# Berkeley Summer Sessions

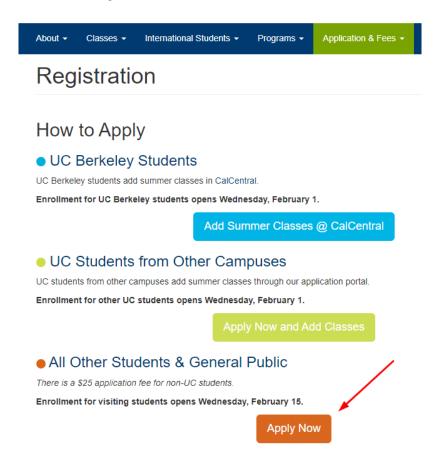
# **Registration Steps 2024**

# **Application Link**



The link to the application will appear on the Berkeley Summer Sessions <u>website</u> on **February 1st** at 9:00 AM Pacific Time.

# Berkeley Summer Sessions



If applying between February 1 - 14, please click the green "Apply Now" button under the heading "UC Students from Other Campuses." The "Apply Now" button for "All Other Students & General Public will not appear until February 15th.

# **Registration Steps**

### 1. Complete the Berkeley Summer Sessions application

- a. Applicants must login or create an account to access the application.
- b. Submit documentation to meet the <u>English Proficiency Requirement</u> via the application unless exempt. *The Duolingo test can be completed online with results in just 2 days.*
- c. There is a \$25 non-refundable application fee.
- d. For any questions or issues with the application, students may contact summer@berkeley.edu

#### 2. Establish CalNet ID and access CalCentral

- a. After completing the application, applicants will receive email instructions with their Student ID number within 48 hours.
- b. For CalNet ID support, students may contact calnet2-stephelp@berkeley.edu.

## 3. Enroll in <u>Classes</u> via Calcentral

a. International students with the F-1 student visa must be enrolled <u>full-time</u>.

# 4. Submit I-20 Request via International Student Services (ISS) Portal

- a. International students will have a CalCentral task item with a link to the I-20 request form.
- b. For any questions about visas, the I-20, or immigration status, students may contact <a href="mailto:visiting-intl@berkeley.edu">visiting-intl@berkeley.edu</a>.

### 5. Pay Total Balance

**a.** Visiting students must pay the tuition and fees within 7 days of enrollment; otherwise, they will be dropped from all classes for non-payment.

# 6. Check Berkeley Email Account REGULARLY

a. All communications from Berkeley will be sent to the student's Berkeley email account, including class changes, enrollment updates, finances, I-20 information and action items, etc.

# **How Students Affiliate Themselves**

Students must affiliate themselves with your institution in the Summer Sessions application; otherwise, they will not be eligible for any affiliate benefits, including early enrollment.

Please instruct your students to respond "yes" to the question "Are you coming from and/or assisted by a Partner Institution/Affiliate Partners or an international registration center?" and select your institution's name from the dropdown menu.

*Are you coming from and/or assisted by a Partner Institution/Affiliate Part Registration Center?  • Yes	tners or an International
○ No	
*Please select your Registration Center or Affiliated Institution/Partner Univ	versity
*I authorize Berkeley Summer Sessions to release my enrollment and fin institution selected above.	nancial information to the

Please find more detailed information on the <u>International Student Checklist</u>. Students are also welcome to contact us with any questions at <u>summer@berkeley.edu</u>.