

***These guidelines are English translation of the original Japanese text. If any differences in wording or interpretation should occur between Japanese and English, the Japanese guidelines will take precedence.**

**Go Global Scholarships
2nd Call for the AY2022 Short (3 months-1 year) / S-Short (less than 3 months)
Study Abroad Scholarships
Information for Applicants**

Information and documents required for submission may change without notice. Please check our website given in Section 14, “Related Websites,” for the latest information.

1. Overview

The University of Tokyo (hereinafter, UTokyo) recommends that students broaden their cosmopolitan understanding and aims to contribute to the nurturing of globally minded students who will excel at the international level, by financially supporting the opportunities of undergraduate and postgraduate students studying abroad through this scholarships scheme.

Considering the impact of the globally spreading new coronavirus infections, UTokyo will only support programs that your affiliated departments determine necessity for student education and research and gave their permission to study abroad. Programs that are not applicable for this scheme follows the previous examples specified below:

Example of programs not applicable for this scheme:

- Hands-on Activity Program designated by UTokyo
- Research fieldwork or presenting research results at seminars or workshops
- Volunteer work
- Internships, other work experience programs (both paid and unpaid)
- International relations activities organized by student bodies

*However, internships and/or fieldworks will be deemed applicable when they are included as part of Study Abroad Programs Operated by Overseas Universities.

2. Name of the scholarship and its applicable terms

Name of the Scholarship	Program lengths that are applicable for the scholarship
Short Study Abroad Scholarship	Programs that are over 3 months (93 days) and within 1 year (365 days) in length
S-Short Study Abroad Scholarship	Programs that are less than 3 months (93 days) in length

*For the 2nd call, programs which will commence between November 1, 2022 and March 31, 2023 are applicable.

3. Eligibility Criteria

Students must satisfy all the criteria below to be eligible for this scholarships scheme.

(1) Students who are permitted to travel under the overseas study programs that one's affiliated departments determined the necessity for one's education and research. (Students who still have not earned permission inside the departments but is under process by the time of application due to the schedule of department meetings, can also apply).

(2) Students who are enrolled at UTokyo as an undergraduate or graduate student at the time of application and during the study abroad program.

(3) Participation in the program would be difficult due to financial reasons.

(4) The monthly value of financial scholarship from any other body for the duration of the study abroad period does not exceed the monthly value of this scheme. (Check whether other scholarships allow you to receive scholarships from UTokyo. e.g., MEXT Scholarships recipients are not allowed to apply for this scheme.)

(5) If students' participating programs are the University-wide Student Exchange Program (USTEP), those who are not receiving any scholarships (such as The Fung Scholarships, Go Global Scholarships) from UTokyo.

(6) Students who are not due to receive financial aid from JASSO's (Japan Student Services Organization) Student Exchange Support Program (Scholarship for Short-Term Visit/Short-Term Stay Program).

(7) Students who have been selected for the FLY Program but are not due to receive financial aid from UTokyo.

(8) Students who have been selected for the GEFIL (Global Education for Innovation and Leadership) Abroad Program but are not due to receive financial aid from UTokyo.

(9) Students who have signed up for OSSMA (Oversea Student Safety Management Assistance Service) and overseas travel insurance, study abroad insurance, etc., before their departure, which cover the study abroad period starting from the day of departure until the day of return.

(10) (Only for undergraduate students who entered UTokyo in or after AY2018) Students who have registered for Go Global Gateway.

Register from the following website: <https://www.u-tokyo.ac.jp/adm/go-gateway/ja/index.html>

4. Precautions Concerning Eligibility Criteria

(1) You can apply for Go Global Scholarships' "Scholarship for Online Course Programs offered by Overseas Institutions" but if you are selected, you must decline either one of them.

(2) If the host university requires you to sign up for a specific insurance, check the insurance coverage

and when necessary, also sign up for Japanese overseas travel insurance or study abroad insurance. Some insurances required by universities do not cover the trip to and from your study abroad destination, in which case you must sign up for a Japanese insurance which covers your trip. If you are selected for this scholarship but we are unable to confirm that you have sign up for insurance, your selection may be withdrawn.

5. Support Details

(1) Period of Payment

In principle, changes in the program period after application are not allowed. The concept of the program's start and end date is as follows:

Program start date: In principle, the start date of classes or research at the host university. (Please note that it is not the day when the applicant leaves Japan.) However, if you participate in a mandatory orientation (excluding those held online) that is held before the start of the class or research, such orientation may be included in the program period.

Program end date: The date when each student's learning or research activities at the host university actually end. (Please note that it is not the date when the applicant leaves the country to Japan.) You cannot input the date after leaving the country to Japan for the end date of the program.

<Relationship between program period and departure/entry date>

(Example 1) Taking autumn semester classes at the host university

Jan. 4, 2023	Departure from Japan
Jan. 11, 2023	Start of the autumn semester at the host university
Jan. 13, 2023	Mandatory (face-to-face) orientation at the host university (= <u>program start date</u>)
Jan. 18, 2023	Start of classes at the host university
May 13, 2023	End of exam (end of autumn semester) at the host university (= <u>program end date</u>)
May 14, 2023	Departure for Japan

(Example 2) Studying abroad at the host university as a visiting scholar

Jan. 20, 2023	Departure from Japan
Feb. 1, 2023	Start of research at the host university (= <u>program start date</u>)
Dec. 12, 2023	End of research at the host university (= <u>program end date</u>)
Dec. 13, 2023	Departure for Japan

(2) Number of payments (months)

The frequency of payment will be determined based on the standards of 2022 JASSO's Student Exchange Support Program (Scholarship for Short-term Study Abroad). The actual number of days of participation in the program is divided by 31 and rounded up to the nearest whole number. If the actual number of days of participation in the program decreases due to unavoidable circumstances, the number of payments at the time of payment decision may be changed (= the number of payments may be reduced). On the contrary, even if the actual number of days of participation in the program

increases, the number of payments at the time of payment decision will not be changed (= the number of payments will not increase).

(3) Monthly Scholarship Amount *Please see separate sheet for details.

Specified City JPY 100,000 per month

Region A JPY 80,000 per month

Region B JPY 70,000 per month

Region C JPY 60,000 per month

(4) Method of Payment

Wire transfer payment covering all the program period will be made in a lump sum into a bank account in the recipient's name at a bank in Japan.

* Please note that as payment is expected to be made after acceptance into the program has been confirmed by checking the documents such as certificate of acceptance from the university overseas. If you are not able to submit such certificate of acceptance or other similar documents at the time of application for the scholarship, please make sure to submit them later, prior to your departure.

6. Number of Recipients

2nd Call for the Short Study Abroad Program Scholarship: 10 (approximately)

2nd Call for the S-Short Study Abroad Program Scholarship: 4 (approximately)

However, the number may vary depending on the availability of funds.

7. Application Method

(1) Please submit the application documents listed below (both electronic files and paper-based) to the appropriate section in your college/faculty or graduate school before their deadline.

Name of Documents	Instructions	Paper-based (All in A4 format)	Electronic Files
1) Application Form and the Applicant Information Sheet (Specified Form)	* As the "Applicant Information Sheet" is linked to the "Internal Application Form" and is self-completing, there is no need to input the data. Please only input the information to "Application Form". * Name the file in the following rule: Affiliation_Your Name_2022Application e.g., Engineering_Taro Todai_2022Application	○	○ (Excel)
2) Grading Coefficient Calculation Table (Specified Form)	* Name the file in the following rule: Affiliation_Your Name_2022Calculation e.g., Engineering_Taro Todai_2022Calculation	○	○ (Excel)

<p>3) Copy of the academic transcript for all semesters since enrollment at the university</p>	<p>* If you have been enrolled at other institutions (both in Japan and overseas), please submit your academic records from that period as well.</p> <p>* The section explaining the grading system (e.g. number of steps) should be included.</p> <p>* New 2nd year undergraduate students who do not have any grades at the time of application are required to submit their certificates of grades as soon as they become available.</p> <p>* Name the file in the following rule: Affiliation_Your Name_2022Transcript e.g., Engineering_Taro Todai_2022Transcript</p>	<p>○</p>	<p>○ (PDF)</p>
<p>4) Copy of language proficiency test score report for the main language that will be used during your study abroad.</p>	<p>* Examples: English: TOEFL iBT (Test Date Scores) or IELTS (Academic Modules) preferred, although others are accepted. For other languages which have proficiency tests: copy of test score. For other languages which do not have proficiency test: document showing proof of proficiency in the language.</p> <p>* Copy of scores available online may be submitted</p> <p>* For students whose native language is the same as the language used at the location of the study abroad program, proof of proficiency will not be required. However, please state this fact in Section 13, "Special Notes," of the application form. If you are unsure about the definition of native language, you must consult with the International Support Group of the university head office via the relevant office of your college/faculty or graduate school.</p> <p>* Name the file in the following rule: Affiliation_Your Name_2022Language e.g., Engineering_Taro Todai_2022Language</p>	<p>○</p>	<p>○ (PDF)</p>
<p>5) Copy of an</p>	<p>* This document should indicate the dates of</p>	<p>○</p>	<p>○</p>

official acceptance letter from a program or other documents showing that the student will attend a program.	<p>the program (e.g. printouts of communication between a student and a program coordinator in an overseas institution).</p> <p>* If these letters or documents are written in languages other than English, please attach a Japanese or English translation of these letters.)</p> <p>* If these letters cannot be submitted with the application documents, they are to be submitted with a letter of explanation stating the date of submission. However, if documents giving indication of probable acceptance or letter of explanation are submitted, as soon as acceptance has been confirmed, a copy of the official certificate of acceptance is to be submitted.</p> <p>* Name the file in the following rule: Affiliation_Your Name_2022Acceptance e.g., Engineering_Taro Todai_2022Acceptance</p>		(PDF)
6) Documents or materials, such as pamphlets, that describe the overview of the study abroad program	<p>* Name the file in the following rule: Affiliation_Your Name_2022Program e.g., Engineering_Taro Todai_2022Program</p>	○	○ (PDF)

* The documents to be submitted electronically can be downloaded from the Go Global website specified in Section 14.

8. Application Schedule

(1) There will be two application periods per year as shown below, for both the Short Study Abroad Scholarship and the S-Short Study Abroad Scholarship.

	Application Period	Programs that are applicable for the scholarship
1st Call *Closed	May - June	Programs which start between April 1 and October 31, 2022.
2nd Call *Current call	November-December	Programs which start between November 1, 2022 and March 31, 2023.

(2) Please note that the deadline for application will vary depending on each student's affiliated

college/faculty or graduate school. Please check with the relevant office in your college/faculty or graduate school.

List of offices [in Japanese only]:

<https://www.u-tokyo.ac.jp/adm/go-global/ja/contact-department.html>

9. Selection and Notification of Results

The selection of recipients of the scholarships will be determined through internal selection at UTokyo. Recipients of full or partial exemption of tuition fees in the first half of the 2022 academic year may be given priority in some cases. (As the International Support Group will confirm the status of exemption, there is no need to submit a copy of the notification of receipt of waiver at the time of application.) Notification of results will be made to each faculty and graduate school in late January 2023 (provisional).

10. Declining the Scholarship

If the scholarship must be declined under unavoidable circumstances such as the cancellation of attending the program, immediately contact the International Support Group of the University head office via the relevant office of your college/faculty or graduate school.

11. Post Program Reporting

(1) Students must submit a report (in a format prescribed by the International Support Group of the University head office), copy of their arrival and departure boarding passes (and/or boarding certificates) to the International Support Group of the University head office via the relevant office of your college/faculty of graduate school within two weeks of completing the program (this includes even when you leave the program midway).

(2) Students must also submit a copy of certification of attendance, letter of completion or any other documents issued by the overseas institutions.

12. Application Requirements

(1) These scholarships are only offered as financial support, not as permits for overseas study.

(2) If you know who your academic supervisor at UTokyo will be at the time of the study abroad program when you apply for these scholarships, you must inform them of your plan to participate in the said program and obtain their approval as well as signature on the application form. If you do not know who your supervisor will be, you must discuss this with the college/faculty or graduate school you will be affiliated with at the time of the program.

(3) Please apply only after consulting with the relevant section of the college/faculty or graduate school you will be affiliated to at the time of the program to be fully aware of the potential academic

affairs you need to know before you apply.

- (4) In order not to be at a disadvantage with your studies at this University, please make sure that the program does not interfere with your semester courses by checking the examination dates and other necessary schedules.
- (5) Please make sure that you are aware of all the requirements and preparation time necessary for the immigration procedures of the country you wish to go to study in when you are making plans.
- (6) Submitted documents will not be returned.
- (7) We will not answer to the inquiries regarding the internal selection and the notification of results.

13. Requirements After Selection

- (1) Understand the purpose of this scholarships scheme, complete the study abroad program of choice and strive to achieve excellent results.
- (2) If it becomes apparent that the recipient has made false declarations in the application forms or is deemed unbecoming a recipient, the recipient will be required to pay back all or part of the scholarship. Also, if they cancel or fail to complete the program they may be required to pay back all or part of the scholarship.
- (3) It is the student's responsibility to complete all subsequently necessary procedures and travel arrangements following the instructions of the host institution. The student is also responsible to cover any costs incurred.
- (4) The student must check with the relevant office of their college/faculty or graduate school on all procedures necessary for travelling overseas.
- (5) It is the student's responsibility to obtain any visas required following all the instructions from the institution overseas and the latest information available from the embassy of that country.
- (6) Supervisors and other staff must be informed if there are any changes from the time of application. If there are any changes to details of address, telephone or e-mail given in the application form, your faculty or graduate school must be informed. Also inform the International Support Group of the changes, as it may be required to notify you of necessary procedures following your return.
- (7) Please see the Go Global website for general information concerning studying abroad and risk management for travelling overseas (<http://www.u-tokyo.ac.jp/ja/administration/go-global/voyage/>). Please read the risk management guidebook. Also please make sure to have sufficient insurance coverage for the duration of your travel, from the day of departure until the day of return.
- (8) Upon completing the program, in addition to attend the presentation sessions, students may be asked to cooperate in the internationalization efforts of UTokyo (advising students who wish to study abroad, promoting study abroad programs). Students are required to participate unless there are

unavoidable circumstances.

(9) Students must follow any other requirements as instructed by UTokyo.

14. Related Websites

“Go Global Scholarships Short/S-Short Study Abroad Scholarship” page of the Go Global website
https://www.u-tokyo.ac.jp/adm/go-global/ja/scholarship-list-kaigaihaken_s.html

15. Contacts

(1) For any questions concerning the application process, please contact the relevant office in your college/faculty or graduate school.

(2) For information on the acceptance of credits earned, information of academic affairs, etc., please contact the relevant office.

List of offices [in Japanese only]:

<https://www.u-tokyo.ac.jp/adm/go-global/ja/contact-department.html>

Global Scholarships
2022 Short (3 months- 1 year) / S-Short (less than 3 months) Study Abroad Scholarships
Monthly Value by Regions

Region	City, Region	Region	City, Region
Specified City	Abidjan, Abu Dhabi, Kuwait, San Francisco, Singapore, Jeddah, Geneva, New York,	B	Regions not covered by the Specified City, Region A and Region C
Monthly Value of Scholarship JPY 100,000	Paris, Moscow, Riyadh, Los Angeles, London, Washington DC	Monthly Value of Scholarship JPY 70,000	(Typical cities: Wellington, Kuala Lumpur, St. Petersburg, Sydney, Jakarta, Seoul, Sofia, Tashkent, Bangkok, Prague, Budapest, Manila, Melbourne, Yangon)
A	North America, Europe, Middle East (Excluding the following – Azerbaijan, Albania, Armenia, Ukraine, Uzbekistan, Estonia, Kazakhstan, Kirgizstan, Georgia, Croatia, Kosovo, Slovakia, Slovenija, Serbia, Tajikistan, Czech Republic, Turkmenistan, Hungary, Bulgaria, Belarus, Poland, Bosnia and Herzegovina, The Former Yugoslav Republic of Macedonia, Moldova, Montenegro, Latvia, Lithuania, Romania, Russia) (Typical cities: Amsterdam, Anchorage, Vienna, Vancouver, Jerusalem, Copenhagen, Seattle, Chicago, Zurich, Toronto, New Orleans, Hamburg, Frankfurt, Brussels, Honolulu, Boston, Madrid, Montreal, Rome)	C	Asia (Excluding Malay Peninsula (in which Singapore, Thailand, Myanmar, and Malaysia are counted), Indonesia, Republic of Korea, East Timor, Philippines, Borneo and Hong Kong), Central and South America, Africa (Typical cities: Cairo, Cape Town, Sao Paulo, Shanghai, Taipei, Nairobi, Buenos Aires, Beijing, Mexico City, Rio de Janeiro, Lima)
Monthly Value of Scholarship JPY 80,000		Monthly Value of Scholarship JPY 60,000	