

Spring School on EU Affairs

POLICY FOR REFUNDS AND COURSE WITHDRAWAL

TUITION FEES

Standard Refund Policy

To withdraw from the programme, students must inform Sciences Po by email at summer.school@sciencespo.fr and must receive written acknowledgement of their withdrawal.

If a participant withdraws from the programme, tuition fees will be refunded in accordance with the terms established below.

Date of withdrawal	Tuition fee refund (%)
45+ days prior to the start of the session	90%
44-31 days prior to the start of the session	50%
30 days or less to the start of the session	No refund

- All refunds are made in Euros. Sciences Po cannot refund any shortfalls due to exchange rate fluctuations.
- All refunds will be made via bank transfer. Any bank transfer fees will be deducted from the amount to be refunded.

Standard Credit Policy

In the event of a serious illness or visa refusal (unrelated to Covid-19 travel restrictions), a student may request a credit for 100% of their tuition fees for the following Spring School. Refunds are not granted in these circumstances beyond the standard refund policy specified above. Sciences Po will evaluate the request for a tuition fee credit upon receipt of verifiable documentation. If granted, this credit may only be used the spring following the original registration.

COVID-19 PROVISIONS FOR TUITION REFUNDS AND ENROLMENT MODIFICATIONS

Before the start of the programme

If a student cannot travel to France due to government-imposed travel restrictions (either by France or another country) in the context of the Covid-19 pandemic, he or she will have the following options:

- Receive a 100% refund of tuition fees.
- Receive a 100% credit for tuition fees the following Spring School.

Sciences Po will evaluate the request to benefit from Covid-19-specific provisions upon receipt of verifiable documentation. Sciences Po cannot refund any travel, accommodation, visa, or other fees undertaken by the student.

During and after the programme

If a participant tests positive for Covid-19 during the programme, he or she must comply with the French health regulations in force at that time, including isolation or other requirements. The student is responsible for any additional costs related to healthcare, accommodation, travel, etc.

If a participant falls ill with Covid-19 during the programme, he or she is not eligible for a refund or credit for the following spring. Sciences Po bears no responsibility for students following the end of the programme. If a student contracts Covid-19 during the programme and current regulations require them to isolate or respect other protocols that continue after the end of the programme, students must respect these regulations and bear any additional cost associated with them.

COURSE CANCELLATION

In the event that the Summer School is obliged to cancel the course, registered students have the choice to:

- Receive a 100% refund of tuition fees for the cancelled course.
- Receive a 100% credit for tuition fees the following Spring School.

ACCOMMODATION FEES

Refunds for accommodation fees **at the CITADINES** are handled separately from tuition fees. Students who wish to cancel their housing reservation **at the CITADINES** must inform the Summer School team by writing to summer.school@sciencespo.fr and must receive written acknowledgement of their cancellation. Accommodation reserved through the Summer School will be refunded according to the terms established below.

Date of withdrawal	Accommodation fees refund (%)
60+ days prior to the check-in date	100%
59-46 days prior to the check-in date	50%
45 days or less prior to the check-in date	No refund

- All refunds are made in Euros. Sciences Po cannot refund any shortfalls due to exchange rate fluctuations.
- All refunds will be made via bank transfer. Any bank transfer fees will be deducted from the amount to be refunded.

If the programme is **cancelled by the Summer School**, students will receive a 100% refund of housing fees, regardless of the date.

Please note that **Covid-19 Provisions for Tuition Refunds** do not apply to accommodation fees. If a student is unable to attend the on-campus programme for any reason, the standard housing refund calendar applies. The Summer School does not offer credit for accommodation fees.