

Center for Coproduction of Inclusion, Diversity and Equity, The University of Tokyo
(UTokyo IncluDE)

Recruitment Information for Fixed-Term Professor/Associate Professor Position

UTokyo IncluDE* (Center for Coproduction of Inclusion, Diversity and Equity, the University of Tokyo) was established on April 1, 2024, with the aim of coproducing academic excellence and cultivating an inclusive campus environment through a participatory approach which integrates diverse research areas and practices, with a specific focus on advancing gender and disability equity.

UTokyo IncluDE invites applications for a Professor/Associate Professor position for planning and promoting joint research and development of science and technology from a gender perspective.

* <https://include.u-tokyo.ac.jp/en/>

1. Position and number of positions

Professor or Associate Professor - One position

2. Term of employment

April 1, 2025, to March 31, 2029

3. Renewal of contract

Non-renewable

4. Probationary period

14 days from the date of employment

5. Work location

Center for Coproduction of Inclusion, Diversity and Equity, the University of Tokyo
(Hongo 7-3-1, Bunkyo-ku, Tokyo)

6. Affiliation

Center for Coproduction of Inclusion, Diversity and Equity, the University of Tokyo
<https://include.u-tokyo.ac.jp/en/>

7. Job details

Either (1) or (2) below.

(1) Based on previous achievements in the field of science and technology, plan and promote joint research

and development in science and technology from a gender perspective.

(2) Based on previous achievements in the field of gender studies, plan and promote joint research and development in science and technology from a gender perspective.

8. Qualifications

(1) Excellent achievements in gender studies and/or science and technology.

(2) For those with previous achievements in gender studies, have aspirations to change the world by planning and promoting research and development in science and technology.

For those with previous achievements in science and technology, have aspirations to change the world by planning and promoting research and development from the gender perspective.

(3) Leadership qualities to organize and lead collaborative teams consisting of independent researchers within and outside InCluDE, as well as abilities to conduct one's own research.

(4) A doctorate degree in a related field.

(5) Eagerness to develop research and education in international settings, with advanced skills in international communication and international research networks. Experience in conducting research in a foreign country and/or international joint research is desirable.

(6) Ability to carry out work in cooperation with relevant parties, including minority parties, both within and outside the university, as a member of the university-wide organizational staff.

(7) Japanese language skills to be able to carry out on-campus duties is desirable.

9. Working hours

Discretionary labor system (regarded as 7 hours and 45 minutes per day (38 hours and 45 minutes per week))

10. Holidays

Saturdays, Sundays, national holidays, and year-end/new-year holidays (December 29 to January 3)

11. Leave

Annual paid leave (granted according to Work Rules), special leave (granted according to Work Rules), etc.

12. Salary

Decided based on certified qualifications, competency, experience, etc. (Approximately JPY 7,000,000 to JPY 12,000,000 per year. As the exact amount is decided based on qualifications etc., the amount cited here is not guaranteed.)

A commuting allowance applies if requirements are met (up to JPY 55,000 per month).

13. Insurance

As stipulated by law, the appointee will be enrolled in the MEXT Mutual Aid Association and Employment Insurance.

14. Application documents (please create the documents either in English or in Japanese)

- 1) Resume - Use the University of Tokyo Standard Resume Format. (Download the form from the following URL, complete and convert it to a pdf file. Attaching your photograph is not necessary, and stating your gender is optional.)

<https://www.u-tokyo.ac.jp/en/about/jobs.html> (English ver.)

<https://www.u-tokyo.ac.jp/ja/about/jobs/index.html> (Japanese ver.)

- 2) Overview of your research and education activities to date (approximately one A4 sheet).

- 3) List of research outputs to date (books, academic papers, awards, etc.).

If you are registered on Researchmap, the URL for your page (<https://researchmap.jp/xxxxxxx>) is acceptable.

You may include experiences in planning and/or implementing the projects related to gender equity or minority support: Be sure to describe your roles in the projects and add the name(s) of a person/people who can explain the projects in 7).

- 4) Major research publications in the field of gender studies or of science and technology (up to 3 items).

If you have publications in both of the fields mentioned above, you can submit up to 3 items for each field (up to 6 items in total).

(As a rule, please submit in PDF format.)

- 5) A plan of collaborative research you would like to organize after arrival (approximately one to two pages of A4).

- 6) Aspirations for working at UTokyo IncluDE (approximately one A4 sheet). Please refer to the center's website (<https://include.u-tokyo.ac.jp/en/>).

- 7) Two or more references: Name, position, and point of contact (phone and email address).

* After screening, candidates may be requested to submit additional materials.

15. How to apply

Please upload all materials to be submitted listed in section 14 as pdf files to the following URL folder and contact the email address listed in “17. Contact” informing us that you have submitted your application.

(For documents submitted under 1) to 7), please include your name at the beginning of the file name.)

<Receiving folder>.

URL https://univtokyo-my.sharepoint.com/:f/g/personal/2918016958_utac_u-tokyo_ac_jp/EgCzttBn9FpGgpUoZXYExlUBAZ1vpWEOXHQYeiBjwHgo3g

*If you do not receive a receipt confirmation email from us within 2-3 days, please contact us at the contact address written in Section 17.

16. Closing Date

All applications must be received on or before Monday, December 16, 2024.

After screening, several candidates will be asked for interviews and/or to conduct mock seminars (possibly online).

*Only those candidates selected for interviews will be contacted.

17. Contact

Diversity Promotion Group, The University of Tokyo

Email: diversity-prom.adm@gs.mail.u-tokyo.ac.jp

18. Recruiter name

The University of Tokyo

Other remarks

- The personal data obtained is only used for candidate selection. The University of Tokyo will not disclose, transfer, or lend your data to a third party without a justifiable reason. Submitted documents will be responsibly destroyed and discarded.
- Center for Coproduction of Inclusion, Diversity and Equity promotes diversity, including the development of young researchers, gender equity and barrier-free access, and aims to be an organization that is open to all. We welcome applications from a diverse range of people.
- Smoking is prohibited on the campus of the University of Tokyo (outdoor smoking areas are available).
- Please note that applicants are responsible for their own transport costs for interviews and mock seminars (if applicable).
- If, at the time of employment, you are under a personal contract with a foreign company or government or obtaining monetary or other important benefits, the Foreign Exchange and Foreign Trade Act limits sharing certain technologies with such persons. As a result, you may experience difficulties in achieving your duty as a faculty of the University. You are obligated to limit such contract or benefit within the scope that does not incur such restrictions.