it has been addressed, and provides an analysis of how the issue might be addressed using theoretical approaches from one or more disciplines.</td>
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<tr>
<td>- The second part of the report is a reflective piece on the students’ experience living in two jurisdictions, and a personal perspective on the research topic and what impact the Lingnan experience has had on the student’s future plans.</td>
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<tr>
<td>The final report will be reviewed by the Associate Vice-President (Academic Quality Assurance and Internationalization).</td>
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</table>

**Important Note**
Failure to comply with the above requirements can result in full reimbursement of the scholarships granted and withholding of academic transcript at the discretion of the University.

Prepared by Office of Global Education, Lingnan University
March 2018