Call for International Education Division Assistant Professor
at the Center for Global Education (GlobE), The University of Tokyo

[Explanation of Institution (recruitment background, explanation of project, etc.)]
The Center for Global Education (GlobE) at the University of Tokyo invites applications for qualified candidates to assume the position of assistant professor of its International Education Division.

GlobE, established in April 2023, aims to promote a global outlook among students by offering a range of international activities as a “Global Education Concierge.” It also offers Global Liberal Arts courses (GLA) to Senior Division and graduate students to inspire their interest in some of the most imminent challenges facing the world while also cultivating their English language skills (note: the Senior Division mainly comprises third- and fourth-year students). Additionally, it works closely with the Global Leadership Program (GLP) of the university to encourage students to gain essential leadership skills in a globalized world.

The assistant professor of the International Education Division will be primarily working for Global Education for Innovation and Leadership (GEfIL) of Global Leadership Program. (For details, see: https://www.glp.u-tokyo.ac.jp/en/gefil/). The successful candidate will (1) develop online and other course(s) related to GEfIL; (2) teach and administer course(s) related to GEfIL, including serving as a mentor for designing and implementing Independent Research Projects (phase 1); (3) offer guidance and advice to GEfIL students; (4) survey and research the educational impact of GEfIL; (5) conducting excellent research on one’s own area of speciality; (6) be involved in other aspects of educational and administrative activities of GlobE and the University of Tokyo.

[Research Field]
Research projects in all fields of the humanities, social sciences and natural sciences will be considered.

[Address of Work Location and Other Information]
7-3-1 Hongo Bunkyo-ku Tokyo

[Employment Appointment]
The position is of an assistant professor (koshi).
[The Employment Term]
5 years. There can be no renewal of the appointment.

[Starting Date]
The expected date of employment is April 1, 2024. The first fourteen days of employment will be considered a probationary period.

See below for further information about GlobE.
https://globe.u-tokyo.ac.jp/en/index.html

[Qualifications]
The candidate must possess a doctoral degree or an equivalent qualification, with a proven record of publication, presentations, and teaching experience at institutions of higher education. Strong preference will be given to candidates with a strong interest and some experience in curriculum development, including designing innovative online courses. The ability to offer globally oriented advice on leadership skills, international outlook, and/or internship opportunities is essential.

Experience working outside the field of higher education is preferred. High level proficiency in English and working knowledge of Japanese are required. Applicants of all nationalities are welcome to apply.

[Compensation]
The successful candidate will be hired as an assistant professor (koshi) of the University of Tokyo. The salary is 6 million yen per year before taxes. A commuting allowance will be provided (subject to UTokyo regulations). The successful candidate will be covered by the MEXT Mutual Aid Association membership, including an employee pension, unemployment insurance, and workers’ accident compensation insurance.

- Business hours: 7 hours and 45 minutes per day, 38 hours 45 minutes per week under a discretionary work system.

- Holidays: Weekends, National holidays, Year-end and New Year holidays. NOTE: some of the GEfIL related activities take place during weekends and school breaks to accommodate the schedule of students’ class requirements.

[How to Apply]
1. Provide a C.V. Use the standard format provided by the University of Tokyo from the following url: https://www.u-tokyo.ac.jp/en/about/jobs.html. Note: There is NO need to attach your photo at this moment.

2. Provide a list of scholarly accomplishments in the order of (1) single-authored books; (2) co-authored books; (3) edited books; (4) single-authored academic articles; (5) co-authored academic articles; (6) invited lectures and presentations; (7) non-invited lectures and presentations; (8) other academic achievements; (9) others (such as appearance in the media) worth noting for this position.

3. A 500-word summary of research and other professional experiences related to this position. Make sure to include a reference to your experience(s) in teaching and designing online and other new courses. Also list and provide electronic data of three accomplishments from above you wish to have reviewed carefully for this position. (The electronic data is not necessary for copyrighted books.)

4. A 500-word statement on the vision of nurturing “global leaders,” particularly through designing innovative online and in-person courses.

5. The above documents 1 to 4 should be saved as one PDF file. The name of the file should be your family name. Go to JREC-IN website (Japan Research Career Information Network JREC-IN Portal (jst.go.jp)) and apply from the job announcement for this position after registering to the site.

[Deadline]
November 27 2023, 5 p.m. Japan standard time.

[Screening Method]
The candidates will be reviewed by a special personnel committee established by the center. Qualified candidates will be called for either an online or onsite interview. Details will be given when a notification of the interview is announced.
Note: The University of Tokyo is committed to expanding its diversity and inclusion, as announced in UTokyo Statement on Diversity and Inclusion. The successful candidate is expected to fully commit himself/herself/themselves to promoting diversity, equity, and inclusion not only at GlobE but also at the university as a whole.

[Selection Results]
All applicants will be notified of the final selection results by e-mail. GlobE is unable to respond to questions regarding the selection process or the reasons for the selection or rejection of candidates.
[Contact Information]
ic.adm@g.s.mail.u-tokyo.ac.jp

[Additional Information]
The application documents will be used for employment screening only and will not be disclosed to a third party.

The applicants are responsible for any expenses incurred during the application process.

According to the Foreign Exchange and Foreign Trade Act (FEFTA) and other regulations, if you hold a concurrent position with an overseas organization or receive a substantial amount of income from a foreign government or other source that restricts the sharing of your research skills and outcomes at the University of Tokyo (UT), you may have difficulty fulfilling your responsibilities as a member of the UT faculty. Any subsequent dual employment and others after assuming the position should be limited to the extent that it does not interfere with the sharing of research skills and outcomes at UT.

For details regarding the working condition, refer to the University of Tokyo regulations.
(http://www.u-tokyo.ac.jp/gen01/reiki_int/kisoku_mokuji_j.html)