

Guidelines on the Eligibility, Requirements and Awarding of Scholarships

AY2025 Short-Term Summer Programs Administered by Center for Global Education

2025.4

International Education Promotion Group
The University of Tokyo

1. Guidelines for the awarding of the program specific scholarship

Students who participate in this program, if they wish to receive a scholarship, will be awarded a scholarship (non-repayment type) subject to the following requirements.

(1) The types of scholarships

The types of scholarships are either ①JASSO (Japan Student Services Organization) 2025 Student Exchange Support Program (Scholarship for Exchange Programs) (hereinafter referred to as the “JASSO Exchange Scholarship”), ②scholarships funded by donations from foundations or individuals or ③scholarships from the University of Tokyo.

(2) Eligibility Requirements, Support Details and Criteria/Method of Disbursement

As a general rule, all scholarships are provided in accordance with the eligibility requirements, support details and criteria/method of disbursement set by JASSO for the JASSO Exchange Scholarship. (For the monthly scholarship amount, please refer to “Monthly Value by Regions” below). However, for scholarships other than the JASSO Exchange Scholarship, travel support grant will not be provided.

(3) Applicants without Japanese Permanent Residency

If an applicant does not hold Japanese permanent residency but meets all other requirements listed under “2. Eligibility and requirements for the JASSO Exchange Scholarship,” except for (1), a separate scholarship may be awarded under the same conditions as the JASSO Exchange Scholarship.

(4) Scholarships Funded by Donations from Foundations or Individuals

Applicants who were not selected for ① the JASSO Exchange Scholarship may be considered for ② scholarships funded by donations from foundations or individuals or ③ scholarships from the University of Tokyo, based on their internal selection ranking and other factors.

(5) Multiple Receipt of Scholarships

If students are awarded scholarships from other organizations which amount to more than the sums provided by the program specific scholarship or are awarded the scholarship “Japan Public-Private Partnership Student Study Abroad Program -TOBITATE! Young Ambassador Program-”, etc., the program specific scholarship shall not be awarded. (Please refer to 2. (7) to check the guidelines of a multiple receipt of scholarships.)

(6) Japanese Government (MEXT) Scholarship Student

This scholarship may be awarded to Japanese government-sponsored foreign students as it is provided for specific use such as part of travel expenses. However, it may not be awarded due to specific conditions provided in the rules of government-sponsored foreign student. For details, please consult the relevant section of the affiliation you belong to.

2. Eligibility and requirements for the JASSO Exchange Scholarship

Students must be enrolled and registered in a regular course with the aim of obtaining a degree and graduating, and have been selected by the university at which they are enrolled to attend a study abroad program organized by the university to which this scholarship is applicable. They must also meet the following ten conditions.

- (1) They must possess Japanese nationality or have been given right of permanent residence in Japan.
- (2) Students who have been accepted by overseas host universities based on agreements and/or MOU's on student exchange.
- (3) Students who will have financial difficulties participating in the study abroad program if they were to finance

themselves.

- (4) Students who are certain to obtain the visa required for participating in the program in the country or region of the host institution.
- (5) Students who will return to UTokyo to continue their study, and acquire a degree from UTokyo, or graduate from UTokyo after completing the study abroad programs.
- (6) Students who demonstrate excellent academic achievements at UTokyo, as well as a good personality; in addition, students must have a minimum of 2.30 Grading Coefficient, based on a transcript from the previous academic year at the time of internal selection for the study abroad program. If the applicant's transcript of the previous academic year is not available, Grading Coefficient is calculated based on their transcripts of the previous semester in principle.
- For undergraduate students in their first semester of the first year, grades will be calculated based on their third-year high school academic records.
 - For master's students in their first semester of the first year, grades will be calculated based on their final year of undergraduate studies at the University of Tokyo or another university.
 - For doctoral students in their first semester of the first year, grades will be calculated based on their final year of master's studies at the University of Tokyo or another university.
 - For students who were on a leave of absence for the entire previous academic year, grades will be calculated based on their academic performance from two years prior and for students who were on a leave of absence during the latter half of the previous academic year, grades will be calculated based on their performance in the first half of that year.

----- [An example of calculating method of grading coefficient] (Automatically calculated on UTAS*) -----

* The calculation is based on the up-to date grade used by the International Education Promotion Group at the time of internal selection for the study abroad program, after students have submitted their applications via UTAS. Please note that the grading coefficient might be different from the one that students confirm at the point of submitting their application.

Convert to grading point by the following table and apply them to the formula (round off to two decimal places).

Grading Coefficient Conversion Table

	GRADE				
4-level rating	—	Excellent	Good	Average	Fail
4-level rating	—	A	B	C	F
4-level rating	—	100-80	79-70	69-60	59 or less
5-level rating	100-90	89-80	79-70	69-60	59 or less
5-level rating	S	A	B	C	F
5-level rating	A	B	C	D	F
5-level rating	5	4	3	2	1
GRADE POINT (GP)	3	3	2	1	0

Grading Coefficient Formula:

$$\frac{([\text{No. of GP3 Credits}] \times 3) + ([\text{No. of GP2 Credits}] \times 2) + ([\text{No. of GP1 Credits}] \times 1) + ([\text{No. of GPO Credits}] \times 0)}{\text{Total Number of Registered Credits}}$$

*No. =Number

*GP=Grade Point

<Note> If you have taken courses that are not part of the credit system, or you are calculating with grades from your last year of high school, replace “Credits” in the Grading Coefficient Formula with “Courses/Subjects”.

- (7) Students whose total amount of scholarships (not including travel expense, etc., scholarship loan and student loan which require repayment) to attend this study abroad program from other sources (including UTokyo and host institutions, etc.), do not exceed the monthly amounts of this scholarship will be eligible for the scholarship.

Note 1: You can continue to receive the Scholarship Loan Program Category 1 or Category 2 from JASSO at the same time with this scholarship. If you wish to pause receiving the loan(s) during the study

abroad program, please go through the procedures (submit the “Request for transfer (suspension)”) at the office in charge of scholarships for study at UTokyo (*1) by the due date (*2). If you wish to continue receiving the loan(s), you do not have to submit the request.

Note 2: If you are receiving JASSO’s domestic scholarships (Benefit scholarship/non-repayment type), you are not permitted to receive this scholarship. Therefore, you must complete the procedure to pause the "Benefit scholarship/non-repayment type " if you wish to receive this scholarship. If you want to pause receiving the “Benefit scholarship/non-repayment type” during the study abroad program, please go through the procedures (submit the “Request for transfer (suspension)”) at the office in charge of scholarships for study at UTokyo (*1) by the due date (*2).

Note 3: It is not possible to receive the “Japan Public-Private Partnership Student Study Abroad Program -TOBITATE! Young Ambassador Program-” in addition to the above.

Note 4: It is not possible to receive the “World-leading Innovative Graduate Study Program (WINGS) RA Scholarship” (including WISE) in addition to the above. If you wish to pause receiving WINGS/WISE during the study abroad program, please go through the suspension procedures at the office in charge.

Note 5: “Scholarships to attend this study abroad program from other sources” (Other scholarships) means the scholarships which students receive directly. If students have raised funding for their study abroad program, including cloud funding, the said funding is regarded as a part of “other scholarships”. In case that housing fee, program participation fee, etc., which are funded by the home university, etc., are not regarded as a part of “other scholarships”.

Note 6: If other scholarships are not monthly basis, please calculate and confirm the monthly stipend.

Note 7: If other scholarships include travel expenses, including airfare, please exclude the travel expenses and calculate the monthly stipend to confirm that the amount does not exceed the monthly stipend from JASSO scholarships.

Note 8: Income from remunerated training, internships, part-time work, etc. may be combined with the scholarship under this program, regardless of the amount, if the university determines that it will not interfere with the achievement of the program's objectives and goals and the student's academic studies (research).

Note 9: If you are receiving scholarships from other organizations, please make sure with the organization that you are permitted to receive additional scholarships from other sources.

Note 10: Scholarships which students receive regardless of the study abroad program are generally not considered to be “other scholarships” (except for a few). Therefore, it is possible to receive multiple scholarships, but some scholarship organizations may not allow combined awards. It is important to check with the relevant organization and the department in charge of domestic scholarships (* 1) to confirm.

Note 11: In addition to the above, please note that there may be cases in which scholarships received from other organizations, etc. may not be approved in conjunction with the program specific scholarship, depending on the source of funding and nature of the scholarship.

(* 1) If you belong to the College of Arts and Sciences (Junior and Senior Division):

The Student Support Group of the College of Arts and Sciences
s-shikin.c@gs.mail.u-tokyo.ac.jp (mainly for Japanese students)

If you belong to other faculty/graduate school: The Student Scholarships and Welfare Group
syougaku.adm@gs.mail.u-tokyo.ac.jp (mainly for Japanese students)

If you are an international student:

International Student Office in each faculty/graduate school

(* 2) 20th of the month prior to that you wish to pause receiving the loan from. (Note: If you belong to the College of Arts and Sciences, please follow the instruction from the Student Support Group of the College of Arts and Sciences.)

(8) Students who will provide sufficient information in report documents specified by UTokyo and submit them by the designated dates, and will cooperate when requested to respond to follow-ups, attend meetings and respond to career surveys, etc. after completing the study abroad programs.

- (9) When requested by JASSO, students who will agree for UTokyo to provide their information (name, contact, affiliated faculty, etc.) which is submitted at the internal selection.
- (10) Students who will be studying in an area which is not listed on the Overseas Security Website of Ministry of Foreign Affairs of Japan with a warning of “Level 2: Avoid unnecessary visiting” or worse:
<https://www.anzen.mofa.go.jp/> (Japanese only)

* If an area which students will be studying in is listed on the Overseas Security Website of Ministry of Foreign Affairs of Japan with a warning of “Level 2” or worse at the time of registering as a recipient of this scholarship, you are not permitted to register as a recipient of this scholarship. Additionally, if an area which students will be studying in is listed on the Overseas Security Website of Ministry of Foreign Affairs of Japan with a warning of “Level 2” or worse during the program period, the payment of this scholarship will be postponed in principle.

3. Application guidelines for the program scholarship

In order to apply for the scholarships, students are required to complete the following Scholarship Application Survey form. If you do not respond to the form by the deadline, you will be considered as a non-scholarship applicant.

【Form Link】

<https://forms.office.com/r/MvFvNIQEVv>

※Please login with your UTokyo account (*10digits number*@utac.u-tokyo.ac.jp).

Monthly Value by Regions

Region	City, Region	Region	City, Region
Specified City	Abidjan, Abu Dhabi, Kuwait, San Francisco, Singapore, Jeddah, Geneva, New York,	B	Regions not covered by the Specified City, Region A and C
Monthly Value of Scholarship JPY 120,000	Paris, Moscow, Riyadh, Los Angeles, London, Washington D.C.	Monthly Value of Scholarship JPY 90,000	(Typical cities: Wellington, Kuala Lumpur, St. Petersburg, Sydney, Jakarta, Seoul, Sofia, Tashkent, Bangkok, Prague, Budapest, Manila, Melbourne, Yangon)
A	North America, Europe, Middle East (Excluding Specified Cities and the following – Azerbaijan, Albania, Armenia, Ukraine, Uzbekistan, Estonia, Kazakhstan, Kirgizstan, Georgia, Croatia, Kosovo, Slovakia, Slovenija, Serbia, Tajikistan, Czech Republic, Turkmenistan, Hungary, Bulgaria, Belarus, Poland, Bosnia and Herzegovina, North Macedonia, Moldova, Montenegro, Latvia, Lithuania, Romania, Russia) (Typical cities: Amsterdam, Anchorage, Vienna, Vancouver, Jerusalem, Copenhagen, Seattle, Chicago, Zurich, Toronto, New Orleans, Hamburg, Frankfurt, Brussels, Honolulu, Boston, Madrid, Montreal, Rome)	C	Central and South America, Africa, Asia (Excluding Specified Cities and the following – Cambodia, Laos, Vietnam, Singapore - Thailand, Myanmar, Malaysia, , Indonesia, Republic of Korea, East Timor, Philippines, Borneo and Hong Kong), (Typical cities: Cairo, Cape Town, Sao Paulo, Shanghai, Taipei, Nairobi, Buenos Aires, Beijing, Mexico City, Lima, Rio de Janeiro, Lima)
Monthly Value of Scholarship JPY 110,000		Monthly Value of Scholarship JPY 80,000	