

The University of Tokyo - Asian University for Women Joint Summer Program at the University of Tokyo

"Body, Environment and Sustainability"

Application Guidelines

May 2024

Updated on May 24: Program contents (P1-2)

Format of application documents (P4-5)

Program schedule (P7)

NOTES:

(1) Be sure to check the latest information on our website (shown below) as program details, FAQs, and information about application procedures may be updated without notice.

https://www.u-tokyo.ac.jp/adm/go-gateway/en/auw_utokyo_summer-2024.html

(2) This program is designed as part of the UTokyo Global Unit Courses* and is implemented by the Go Global Gateway (GGG) team.

* UTokyo Global Unit Courses (UTokyo GUC) is a short-term program that is hosted by the [Center for Global Education, The University of Tokyo \(UTokyo Globe\)](#). UTokyo GUC is designed primarily for overseas students with academic excellence, but local students of UTokyo are also eligible to participate in courses run as part of UTokyo GUC. Enrolled students will be awarded "Global Units" issued and accredited by UTokyo Globe. (This program will not give students a credit that will be accredited by a college or faculty.) This program is exclusively for students at the Asian University for Women and the University of Tokyo.

(3) This program is sponsored by the Fast Retailing Foundation.

1. Program Overview

This 10-days long program at the University of Tokyo (UTokyo) is designed exclusively for students of UTokyo and the Asian University for Women (AUW)^{*1} in Bangladesh to explore ways of fostering a sustainable world. It will concentrate on two key areas: body and environment, and explore some of the world's most urgent issues, including gender inequality, poverty, disasters, and conflicts. Students from diverse backgrounds will enhance their understanding of these topics through lectures and discussions^{*2}. This process will not only foster a deeper mutual understanding but also cultivate problem-solving skills that transcend cultural barriers. The program emphasizes active learning, encouraging students from both AUW and UTokyo to share their ideas and acquire new insights, which would lead to their future careers.

As the program's conclusion, students are expected to present their learning outcomes at a symposium, open to attendees from both within and outside the university. **At the symposium, [Sputniko! \(Artist / Associate Professor of Design at the Tokyo University of Arts. / Founder and CEO of Cradle Inc.\)](#) will give a keynote speech and have a discussion with students.**

Students will be awarded a certificate and Global Units upon completion of the program.

In addition to lectures and discussions, the program also offers a one-day excursion **around Tokyo**, cultural experiences,^{*3} **visits to Mori Art Museum (in Roppongi) and JICA Global Plaza (in Ichigaya)**, and a dialogue with staff members of the Fast Retailing Foundation (including senior executives). Students of both institutions are also encouraged to do off-campus activities together, such as visiting museums or having dinner.

Specialized disciplinary knowledge on the theme of the program is not necessary. Undergraduate students in any year or majors are welcome.

Lecturers in Classes

- Dr. Eiko Narita (Chief of UNFPA (United Nations Population Fund) Representation Office in Tokyo)
- Dr. Takeo Fujikura (Ph.D. in Theatre and Drama) / Kanjiyama A (Pantomime Artist, Director of Kanjiyama Mime)
- Dr. Yujin Yaguchi (Vice President / Director of Center for Global Education / Professor at Graduate School of Arts and Sciences, UTokyo)
- Dr. Tomoyoshi Nozaki (Professor at Graduate School of Medicine, UTokyo)
- Dr. Mari Yoshihara (Professor of American Studies, University of Hawai'i at Mānoa / Professor at Center for Global Education, UTokyo)
- Dr. Ai Hisano (Associate Professor at the Interfaculty Initiative in Information Studies/Graduate School of Interdisciplinary Information Studies, UTokyo)
- Dr. Sho Shimoyamada (Project Lecturer at Centre for Global Education, UTokyo)

Keynote Speaker at Symposium

- [Sputniko!](#) (Artist / Associate Professor of Design at the Tokyo University of Arts. / Founder and CEO of Cradle Inc.)

*1 Asian University for Women (AUW) is situated in Chattogram, Bangladesh. The university was established in 2008 to give first generation women, who are the first in their family to enroll at the university, educational opportunities and nurture their leadership. The university offers liberal arts curricula to women from Asian countries such as Bangladesh, India, Bhutan, Afghanistan, Myanmar, and Syria.

Website: <https://asian-university.org/>

FYI: During the 2024 spring break, UTokyo students visited AUW to participate in a Bangladeshi round of this Joint Program.

*2 The program offers sessions on themes like the following, led by experts from UTokyo and beyond, with a special focus on the context of the Global South:

- Health and Body: What does being "healthy" entail?
- Education and Health: How can education contribute to bodily health and safety?
- National Borders and Medicine: How do borders and poverty create disparities in healthcare access?
- Sexual and Reproductive Health and Rights
- Life and Body of Refugees: What does life in a refugee camp mean for women and children?
- Technology and Body: How do robotics and AI alter our understanding of humanity?

(Details of lecturers in classes and keynote speakers at the symposium will be updated once confirmed.)

*3 Details of the excursion and activities will be updated once confirmed.

FYI: In the summer program 2023, participants visited Yamanashi prefecture as an excursion, and visited to Mori Art Museum, Shin-Okubo, and other places in Tokyo.

2. Program Period

July 29 (Mon) – August 8 (Thu), 2024 *No lectures will be delivered on August 4 (Sun).

3. Number of UTokyo Students Accepted

10 undergraduate students *Students who enrolled the university after April 2018 are required to have already submitted their Go Global Statement.

4. Program Fee

JPY 17,000 (including costs for the one-day excursion, post-symposium reception, etc.)

*Participants will be notified of the payment methods later.

*Expenses for activities outside of the program might be required to be paid by participants.

*Even if a participant could not attend the lectures or join the excursion, program fees would not be refunded.

5. Program Schedules (TBA)

5:00 p.m., June 4 (Tue)	Deadline for submission of Go Global Statement
5:00 p.m., June 4 (Tue)	Deadline for internal application
In mid to late June	Announcement of selection results
From June to July	A pre-program orientation session (in-person)
From June to July	A pre-program interchange session with AUW students (hybrid format)
July 29 (Mon) – August 8 (Thu)	Program
After the program	Submission of a post-program assignment and an activity report of GGG

***This Program will be held on Hongo Campus, UTokyo etc.**

6. Program Eligibility and Requirements

Applicants must meet all the following requirements:

- (1) Undergraduate applicants who enrolled at the University after April 2018 must have already submitted their Go Global Statement of [Go Global Gateway \(GGG\)](#).
- (2) Undergraduate students with an intermediate level of English (equivalent to B1 - B2 on CEFR*).
*Click the following links to learn about CEFR: [CEFR Global Scale](#) > [Official translations](#) > [English](#)
- (3) Students who are enrolled as full-time undergraduate students of the University at the time of application and during the period of the program. (Those who will lose their student status due to graduation during the time of the program are not eligible to apply.)
- (4) Before applying, applicants must make sure that the program does not interfere with their semester courses by carefully checking examination dates and other important scheduled class events as well as their personal schedules. **Applicants may apply to the program only after they have confirmed that it is possible for them to participate throughout the entire period of the program.** As the number of students that can participate in the program from UTokyo is limited, cancellation after the internal selection means a loss of the chance for other students. **Make sure in advance that you do not need to cancel your application after submission.**
- (5) The handling of absences from the University's courses while participating in the program will be determined by a college or faculty with which applicants are affiliated. Their college or faculty may not necessarily give special consideration to students' participation in the program. Therefore, please consult with your college or faculty before applying for the program.
- (6) Students who already have a supervisor or equivalent at the University must notify the supervisor of their application to the program in advance and receive an approval. They should note the date they received an approval in the application on UTAS as specified. If a student does not have a supervisor or equivalent, write 'no supervisor' in the space specified (see details in 7. How to Apply and Application Documents (3)).
- (7) Undergraduate students who are interested in taking lectures with students from overseas universities, learning the English language, and experiencing different cultures.

7. How to Apply and Application Documents

- (1) Though this program is not held overseas, applicants are required to apply for the program via "Overseas

Study” system on UTAS. Make sure to complete the online application via UTAS before the deadline.

- ✧ Application with significant irregularities (especially irregularities against the application guidelines and instructions on the UTAS online application screen (highlighted in blue)) will not be accepted even if students complete the application before the deadline. Bear in mind a possibility that an application with irregularities will be "Returned" (make sure to check your inbox for emails from UTAS especially if you apply at the last minute). In that case, applicants must submit the modified "Returned" application documents by the deadline as indicated in the e-mail they receive when the application is returned.

(2) This program is designed as part of the [UTokyo Global Unit Courses \(GUC\)](#). Therefore, applicants are required to submit the documents necessary for the application for GUC. Download the necessary documents from the link shown on GGG website along with this application guidelines or from “Application Documents” shown below.

- ✧ **Consent Form (PDF format):**

Read the document carefully. Then, write down that you consent to it as well as your name and date you agreed to the consent form in “14. Consent Form” on UTAS.

- ✧ **Statement of Purpose (Excel format):**

Write a brief statement of purpose (maximum 300 words) following the instruction in the file. Enter your name in the file name, **convert it into PDF** and then, submit it to “17. Attachments” on UTAS.

- ✧ **Terms and Conditions (PDF format):**

Read the document carefully. Then, fill in “Yes” in “15. Confirmation” on UTAS.

(3) Follow the instruction in blue on the UTAS online application screen (the following sections require particular attention).

- ✧ The "**2. Basic Information**" and "**4. Emergency Contact Details of Next-of-Kin etc.**" on UTAS cannot be filled out or be changed on the application screen. If students wish to fill in or change these sections, please contact your college or faculty. Make sure that the correct information is in all the sections by the time of application.
- ✧ All notifications regarding your application will be sent to the registered e-mail address in "**3. Contact Details**" on UTAS. Enter an e-mail address that can receive files as attachments and check the e-mail inbox regularly following your submission.
- ✧ Applicants who do not have a supervisor or equivalent at the University are required to fill in "N/A" in "Name of Academic Advisor" in "**6. Academic Affiliation and Year at Time of the program period**". Applicants who have a supervisor or equivalent are required to fill in the date they are approved in "**16. Approval of your academic supervisor.**"
- ✧ Applicants who have acquired credits from universities/higher educational institutions other than UTokyo are required to submit the copy of academic transcripts from them (including grading criteria) to "**17. Attachments.**" Though grading points appear in "**7. Grading Coefficient**" are “0.00” for all students who enrolled UTokyo in April 2024, they will be updated when International Promotion Group receives and confirms the application.
- ✧ With regards to "**13. Contact Email Address**" on UTAS, make sure to follow the instruction and enter "Yes" to the following box upon confirmation.

(4) Please refer to the following table for "17. Attachments" when applying.

Application Documents	Target	Notes
Copy of academic transcripts from institutions other than UTokyo for all semesters since enrollment in higher education (including grading criteria) *PDF format	For those whom this applies to	If you have acquired credits from universities/higher educational institutions other than UTokyo, enter the credits in "7. Grading Coefficient" based on the original transcripts.
Certificate of language proficiency	If you have documents to certify your language proficiency, submit them on UTAS.	
TOEFL iBT, IELTS *PDF format	Those who have scores	If you enter your scores in "9. Language Proficiency" on UTAS, you must submit the relevant certificate. (Refer to *1 and *2.) If you have scanned multiple pages of your certificate, convert them into a single PDF file before submitting.
Other than TOEFL iBT, IELTS *PDF format		
No English proficiency tests	For those whom this applies to	Specify in "9. Language Proficiency" on UTAS.
Statement of Purpose *PDF format	All	Complete the designated format (downloaded from the link shown below) and upload it to "17. Attachment" after converting it into PDF file.

*1 **Certificate of language proficiency (TOEFL iBT, IELTS)** (Certificates must be valid as of the application deadline. For expiration date, refer to the official information on each organization website.)

One of the following must be submitted.

- A copy of your TOEFL-iBT or IELTS (Academic Module) score (an unofficial copy of your TOEFL score, taken from online, is acceptable)

*2 **Documents to certify language proficiency (other than TOEFL iBT/IELTS)**

If you do not have TOEFL-iBT or IELTS scores but have other scores, the following can be submitted:

- A copy of your TOEFL ITP, TOEIC, or Eiken score
- If you plan on submitting English test results from other exams/tests, submit a copy of your results and a description of the test. The description should include the content of the exam, and conversion table for the tests (A4-sized, no specific format is required).
- Copy of language proficiency scores other than English

[Online Application]

Apply from the "Study Abroad" tab on the Academic Affairs System (UTAS).

(Follow the instructions given in "Applying for Programs via UTAS").

◇ Academic Affairs System (UTAS) : <https://utas.adm.u-tokyo.ac.jp/campusweb/>

◇ "Applying for Programs via UTAS":

https://univtokyo.sharepoint.com/:f:/s/msteams_8b031a/EILn5k0cpoBPIV524yhN6i8BUIdITiqymjB8PaGY-SWepQ?e=MuCIF0 (Log in with UTokyo Account.)

[Application Documents] *Download the designated files from the link below.

https://univtokyo.sharepoint.com/:f:/s/msteams_8b031a/EgMdB9cFka9Mkd6b5MygsKcBdWbrcnXr7-zz3wCgug9VJg?e=ZtfOGR (Log in with UTokyo Account.)

8. Application Deadline

5:00 p.m., June 4 (Tue), 2024 (JST)

9. Internal Selection Process

(1) In principle, students will be screened and selected based on their application documents.

- (2) The decision for acceptance/non-acceptance to the programs will be sent out by e-mail. Make sure to check e-mails sent to the e-mail address registered on the UTAS routinely after you apply. It is possible that e-mails with important information may be classified as spam or junk by your e-mail program, therefore you must check your spam mail folder.
- (3) If you are applying for or have already been accepted to other study abroad programs when applying for this program, please clearly note this in “10. Special Notes” on UTAS.

10. Post-Internal Selection

- (1) Students who are selected as program participants must contact their academic supervisor(s) and other faculty members in advance of the program.
- (2) All students are required to attend the pre-program orientation session and the interchange session with AUW students.
- (3) If you withdraw your participation due to unavoidable circumstances, immediately contact the GGG team, International Education Promotion Group of the University’s Administration Bureau (go-gateway.adm@gs.mail.u-tokyo.ac.jp) even before you receive the result of internal selection. In case you withdraw after being accepted to the program, you must also submit a brief statement stating why you are withdrawing (indicate your affiliation, name, date, the reason why you are withdrawing, and sign the document on an A4-sized paper).
- (4) Students must fully understand the purposes of the program and endeavor to complete the program.
- (5) Students must accept that videos and photos taken in the program would be utilized as promotional materials of GGG as well as educational materials of UTokyo.

11. Pre-program Orientation Session and Interchange Session with AUW students

All participants are required to attend an orientation session (in-person) and an interchange session with AUW students (hybrid format*) held in June or July. Successful applicants will be notified of the exact date and place of these sessions after the internal selection.

*Students from the UTokyo will gather in a designated classroom on Hongo campus and virtually interact with AUW students.

12. Post-program Reports

- (1). Students must submit post-program assignments and an activity report* on this program of the GGG. Details including the deadline for them will be announced later.
*An activity reports are required to be written on category 2 “Classes/Courses” or category 4 “International Activities” of the GGG program.
- (2). If there are any changes in personal information (addresses, phone numbers, e-mail addresses) from the time of the application, contact the GGG team so that appropriate procedures can be undertaken. Such information will be necessary for communicating important information.
- (3). Upon completion of the program, students may be asked to cooperate in the internationalization efforts of the University (advising students who wish to study abroad, promoting study abroad programs, and answering questionnaire surveys, etc.). Students are expected to participate unless there are unavoidable circumstances.

13. Inquiry

Note: When contacting via email, please make sure to state the subject, your name, affiliation, University year, and telephone number.

Go Global Gateway Team

International Education Promotion Group, UTokyo Administration Bureau

go-gateway.adm@gs.mail.u-tokyo.ac.jp

14. Additional Information

Reports on the UTokyo-AUW Joint Programs held in AY2023 (Summer and Winter Program) can be read on the website of the Center for Global Education (UTokyo Globe).

- ◇ Summer Program AY2023 (August 1 - August 10, 2023 at UTokyo)
 - Program Report: https://globe.u-tokyo.ac.jp/en/news/news_230801.html
 - Symposium: https://globe.u-tokyo.ac.jp/en/news/news_230810.html
 - Documentary Film: https://globe.u-tokyo.ac.jp/en/news/news_231010.html
- ◇ Winter Program AY2023 (February 23 - March 5, 2024 at AUW)
 - Program Report: https://globe.u-tokyo.ac.jp/en/news/news_240303.html

(Appendix)

Program Schedules (Updated on May 24)

Detailed information of the program including lecturers and titles of lectures will be updated once confirmed.

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
	July 29	July 30	July 31	August 1	August 2	August 3	August 4
8:30 - 10:00		Orientation & Campus tour	Class 2	Class 4 Visit to Fast Retailing Co., Ltd.	Class 5	Excursion	No classes
10:30-12:00		Class 1	Class 3		Class 6		
13:00-14:30*		Japanese Class 1	Japanese Class 2		Japanese Class 3		
	17:00-18:30 Welcome Party	Activities with AUW students					
	August 5	August 6	August 7	August 8			
8:30 - 10:00	Class 7	Class 9	Group Discussion & Preparation for the Symposium	Preparation for the symposium			
10:30-12:00	Class 8	Class 10		17:00-19:00 Symposium (Keynote: Sputniko!)			
13:00-14:30	Japanese Class 4	Japanese Class 5		19:00-20:30 Farewell (Reception)			
	Activities with AUW students	Review Session					

*Japanese Classes 1-5: Only AUW students will attend the classes from 13:00 to 14:30.