

AY2023 The University of Tokyo University-wide Student Exchange Program (USTEP)
(Administered by UTokyo GlobeE)
Application Guidelines for Candidate Students
(for AY2024-2025, Autumn Call)

July, 2023

Some information concerning recruitment and application documents, etc. are subject to change. Useful information and FAQs may be added later. Make sure to check the latest information on the University of Tokyo Go Global website: <https://www.u-tokyo.ac.jp/adm/go-global/en/application-tips-USTEP.html>
Please note that if it is confirmed that there has been a severe deterioration of security and public health in the country where the host institution is located (e.g. if the Ministry of Foreign Affairs of Japan (MOFA) issues either a Level 2 Overseas Travel Warning (Avoid Non-essential Travel) or more, or a Level 4 Infectious Disease Warning (Evacuate and Avoid All Travel)), you might be ordered to cancel or postpone your study abroad, and return home, even if you are entitled to study at the institution by passing the internal screening.

<Important Notice>

Please note that major changes will be applied to the application procedure for the internal screening, starting with the AY2024-25 Autumn recruitment. Such changes include the submission of language proficiency certificate, which used to be required at the time of applying for the internal screening. Please make sure you understand the new system thoroughly before you apply by referring to “Appendix 1: Comparative Table of Before and After Following Changes Concerning the Internal Screening for USTEP AY2024-25, Autumn Call”.

1. Outline

“Student Exchange (outbound)” is a program where a student enrolled in a regular course at the University of Tokyo (UTokyo) is given an educational opportunity to take courses or receive academic advice at an overseas university with which UTokyo has concluded a memorandum on university-wide student exchange (hereinafter referred to as “partner university”) for a semester or for several semesters within a one-year period, while remaining enrolled at UTokyo.

During the exchange period, tuition at the partner university will not be levied, but payment of tuition specified by UTokyo to UTokyo will be required. The period of enrollment while studying abroad shall be counted in the period necessary for completion of a degree at UTokyo. (The status during the study-abroad period shall not be “Leave of Absence” but “Study Abroad” or “Receiving Entrusted Research Guidance”.) At the partner university, credits shall be granted when specified requirements are satisfied. Whether or not such credits will be approved as credits of UTokyo shall be determined by each faculty/graduate school, therefore it is necessary for you to consult with the relevant section of the faculty/graduate school that you belong to at the time of study-abroad in advance.

The University-wide Student Exchange Program (USTEP) refers to the student exchange programs

under a memorandum on university-wide student exchange administered by UTokyo GlobE. These guidelines are solely for recruiting candidate students for such programs. (If you are interested in an exchange program at a partner university under a memorandum on student exchange administered by each faculty/graduate school of UTokyo, contact the relevant section of your faculty/graduate school.) Applicants who have applied for and have been selected as candidates through the internal screening at UTokyo (hereinafter referred to as “internal screening”) will also need to apply to the partner university.

2. Eligibility/Requirements

All the requirements below must be satisfied to be eligible.

- (1) An applicant must have the qualifications expected for an exchange student, which are specified by the partner university. It is the applicant’s responsibility to do their own research regarding whether or not they are able to carry out their desired study plan at the partner universities they wish to attend, or that the courses they wish to take are not restricted, or that they satisfy the entry and language requirements. They must do this for all three choices of universities that they wish to attend. Some partner universities have faculties/graduate schools that do not accept exchange students, or have courses that exchange students cannot take or are not guaranteed whether they can take or not. Furthermore, there are some partner universities where the language requirements may vary depending on the faculties/graduate schools. It is your responsibility to check the websites and Factsheets etc., of the partner university as well as the Appendix: “USTEP Information on Partner Universities”. PLEASE BE AWARE that once the deadline is closed, you cannot make any changes, such as changing the partner university that you wish to apply for, and that we will not take any actions to help you out whatever circumstances you will be in.
- (2) An applicant must be enrolled in a regular course of a faculty/graduate school of UTokyo at the time of application, and will continue to be enrolled in a regular course of the faculty/graduate school throughout their study-abroad period. Those who are on temporary leave from the University during the time of the program cannot participate in the program. Please note that those who graduate from/complete the faculty/graduate school of the UTokyo during their study-abroad period are also not eligible for this program. Undergraduate students who enrolled in or after April of 2018 must register with the Go Global Gateway, submit a Go Global Statement and have it approved prior to their application. Those who have not completed these procedures must complete them by the deadline set by the faculty/ graduate school they belong to at the time of application.
- (3) An applicant who is due to advance from the Junior Division to the Senior Division while they are studying abroad must read Appendix 2. An applicant who is planning to advance to a graduate school must be enrolled before the start of their study-abroad period. Also, any applicant who has been awarded a JSPS (Japan Society for the Promotion of Science) Research DC fellow shall not be prohibited from applying.
- (4) An applicant must consult with the relevant section of the faculty/graduate school that they will belong to at the time of their study-abroad period (see “16. Contacts”), receive explanations on the points to be noted concerning study-abroad, and fully understand them before submitting an application. Please note that there may be specific regulations regarding study abroad set by the faculty/graduate school that the

applicant belongs to.

- (5) The study-abroad period is one semester or longer, within one year. In principle, change of the study-abroad period after application is not permitted.
- (6) If you already know who your academic adviser at UTokyo will be during study-abroad, you need to obtain consent from the academic adviser concerning the application.
- (7) You must understand, when you apply, that you need to follow all the necessary procedures concerning either “Study Abroad” or “Receiving Entrusted Research Guidance” at the faculty/graduate school that you belong to before departure.
- (8) Before you apply, you need to thoroughly check the schedules of the courses/examinations at UTokyo, job-searching activities and other personal plans. Please make sure, that having checked all necessary items that you are absolutely certain of being able to participate in the program when you apply. This is because the number of students that can participate in this program is limited, and cancellation/withdrawal after passing the internal screening process causes a loss of the chance for other students to study abroad. Therefore, please avoid such situation where you have to cancel/withdraw from the program after submitting an application.
- (9) When applying, you are required to understand that if you cannot submit a language proficiency certificate proving that you satisfy the language requirements set by the partner university you wish to attend one month before nomination at the latest, you will lose your eligibility to participate in this program. (The exact deadline for submission will be notified after the screening process has been passed.)
- (10) When you apply, you must understand that the attendance to the orientation session for selected students is obligatory. The orientation session will be held during an evening sometime in the middle to late April 2024 (more details will be announced in December 2023).
- (11) When you apply, you must agree to enroll in the JEES insurance policy “Futai Kaigaku” (payment to be made by you). Details will be sent to all candidate students later.
- (12) When you apply, you must understand that you are required to enroll in the Overseas Student Safety Management Assistance (OSSMA) run by the Emergency Assistance Japan Co., Ltd. (payment to which must be made by you) as a safety management measure during your study abroad period. Details will be sent to all candidate students later.

3. Partner Universities for Recruitment

See Attachment 1 for the List of Partner Universities.

4. Target Period of USTEP

- (1) The definition of exchange period
 - ① **One full academic year** (Autumn - Spring): The academic year cycle adopted by many universities abroad, including partner universities of the UTokyo, which starts in autumn. In order to differentiate from the Japanese academic year, which starts in the spring, the cycle from the autumn semester to the spring semester is indicated as “one full academic year.”
Ex.: AY2023-2024 is a cycle starting around August 2024 ending around May 2025.

② **Autumn semester:** The period starting around July-September and ending around January of the following year.

③ **Spring semester:** The period starting around January-March and ending in April-June of the same year.

* Please note that not all partner universities adopt the autumn/spring semester. Especially, quite a few universities in the southern hemisphere and South Korea do not use this academic cycle.

* In order to precisely follow the academic calendar of the partner university that you wish to attend, please check the website or fact sheet.

(2) The exchange period shall be as follows. It should be noted that the third option here is limited to only the partner universities that start their academic year in spring. (Many partner universities in the southern hemisphere and South Korea adopt this academic cycle.)

① One full academic year AY2024-2025 (both autumn semester and spring semester)

② One semester only in AY2024-2025 (either autumn semester or spring semester)

③ Two semesters from AY2023-2024 Spring to AY2024-2025 Autumn (both spring semester and autumn semester = full year)

(3) Because of the difference in academic calendars, you may not be able to take courses of UTokyo right before and right after the study-abroad period, and therefore may not be able to graduate within the standard number of years required for completion. Therefore, check and consult with the relevant section of the faculty/graduate school that you will belong to at the time of study abroad.

(4) In the case you are participating in this program in your final year of the standard academic year, please make sure to consult with the relevant sections of your faculty/graduate school. If you have completed all the courses, have obtained all the necessary credits as specified by your faculty/graduate school and the standard limit of study period has reached, your graduation may be authorized even while you are studying abroad. If you are authorized to graduate during the program period, you will not be allowed to continue studying abroad.

5. Costs

(1) Tuition

The tuition specified by UTokyo shall be paid to UTokyo. Pursuant to the provisions of the memorandum on university-wide student exchange, examination fees, entrance fees and tuition at the partner university shall not be levied.

(2) Other expenses

Other expenses required during the study abroad period shall be borne by the exchange student.

6. Scholarships

After passing the internal screening, students can apply for a non-refundable scholarship (amount TBD) by submitting an application for the USTEP scholarship (titled “Confirmation of Intention to Receive Scholarship”) awarded through the UTokyo Globe. Details will be notified around April 2024 after the announcement of the internal screening results. Please be aware that students who are awarded scholarship by other organization may not be eligible for the USTEP scholarships depending on the awarded amount or the

policy of such organization.

◆ Scholarships awarded through the UTokyo GlobE for USTEP students in AY 2023-2024

For your reference, students who participated in USTEP during AY 2023-2024 received the scholarships listed below. However, there is no guarantee that the same amount of scholarships will be provided in AY 2024-2025.

Resources	(1) The Scholarships for FY2023 Study Abroad by JASSO (specified for the exchange program based on the agreement) (*1)	(2) The Fung Scholarships (*2)	(3) Go Global Scholarships (The University of Tokyo Study Abroad Scholarship Program)
Description	Based on JASSO Study Abroad Support Program (specified for the exchange program based on the agreement)	Victor and William Fung Foundation provides support so that students gain a deeper understanding of their chosen fields of study and are exposed to different cultures and environments.	UTokyo recommends that students broaden their cosmopolitan understanding and aims to contribute to the nurturing of globally minded students who will excel at the international level, by financially supporting the opportunities of undergraduate and postgraduate students studying abroad through this scholarship scheme.
Target	Those who fulfill eligibility and requirements (students must have a minimum of 2.30 Grading Coefficient from the previous academic year, etc.)		Some of those who cannot satisfy the eligibility and requirements stated in the left table.
Scholarship Amount	From JPY 60,000 to 100,000 per month (varies depending on the region of travel)		

*1: https://www.jasso.go.jp/ryugaku/scholarship_a/haken/index.html

*2: <https://www.fungscholars.org/about>

◆ Other scholarship programs

- Japan Student Services Organization Scholarship Loans for Those Hoping to Study Abroad (Category 2 Loans):

It is possible for students to apply for both the scholarship from UTokyo GlobE and this loan-type scholarship. However, the scholarship is only provided on the condition that students will participate in the exchange program for which the agreements are made between the universities, and the credits obtained from the study abroad program are approved as credits at the home institution. Therefore, please check with the faculty/graduate school at UTokyo you will belong to during the time of study-abroad as well as the Student Scholarship and Welfare Group of UTokyo.

- Amount of loan: selectable between JPY 20,000 and JPY 120,000 monthly for undergraduate students and between JPY 50,000 and JPY 150,000 for graduate students. (You can choose the amount.)

http://www.u-tokyo.ac.jp/stu02/h02_01_02_07_j.html (Japanese only)

- Scholarships from various other organizations:

Scholarships offered by various scholarship organizations are also available.

For reference: Go Global website: <https://www.u-tokyo.ac.jp/adm/go-global/en/scholarship-index.html>

7. Status during Studying Abroad

- (1) The status of enrollment at the partner university will be set by the partner university.
- (2) The registration status at UTokyo of an undergraduate student studying at a partner university shall be “Study Abroad” upon approval by the faculty/graduate school that the student belongs to. In the case of

a graduate school student, the procedure for either “Study Abroad” or “Receiving Entrusted Research Guidance” shall be followed according to the nature of the activity during their study-abroad.

8. Application Procedure

(1) How to apply

Complete the online application via UTAS. Some documents need to be submitted to the faculty/graduate school you belong to at the time of application, not through UTAS. Use the Checklist to confirm that no documents are missing.

[Online Application]

After logging into the UTAS, click the “Study Abroad” tab on the screen to apply. Please follow the instructions given in “Applying for Study Abroad Programs via UTAS”.

UTAS: <https://utas.adm.u-tokyo.ac.jp/campusweb/>

“Applying for Study Abroad Programs via UTAS (PDF)”: <https://www.u-tokyo.ac.jp/content/400096401.pdf>

[Application Documents to be Downloaded]

Please download the application documents from here: <https://www.u-tokyo.ac.jp/adm/global/en/application-tips-USTEP.html>

(2) Points to be noted

- ① For the item “Confirmation on the points to be noted concerning study-abroad” under item 18 of the UTAS application form, fill in the name of the department and the person in charge from whom you received the explanations, and the date when you received the explanations. Application without such confirmation will not be accepted. Since the department office may not be able to respond to your request in a short notice due to their busy schedules, you need to plan, well in advance of the deadline, to receive the explanations, following the instructions of the relevant section of the faculty/graduate school that you will belong to during your study-abroad.
- ② Making only one selection of the partner university you wish to attend will not necessarily act in your favor for the internal screening. Therefore, list all three partner universities where you wish to study from the first choice to the third one in the order of your preference. It should be noted that if you cancelation/withdrawal from the program after passing the internal screening process, it may cause a loss of a chance for other students to study abroad. Therefore, before you apply, please make sure to avoid such situation where you have to cancel/withdraw from the program after selected. To this end, please apply only for the partner universities that you are absolutely certain of attending to study if selected.
- ③ After passing the internal screening process, you must submit a language proficiency certificate proving that you satisfy the language requirements set by the partner university that you wish to attend at least one month before nomination is sent out by the International Education Promotion Group. Therefore, it is your responsibility to check the language requirements set by the partner university you wish to attend thoroughly, in order to make sure to be certain that you will be eligible

in terms of language requirements. If you fail to prove that you can satisfy the language requirements by the due date, you will not be nominated by UTokyo GlobE.

- ④ Even though some partner universities set language requirements, they may not describe the language requirements clearly on their website or fact sheet, etc., while some partner universities provide the information only on Appendix: “The List of Information on Partner Universities”. Therefore, please make sure to check all the materials available to get information.
- ⑤ In the case that the partner university accepts certificates that show CEFR (Common European Framework of Reference for Languages) level as a proof for language proficiency, use Appendix xx: “Proficiency Evaluation based on the Common European Framework of Reference for Languages” to create a certificate document after passing the screening process. In principle, a certificate document created only by language teachers of UTokyo (including part-time teachers) can be accepted as an effective proof of language proficiency. The certificate must be written in either English or the language that will be used in the partner universities. Graduate students who are unable to find their own language teachers need to consult with the faculty/graduate school they belong to through their academic advisor.
- ⑥ Following the internal screening, UTokyo shall nominate you to only one of the universities from your first to third choices.
- ⑦ Due to the restrictions in the number of nominations available under the agreement with each partner university, you may be nominated for only one semester. Even though you have to shorten your study abroad period against your wish, if you wish to accept such an offer, please indicate it in the item column of “9. Partner University of Choice” of the UTAS application form by answering “Yes” to the question of whether or not you will accept an offer of the shorter period.
- ⑧ If you select at least two partner universities in the item column of “9. Partner University of Choice” of the UTAS application form and indicate that you will accept an offer of only one semester among any of your choices, please clarify your preference in the item column of “12. Special Notes” of the UTAS application form. If you prefer to study at your higher choice partner university even if you have to shorten your study abroad period against your wish to study there for a full year, please fill in “I prioritize the partner university of my choice”. If you prefer to study for a full academic year (two semesters) even if you have to compromise by studying at your lower choices, please fill in “I prioritize the duration”. Please note that you are not allowed to change your prioritization depending on the partner universities of your choice.
- ⑨ Changes cannot be made to any of the items in “2. Basic Information” and “4. Emergency Contact Details of Next-of-Kin, etc.” from the UTAS application form screen. If you wish to make any changes to the column(s) above, please ask the relevant section of the faculty or graduate school of your affiliation. Please make sure to fill in correct information in the column(s) above by the time of application.

(3) Deadline for application

Please make sure to complete the online application via UTAS and submit the Letter of Assessment for USTEP Candidate Students before the deadline (from mid-September to early October

of 2023) set by the faculty/graduate school you belong to at the time of application. The deadline for application may vary depending on the faculty/graduate school. Check the instruction from the relevant section of your faculty/graduate school.

* The Online Application system will close after the deadline, so application after the deadline will not be accepted. Also, application with major errors will not be accepted even though the application is completed before the deadline.

List of Faculty and Graduate School Offices (Japanese only):

<https://www.u-tokyo.ac.jp/adm/go-global/ja/contact-department.html>

(4) Application documents

① Documents to be submitted via UTAS

Among the items in “19. Attachments”, submission of some documents is not mandatory. The followings must be submitted.

Documents to be submitted	Who must submit	Notes
Written Oath	All applicants	After filling it out and signing it, scan and convert it in PDF before uploading it. Do not forget the signature of assessor.
Academic transcripts from institutions other than UTokyo (English)	Those who are concerned	Applicable to those who obtained degree from institution of higher education other than UTokyo. Refer to <Note> below.
Points to Note regarding Advancing from the Junior Division to the Senior Division during Study-abroad	Those who are concerned	Refer to Appendix 2.
Copy of your passport page that shows your photo (clear and in color)	Those who already have passports	It must show the passport number, your name and other information clearly.
Language proficiency certificate	Those who have scores (optional)	Those who have scores that satisfy the language requirement set by the partner university can submit the certificate at the time of UTAS application without waiting until the due date.

<Note>

Submit the entire pages of your academic transcript including the portion where the standards of academic evaluation (the grading structure, etc.) are explained. Also, you need to submit all academic transcripts of the universities that you were enrolled in both inside and outside Japan. The transcripts of vocational schools and universities that you dropped out of are not required.

② Documents to be submitted other than via UTAS

The Letter of Assessment for USTEP Candidate Students completed by a faculty member of UTokyo who knows the personality of the applicant, such as academic advisers (or classroom teachers, instructors of the course you are taking/have taken (including part-time instructors)) of the faculty/graduate school that you currently belong to (in a designated format).

* After confirming the specific method of submission set by the relevant section of your faculty/graduate school, please inform your assessor of the information in addition to the instruction in the box below.

* The Letter of Assessment is used for the internal screening purposes only. In the case that the partner university requests a letter of recommendation after passing the internal screening process, you need to ask your teacher/instructor to write a recommendation letter for you to submit to the partner university.

<For academic advisors> Letter of Assessment for USTEP Candidate Students

a. Please download the designated form from the Go Global website.

<https://www.u-tokyo.ac.jp/adm/go-global/en/application-tips-USTEP.html>

b. Please convert the form into the PDF format and submit it by following the method of submission set by the relevant section of your faculty/graduate school.

* Name the file as “(Name of the student) Letter of Assessment_ Name of the assessor”

9. Internal Screening

- (1) Document screening will be conducted for all applicants. Some applicants will be interviewed in person, if necessary, in November 2023 (may be held online). The date for the interview and other important matters will be notified by email, so check your emails regularly after submitting your application. Since some important messages may be sent to the spam folder, please make sure to check your spam folder, too.
- (2) In some case, those who are not selected for any of the three partner university choices in the internal screening and had stated a wish to study at another university at the time of application, may be eligible for the additional recruitment if approved by the UTokyo GlobE. It should be noted that additional recruitment may not be conducted in the same manner each year since as it depends on how many students applied and how many positions are left.

10. Notification of the Results of Internal Screening

The results will be announced through your faculty/graduate school around late December 2023.

11. What to Do after Selected as Candidate

- (1) After you are selected as a candidate for USTEP, it is your own responsibility to check the application procedure of the partner university thoroughly and complete it without delay. You must prepare application documents according to the instructions of the partner university and submit them by the deadline specified by the partner university. It is your responsibility to complete all the application procedure by yourself. You are recommended to prepare the application documents as early as possible, referring to the website and Factsheet, etc., of the partner university, even before nomination.

In most cases, once you are nominated by UTokyo GlobE, you will receive instructions from your partner university regarding “How to Apply”, so submit your application documents by following the instructions. After the document screening by the partner university, an Acceptance Letter will be issued by the partner universities, and your acceptance to the partner university will become official.

*Please note that if you cannot satisfy entry and/or language requirements set by the partner university at the time of submitting application documents to the partner university because you failed to check the requirements thoroughly in advance or obtain the required scores, you will not be accepted. PLEASE BE AWARE that UTokyo GlobE will not be able to take any actions to help you out.

- (2) It is your responsibility to complete all the procedures for enrollment, travel, acquisition of visa, vaccination, etc., by following the instructions given by the partner university. Also, you need to obtain the latest information from embassies, etc., of the country or region you will be traveling to. Costs for these procedures are your responsibility.
- (3) The subjects and courses at the partner university can be taken generally based on the request of the student. However, your requests may not necessarily be accepted due to the circumstances of the partner university.

* Some universities may not accept graduate students, so we recommend that graduate students contact a professor at the partner university who they would like to be supervised by in advance.

- (4) Even if you are selected as a candidate, you may not be permitted to go in any of the cases below.
- ① When the number of students to be accepted by the partner university is decreased.
 - ② When admission permission from the partner university is not obtained.
 - ③ When it is discovered that you do not satisfy the requirements stated in “2. Eligibility/Requirements” of this application guidelines.
 - ④ When the faculty/graduate school you belong to do not approve
 - ⑤ In any other situations where UTokyo GlobE considers it as inappropriate.
- (5) If there is a possibility that you may fail to satisfy the qualifications required for studying abroad, promptly contact the International Education Promotion Group via the relevant section of the faculty/graduate school you belong to. Please be aware that cancelation/withdrawal after the internal screening process causes a loss of the chance for other students to study abroad. Therefore, please avoid such situation where you have to cancel/withdraw from the program after submitting an application.
- (6) For general information about studying abroad and risk management, see the Go Global website. (<https://www.u-tokyo.ac.jp/adm/go-global/en/voyage-care.html>) In particular, you must thoroughly read the Risk Management Guidebook.
- (7) For insurance during the study abroad, students are required to take out a JEES “*Futai Kaigaku*” at their

own expense. As a means of safety management during study abroad, you are also required to take out the Overseas Student Safety Management Assistance (OSSMA) from Emergency Assistance Japan Co., Ltd. at their own expense.

- (8) Follow the procedure for “Study Abroad” at the faculty/graduate school that you belong to at the time of departure. In the case of a graduate school student on USTEP, procedures for either “Study Abroad” or “Receiving Entrusted Research Guidance” need to be followed depending on your actual circumstances. For details of the procedures, check in advance with the relevant section of the faculty/graduate school that you will belong to at the time of study-abroad.
- (9) Whether or not the credits obtained at the partner university will be approved as credits of UTokyo is determined by the faculty/graduate school that you belong to. The credits obtained in this program will not necessarily be transferred to credits of UTokyo. For information on credit approval procedures, consult the relevant section of the faculty/graduate school that you are scheduled to belong to in advance.
- (10) Follow all other cautions provided by UTokyo.

12. Obligations for Participating in Programs

- (1) Participants must fully comprehend the purposes of the programs and strive to complete the program courses while achieving a high level of academic performance.
- (2) Participants must be aware that they are representatives of UTokyo, and thus must comply with the laws, regulations, rules and manners of their host universities and countries/regions.

13. Post-Program Reporting

- (1) Students must submit the required documents notified before departure within two weeks of completing the program. In addition, undergraduate students who enrolled in or after April of 2018 must submit an activity report of Go Global Gateway on this program after completing the program.
- (2) If you were receiving a scholarship, submit the designated reporting documents in addition to the above.
- (3) Following the instructions from the faculty/graduate school that you belong to, students must complete the procedures to have the credits obtained in this program approved as credits of the UTokyo.
- (4) Students may be requested to cooperate with initiatives concerning internationalization of UTokyo. When requested (e.g. participation in reporting meetings or information sessions, advertising of study abroad programs and advice for students, questionnaire survey, etc.), you must cooperate unless there are unavoidable reasons.

14. Others

The names, contacts and other personal information that the relevant faculty/graduate school and the International Education Promotion Group obtained through the application process shall be used only for the purpose of screening candidate students, taking procedures for partner universities, and requesting for cooperation with efforts aimed at the internationalization of UTokyo, and shall not be used for any other purposes.

15. Contacts

Inquiries about this matter must be made through the relevant section of the faculty/graduate school that you belong to at the time of application. Please also be advised that even if you want to inquire about partner universities by contacting them directly, if you are not selected as candidate yet before passing the internal screening, please inquire through the relevant section of the faculty/graduate school that you belong to at the time of application, not contacting the partner university directly. However, we recommend that graduate students contact a professor at the partner university who they would like to be supervised by in advance.

Relevant Sections of Each Faculty/Graduate School (Japanese only):

<https://www.u-tokyo.ac.jp/adm/go-global/ja/contact-department.html>