To International Students Who are Suddenly Facing Financial Difficulties due to the Spread of the Novel Coronavirus and COVID-19

We would like to inform you that an inquiry desk has been set up for students who are suddenly facing financial difficulties caused by the spread of the novel coronavirus and COVID-19, and are finding it difficult to pay their tuition fees in order to continue attending the university. Those of you who have any queries, please use the contact details given below. (Currently only email support is available.)

■ Tuition fee exemption
Following examinations of the expected income based on the sudden change in household income due to the current situation, applications for tuition fee exemption may now be accepted even after the application period has closed.

■ Eligibility (Those who meet the following two requirements are eligible.)

1. Students who work or whose family work in Japan and are be able to prove that their income has decreased and become less than half that of last year's income due to the spread of the novel coronavirus and COVID-19.
2. Students whose “家計評価額” is less than or equal to zero as a result of the calculation based on the University's income standard “家計基準”
※For reference (only in Japanese) → https://www.u-tokyo.ac.jp/content/400131177.pdf

■ Required documents

a) Application documents
1. Application form for tuition fee exemption
2. Statement Regarding Part-time Work (家計急変用)
3. Record of Independent Household Finances
   Forms may be downloaded from here → https://webfs.adm.u-tokyo.ac.jp/public/VPX0wA3J5UMB41VxA9MEBM1VxMG27tI_wAcV0Wm8LgjGbUeEK

b) Other documents
   For reference → https://www.u-tokyo.ac.jp/content/400130495.pdf
   ※Some documents are available from the link below (in the section “Other documents”).
   https://www.u-tokyo.ac.jp/ja/admissions/tuition-fees/h01_02_03.html

c) Return envelope for the acceptance slip
   Once your application has been received, we will issue a receipt and send it to you. Therefore, please provide a self-addressed envelope with a JPY 84 stamp attached (envelope size 120mm x 235mm).
Application deadline  
Postmark valid on Friday, 29 May 2020

Submission & Contact information
For any queries, please make sure to enter your (1) student ID number and (2) name in the subject line of the email, and please provide us with as much detail as possible of the economic situation in your household after the sudden change in circumstances in the main body.

For submission of application, please send it to the following address using registered mail. Applications sent using any other mailing methods will not be accepted for any reason.

a) 〒113-8654 東京都文京区本郷 7-3-1
東京大学本部奨学厚生課 奨学チーム（学費免除担当）
Please write “学費免除申請書類在中” on the envelope.

Mail: syougaku.adm@gs.mail.u-tokyo.ac.jp

※For students belonging the following College or Graduate Schools, the office in charge will be different. (Please refer to B.)
- College of Arts and Sciences
- Graduate School of Arts and Sciences
- Graduate School of Mathematical Sciences

b) 〒153-8902 東京都目黒区駒場 3-8-1
東京大学教養学部等学生支援課奨学資金チーム
Please write “学費免除申請書類在中” on the envelope.

Mail: s.shikin@adm.c.u-tokyo.ac.jp

※Note
• Please write the information of where you can be contacted on the application form
• If we cannot contact you and cannot resolve incomplete documents, you may be excluded from the selection process.
• If you are abroad, please ask a proxy to handle the mailing procedures. In this case, please enclose a letter of proxy.