

## Advancement from the Junior Division to the Senior Division during Study-Abroad

### 1. Definition of “advancement from the Junior Division to the Senior Division during Study-Abroad”

“Advancement from the Junior Division to the Senior Division during study-abroad” refers to **studying abroad involving advancement from the Junior Division to the Senior Division “during your participation in the program.”** Please keep in mind that **advancement** refers to the time when students’ affiliation changes to the Senior Division (April for most students), not the time when students start to take classes offered by the Senior Division. Those who wish to apply for study-abroad programs must make sure whether or not your case applies to “advancement from the Junior Division to the Senior Division during study-abroad” by referring to the examples below.

- Case which falls under “advancement from the Junior Division to the Senior Division during study-abroad”
  - You start a study-abroad in the second year of the undergraduate program and advance to the third year of the undergraduate program during the study-abroad.
- Cases which do not fall under “advancement from the Junior Division to the Senior Division during study-abroad”
  - You apply for a study-abroad program in the second year of the undergraduate program and start the study-abroad in the third year of the undergraduate program.
  - You start a study-abroad in the third year of the undergraduate program or later.
  - You start a study-abroad in the second year of the undergraduate program but do not advance to the third year of the undergraduate program during the study-abroad.

### 2. Eligibility/Requirements

Applicants who wish to go and study abroad over the period when they are due to advance from the Junior Division to the Senior Division must satisfy all of the requirements below to be eligible.

- i. Have fulfilled or will fulfill with certainty all the requirements for completion of the Junior Division, i.e., advancement to the Senior Division tentatively offered and have gained all necessary credits at the beginning of the study abroad period in the second year. No special measures will be taken in the Junior Division including “Shingaku Sentaku” (Admission to Senior Division).
- ii. Notify the International Student Section, Academic Affairs Division, of the College of Arts and Sciences of your will to advance from the Junior Division to the Senior Division during your study-abroad at least three weeks before the deadline set by College of Arts and Sciences by email (please make sure to specify your name, year, and student number). Make sure that you receive the explanations on the points to be noted from the International Education Promotion Group.

- iii. After “ii” above, make sure to receive explanations from both the relevant offices of the Junior Division, College of Arts and Sciences and the faculty(s) you will be advancing to on points that need to be noted concerning study-abroad, and fully understand them before submitting your application. Please note that there could be specific regulations regarding study-abroad issued by each faculty. Please make sure to receive explanations from all the potential faculties you could advance to if you are applying before your faculty has been confirmed. Please note that explanations on points that need to be noted concerning study-abroad in the Junior Division, College of Arts and Sciences will be accepted at the office window rather than via email.

\* As stated in “ii” above, those who wish to study abroad which falls under “advancement from the Junior Division to the Senior Division during Study-Abroad” **must convey your will to do so to the International Student Section, Academic Affairs Division, of the College of Arts and Sciences first. Please refrain from contacting the International Exchange Group, the other offices of the Junior Division, College of Arts and Sciences, or the Faculty(s) which you will be advancing to before that.**

\*See “3. Permission on advancement from the Junior Division to the Senior Division during study-abroad” to confirm **which faculty permits/does not permit it.**

### 3. How to apply

Submit “Points to Note regarding Advancing from the Junior Division to the Senior Division during Study-abroad” at the time of application.

### 4. Permission on advancement from the Junior Division to the Senior Division during study-abroad

Faculty	Advancement from the Junior Division to the Senior Division during study-abroad
Faculty of Law	Permit
Faculty of Medicine	Permit
Faculty of Engineering	Permit
Faculty of Letters	Permit
Faculty of Science	Permit
Faculty of Agriculture	Permit
Faculty of Economics	Not permit
College of Arts and Sciences	Permit
Faculty of Education	Permit
Faculty of Pharmaceutical Sciences	Permit

## **5. Note**

Those who currently belong to PEAK (Programs in English at Komaba) Junior Division at the time of application and will be advancing to PEAK Senior Division during the study-abroad do not need to follow the procedures regarding 'Advancement from the Junior Division to the Senior Division during Study-Abroad' stated in this document. However, those who currently belong to PEAK Junior Division at the time of application and will be advancing to the Senior Division other than PEAK Senior Division must follow the procedures regarding 'Advancement from the Junior Division to the Senior Division during Study-Abroad' as is written in this document.