

# How to create your T-cens SP account (approx. 3 min.)

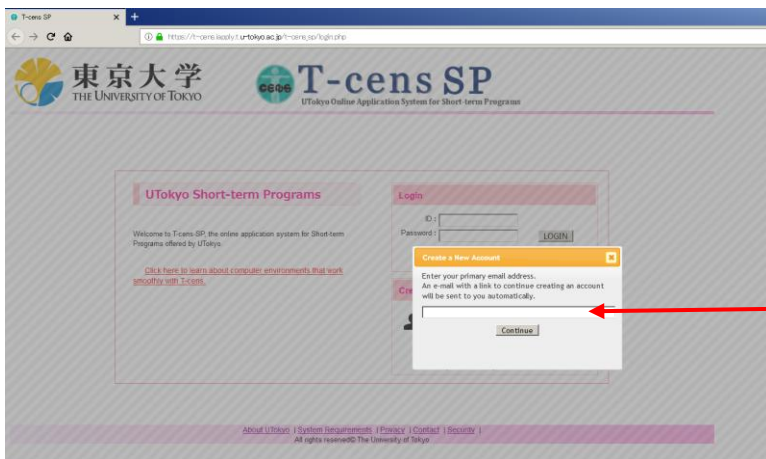
1) Login: [https://t-cens-sp.adm.u-tokyo.ac.jp/t-cens\\_sp/login.php](https://t-cens-sp.adm.u-tokyo.ac.jp/t-cens_sp/login.php)



\* You can retrieve your ID and issue a new password in case you have forgotten.

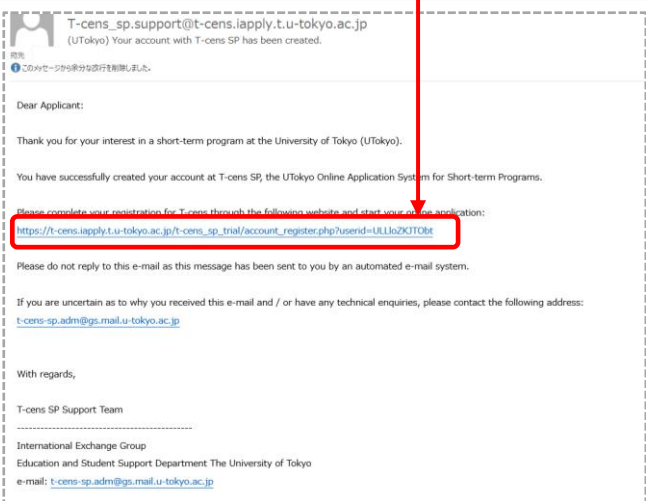
3) Click on "Create a New Account".

2) Read the "System Requirements" first. The program cannot be used with tablets/smartphones as it will result in technical glitches.



4) Enter your primary email address that will be used throughout the program period.

5) An email will be sent to your registered email address. To proceed further with your registration, please log into T-cens SP using the given link.



6) Complete 1. to 5. and read 6. Privacy Policy carefully, then click “Register”.

\* Regarding 5., please remember your secret question and answer. You will need it to retrieve your ID and to issue a new password in case you have forgotten it. Note that the secret answer is case-sensitive. (e.g. If you type “Tokyo2022Amgen” as an answer of your secret question, then “tokyo2022amgen” is a wrong answer.)



ID and Password Creation for T-cens SP

1.E-MAIL	Provide an e-mail address that can be used for periods including the time before you come to Japan, your stay in Japan, and the period after you complete your master or doctoral course. [ampenscholars.adm@gs.mail.u-t.ac.jp]
2.LEGAL NAME	Enter your name as it appears on your passport. If there is no family name printed on your passport, please enter the word "nil" instead due to the system requirements. FAMILY NAME: _____ name: _____ Middle Name: _____ First (Given) Name: _____
3.GENDER	<input type="radio"/> Male <input type="radio"/> Female
4.DATE OF BIRTH	____ (dd / mm / yyyy)
5.Release your password	Please choose one confirmation question below and provide answers that you will be able to remember easily. We will ask you the confirmation question if you request us to reissue your password. _____ _____
6.Privacy Policy	Personal information will be handled in accordance with the Act on the Protection of Personal Information held by Independent Administrative Agencies and the Rules and Regulations for the Proper Management of Personal Information held by The University of Tokyo. 1. Personal information obtained through the application process, including the applicant's name and address, will be used for: 1) Selection of students, 2) Issuance of admission notices, 3) Announcement of successful students, and 3). If you agree to the above Privacy Policy, please click the button. <input checked="" type="checkbox"/>

\* If you agree, do not forget to tick the box.

**[Important]**  
Please make sure you copy and/or save your ID and password shown on the next screen immediately.  
You will not be notified of the ID and password by email.

Register

[About UTokyo](#) | [System Requirements](#) | [Privacy](#) | [Security](#) |  
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7) Copy and save your ID and Password to your “desktop” immediately and login using the copy and paste method. Please note that you will not be notified of the ID and password by email. Do not type in the ID and password as quite a few people have been known to mistake the “l, l, 1” which may be part of the password.



Please make sure you copy and/or save your ID and password shown on the screen immediately.

You will not be notified of the ID and password by email.

[Your Account]	
Login ID:	B1leU3
Password:	WqKVJV

[Go to login](#)