Completing and submitting your Application Form
Deadline: Friday, November 29, 5pm, 2019

**Applying for IELTS**
Register from the link below:
https://forms.gle/bNrc1UVr6H712NhZA

**Applying for TOEFL**
- Applicants are required to attach the photo data of bank book or cash card (in case of Japan Post Bank, only the passbook can be submitted).
- Make sure that your UTokyo account (10 digits), Name, and Document’s name are included in the name of the electronic file to be submitted.
  e.g. "(1234567890 John Smith) Application for subsidy of English Proficiency Test Fee.xlsx"
- Please submit your Application form to the URL below: https://webfs.adm.u-tokyo.ac.jp/public/gh_QgALIMM_Ad_cB2cRqO2IOyWhBjAEC46DrQyJJqJer

**Receiving an email about application process for English proficiency test**

Those who applied for the incentive program will be notified of the acceptance (or rejection) about 1 week after he/she submits the application form.

**Applying for an English Proficiency Test**

Applicants must request that the test institution send an official score report to the Go Global Gateway Team using designated test code which will be sent out to the applicants e-mail directly after submitting their application form.

**Applying for IELTS**
Students will not need to pay the IELTS test fee on their own when applying.

**Applying for TOEFL**
Students who take the TOEFL iBT test will need to pay the test fee on their own when applying.

**Taking an English Proficiency Test**

- Go Global Gateway team will receive your score report from testing institution.

**Applying for IELTS**
UTokyo will pay the IELTS test fee to the testing institution directly.

**Applying for TOEFL**
Subsidy will be paid into your bank account.