

# PROGRAM INFORMATION (1)

\*Program details may be subject to alteration

as of 16/4/2024

<b>University name</b>		<b>The University of Sheffield</b>
<b>Program date and time</b>  *Please send the timetable at your earliest convenience.	<b>From</b>	Monday, 5 August 2024
	<b>To</b>	Friday, 30 August 2024
	<b>Recommended arrival date</b>	Saturday, 3 August 2024
	<b>Recommended departure date</b>	Saturday, 31 August 2024
<b>Program contents/outline</b>	<p>In the morning General English development course is designed to improve students' English Language skills and students are integrated into classes with students from around the world. The morning courses includes tuition and language practice in the following areas:</p> <ul style="list-style-type: none"> <li>- Writing: helping you to improve the accuracy and structure of your written work</li> <li>- Speaking and Pronunciation: improving the accuracy and fluency in a variety of situations</li> <li>- Listening: understanding spoken English in academic and general situations</li> <li>- Reading: developing the ability to deal with longer and more complex texts</li> <li>- Grammar: consolidation of the main tenses and structures of English</li> <li>- Vocabulary: learning more words in a variety of different contexts</li> </ul> <p>On Wednesday afternoons, the students will take part in a general academic lecture programme which are for all students.</p> <p>On Monday, Tuesday and Thursday afternoons, UTokyo students only will have specifically-designed lectures on a range of topics, with a follow-up discussion session facilitated by English-speaking staff and students from the University of Sheffield to help them with their speaking around topics of interest.  <span style="color: red;">※月火水の午後は東大生のみで講義に参加します。</span></p> <p>During the course students will also receive regular short 1 to 1 tutorials with an ELTC tutor. These tutorials are similar to a private lesson and students can choose which areas of English you would like to focus on each week.</p> <p>Outside class times, there will be options for social programmes and educational trips and visits.</p>	
<b>Eligibility and Requirements</b>	<b>English proficiency (e.g. TOEIC, TOEFL, IELTS scores, etc.)</b>	Formal language certificate not required but it is advisable for students to have at least pre-intermediate level, eg. a minimum of IELTS 3.5/4.0 overall or TOEIC 500+ overall (Not required to submit)
	<b>Undergraduate/Postgraduate</b>	Both UG and PG are able to apply
	<b>Nationality</b>	Any
	<b>Pre and post Assignment (if any)</b>	Online placement test before starting the program
	<b>Necessary documents (e.g. a copy of passport/student ID card, etc.)</b>	Online application form to be completed by each student, passports to be sent as PDF document
	<b>Others (majors, background, etc.)</b>	N/A
<b>Program fees per student</b>	Tuition fees £1700 includes all study materials + Accommodation fee + Airport transfer fee (TBC)	
<b>Number of Students who will be accepted</b>	Minimum: 1	
	Maximum: 45	
<b>Accommodation in detail</b>	University accommodation: £673.06 (Room £21.77 per night + bedding pack: £40 per student + kitchen pack: £23.50 per student.)	

<b>Application procedures</b>	1. Students complete the Group Application Form via a shared link then send us a copy of their passport. 2. Students to complete Preregistration process before arrival, or else on their first day in Sheffield as part of orientation.
<b>Payment procedure in detail (if any)</b>	Tuition fees are paid within the registration system; university accommodation fees are paid in the accommodation application portal; airport transfer fees is paid via the University online store link.
<b>Deadline for prospective participants to complete the application</b>	2024/6/30 6/25までにパスポートの提出が必要です。更新・申請が必要な方は採択結果後すぐに手続きを行ってください。 ※本部国際教育推進課への応募締切は5/27(月)正午です。上記はシェフィールド大学への申請手続き締め切り日ですのでご注意ください。
<b>Payment due</b>	2024/7/5
<b>Cancel policy</b>	<b>Cancellation before the course start date:</b> 100% of fees will be refunded, minus any charges incurred. These charges will include 7 nights of homestay fees and the homestay booking fee if applicable. ELTC will not be responsible for cancellation terms and conditions for any other aspects such as University accommodation or private sector accommodation - these will have their own cancellation policies. <b>Withdrawal after the course start date:</b> Fees are not normally refundable for short courses after they have started. In exceptional circumstances such as bereavement or serious illness the fees, minus any charges incurred, may be waived at the discretion of the Director of ELTC. University Accommodation cancellation policy can be found here: <a href="https://www.sheffield.ac.uk/accommodation/policies">https://www.sheffield.ac.uk/accommodation/policies</a> <b>Insurance:</b> The sending organization is advised to ensure the group has suitable travel/health/cancellation etc. insurance to cover all necessary contingencies
<b>Letter of acceptance</b>	Will be issued.
<b>Progress report or transcript</b>	Will be issued at the end of programme
<b>Certificate</b>	Will be issued at the end of programme
<b>Credits</b>	N/A
<b>Other participants from different universities</b>	Yes
<b>Airport transfer services</b>	Airport: Manchester Airport Pick up - Date: 2024/8/3 (Sat) Time:TBD プログラム終了後は各自移動の予定 ※募集要項「6. 航空券について」要確認
<b>Important notes related to COVID-19, if any</b>	N/A



## University of Tokyo

## Short Stay University English Summer

## Programme Course Outline 2023-2024

### Course Aims

On arrival students will take our online English Placement Test: 45 minutes online test and a 5 minute Speaking test. This will be used to place them in a class at the appropriate level (from A2 to C1).

The programme is designed to offer the chance to experience life in a different country, study at a leading British university and develop English language, academic skills and options in areas of the students and professors' interests. Participants will take English language classes with students from different countries on our University English programme (UE).

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### University English Course Content

On arrival students will take our online English Placement Test: 45 minutes online test and a 5 minute Speaking test. This will be used to place them in a class at the appropriate level (from A2 to C1).

In the English Language classes participants will mix with students from other nationalities and be placed in a class according to their level of English. However, as student numbers, English level, nationality and gender of students cannot be predicted, we cannot guarantee a “perfect mix” of students. We group our classes principally by level of English, not by nationality.

The table below shows the outline timetable of the programme.

Time	Mon	Tue	Wed	Thur	Fri
09:30 – 11:00	Integrated Language Skills	Integrated Language Skills	Integrated Language Skills	Integrated Language Skills	Integrated Language Skills
11:30 – 13:00	Integrated Language Skills	Integrated Language Skills	Integrated Language Skills	Integrated Language Skills	Integrated Language Skills
14:00 – 15:30	Today Lecture	Today Lecture	Lecture - General Topics (13:45 – 14.45)	Today Lecture	Self-study

15:30 – 16:30	Social Activities	Social Activities	Social Activities	Free Time	Free Time
16:00 – 18:00	Free Time	Free Time	Free Time	Social Activities	Free Time

Total Study Hours = 21 per week (including 1 to 1 tutorial every two weeks)

The course is of an integrated design based on an up-to-date textbook with supporting interactive whiteboard materials and supplemented by a range of other activities and materials. Students will have plenty of opportunity to practise what they have learned through lively interactive tasks, pair and group work.

You will follow a special lecture series on Monday, Tuesday and Thursday afternoons. These are delivered by academic staff (lecturers/professors) from different university departments. These lectures incorporate both Science, Technology and Engineering (STEM) and Humanities, Arts and Social Science (HASS). After the lecture, there will be a post-lecture discussion. You will be joined by teachers and student ambassadors during these afternoons.

On Wednesday afternoons you will join your fellow University English students for the weekly online Culture lecture.

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## Tutorials

One-to-one tutorials will be offered to all students on a regular basis. In these meetings the personal tutor will discuss the student's progress and any concerns the student may have about their work or life in Sheffield.

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## Assessment

All students are tested on arrival-they will take our online placement test and have a 5-10 minute speaking test. This allows us to place students at the correct level.

The ELTC will provide a progress report on each of the participants at the end of the course and an overall grade assessment in the various skills developed throughout the course including a figure for percentage attendance. In addition, a bespoke on-site IELTS test will be offered as the ELTC is an official test centre.

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## Saturday Visits Programme

ELTC has a well-established programme of visits to places of historical, social and cultural significance in England. These visits are educational and cultural in content and are accompanied by Student Ambassadors and the Social Programme Coordinator. Suggested trips can be to Manchester, York, Lincoln, Peak District National Park and historic castles. There is a non-refundable 5.00GBP per student per trip booking fee for these visits.

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## Social Programme

Students will have access to a wide range of social and cultural activities organised on a weekly basis by the ELTC and through the Students' Union. Our Students' Union has repeatedly won the WhatUni award for "Best Students' Union in the Country", most recently in 2023 for the 6th year in a row. Examples of the types of activities which may be on offer can include: a weekly reading group, a weekly conversation club, weekly football game, ice-skating, bowling and visits to cafes and restaurants etc. (some entrance charges to activities will be paid by the student, e.g. cinema)

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## Accommodation

St. Vincent's Place: <https://www.sheffield.ac.uk/accommodation/st-vincents>

This striking development includes a beautifully renovated Roman Catholic church, which contains a social space for students including a cinema room and communal kitchen. Students live together in flats of four to nine flatmates, with each student having their own bedroom and en-suite bathroom.

The room would come inclusive of a small double (3/4 bed), storage space, desk, desk chair, and En-suite which consists of a toilet, wash basin, and shower. Electrical appliances are not provided for the bedrooms but kettles and toasters are provided in the shared kitchen area.

You can also see what it's like by taking a [360 degree video tour](#):

<https://accommodation360.shef.ac.uk/view/stvincents/kitchen>.

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## The University of Sheffield

The University of Sheffield is one of the premier universities in the UK, a member of the elite "Russell Group". Founded in 1905, we have a strong tradition in research (6 Nobel Prize winners) and a reputation for teaching excellence.

We have nearly 30,000 students from around 140 countries, and over 8,000 staff. The University of Sheffield is a popular choice with applicants for university places, and once they arrive our students enjoy the experience so much that many settle in Sheffield after they graduate.

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## The English Language Teaching Centre

The ELTC is housed in a purpose-built facility with 28 classrooms and 2 computer rooms. We are located near the central campus and city centre. All classrooms are equipped with interactive whiteboards and other audio-visual equipment. We have a staff of over 90 highly qualified teachers with experience teaching in many different countries.

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## Sheffield

Sheffield is England's fourth-largest city, with the wealth of facilities you would expect to find in a major university city - yet it's compact, friendly and accessible. Sheffield has excellent rail links to all major cities. You can be in Leeds or Manchester by train in about an hour, and London in just over 2 hours.

We are a family- and student-friendly city with a relatively low cost of living. The area is bursting with culture and entertainment, including award-winning theatres, museums and galleries. Our nightlife is also legendary with a wealth of clubs and live music venues.

We have over 200 parks and woodlands and one third of the city is in the Peak District National Park. Crime statistics show it is also one of the UK's safest major cities.

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## Contact Details

### Address:

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78 Hoyle Street,  
Sheffield,  
S3 7LG

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## Photographs



View more at <https://photos.app.goo.gl/48G2VvQ3bDUij3WTA>