

申請書記入要領 《For International Students》
Guideline for Application for Tuition Fee Exemption

Tuition Fee Exemption - Academic Year 2026 (First Half)

(免除)

To: The President, The University of Tokyo

I hereby apply for admission/ tuition fee exemption for the first and second halves of the 2026 academic year.

All the information in this application form and the attached documents are true and correct. If there are any discrepancies between the information in the application form and the attached documents, I have no objection to the revocation of the exemption.

I understand that if I change my course of study in the second half (e.g., from Master to Doctorate), I need to apply again in the second half.

College/Faculty/Graduate School **Graduate School of Engineering**

Name in KATAKANA

トウダイ タロウ

Student Position

Master's program

Applicant Name

TODAI Taro

Student ID No.

37266XXX

Date

2026.3.13

Student ID No. of previous year

03XXXXXX

(If it is different from the current number)

Signature

TODAI Taro

Please circle the appropriate item where marked with "*".

*Signature must be handwritten. Typed signatures are not accepted.

Application type	* Admission fee exemption / Tuition Fee Exemption (Application for Both First and Second Halves)								
① Date of Admission (Advancement)	(yyyy/mm) 2026 / 4	* Second bachelor's degree Transferees ② International Students circle box on right→ ☐							
Mobile Phone:	080-XXXX-XXXX	E-mail Address XXXXXX@g.ecc.u-tokyo.ac.jp							
③Address	③Address (本人住所) ④ Family home address (家族(父母)住所) Please write your current address in Japan and your contact information as well as your family home address in your country.								
④Family address	☆If your address changes after submitting the application, please notify Scholarship team as soon as possible.								
⑤ Family Information	Relationship	Name	Age	* Marital Status	Name of Institution	Year	*Living Arrangement	Income type 1	Income type 2
	Applicant	TODAI Taro	24	Single • Married	University of Tokyo	M1	Home • Different		
	Relationship	Name	Age	Occupation		Place of work			
	Father	〇〇 〇〇	55	⑤Family Information (家族状況) Please enter details of your parents and yourself as well as any family members (spouse or children) living in Japan.					
	Mother	×× ××	50						
	Father/motherless family	* Father Mother	Death • Separated • Other [	(yyyy/mm)]		Child-support • Survivors' Pension	* Yes • No		
	Relationship	Name	Age	* Name of Institution	Year	*Living Arrangement			
	Enrolled as students			National • Public • Private		Home • Different			
				National • Public • Private		Home • Different			
				National • Public • Private		Home • Different			
Not enrolled as students	Relationship	Name	Age	Occupation		Place of work		Period of Employment	

Do not write anything in this section ↑

Scholarship Information	Do you receive any scholarships?		AY2025 (from April 2025 to March 2026)		AY2026 (from April 2026 to March 2027)	
			* Yes • No If Yes, fill out the section below		* Yes • No If Yes, fill out the section below	
	Organization Name (Name of Scholarship)		Duration (yyyy/mm~yyyy/mm)		Duration (yyyy/mm~yyyy/mm)	
	JASSO	Grant				
		Type 1				
		Type 2				
		MEXT Honors				
XXXX Scholarship Foundation				2026.4~2027.3		

Taxable grants (e.g. GSGC, WINGS, GLAFS, MERIT, SEUT-RA, SPRING-GX) are not scholarships. If you are granted them, please submit a copy of the certificate.

Personal Background (University, Job, etc.)	Academic history (school name, enrollment period)※from high school		Work history (company name, employment period)	
	○○○○/○○ graduated from ○○ High school		○○○○/○○ joined XXXX Co.	
	○○○○/○○ entered ○○ University		○○○○/○○ resigned from XXXX Co.	
	○○○○/○○ graduated from ○○ University			
⑦	⑦Academic Background/Work Experience Please provide academic background from high school graduation to current and work experience.			
Tuition Exemption Status	AY 2025	First half	*Applied for <u>the whole year</u> • Did not apply • Leave of absence	
		Second half	*Applied for the whole year/Second half only <u>/reapply</u> • Did not apply • Leave of absence	
	AY 2026	First half	Not required to fill in when applying for th	
		Second half		
⑧	⑨Student Status • Please enter the exact period and reason for the leave of absence if applicable. • Students who studied abroad please enter the period, country and exact name of the institution in the "reason" section.			
Student Status	*Study Abroad • Leave of Absence Reason ()			
	*Study Abroad • Leave of Absence Reason ()			
	*Study Abroad • Leave of Absence Reason ()			
⑩ Reason for extending beyond the standard course period	Reason (* Illness • Leave of absence • Studying abroad • Writing thesis • Other ※ Make sure to fill		Form 8	
Reason for Applying for Exemption	(Required)		⑩Reason for extending beyond the standard course period • Please circle the appropriate reason, and write the name of your academic advisor if you are enrolled beyond the standard program duration. ☆Please make sure to submit Form8 "Reason for extending beyond the standard course period" along with this application form.	
	I came to Japan alone to pursue my studies, while my family remains in my home country, primarily supported by my family, but due to ▲▲ (e.g., economic difficulties, unexpected expenses, etc.) supporting me has declined. In addition, I have ▲ siblings (or children) who are currently enrolled in school, and family is increasing. While I am trying to cover part of my living costs through part-time work, it is challenging, and my financial situation remains difficult. For these reasons, I would like to apply for a tuition exemption. Thank you for your consideration.		※If you write this section in English, please attach a Japanese translation.	
⑪				
Disabilities	If the member supporting the household is unemployed	Date when unemployed ()		⑫In case that the family member supporting the household is out of employment Please fill in if applicable. Only for yourself and any family members living in Japan.
		Current source of living expenses ()		
⑬	Relation	Name	*Deduction from	
			Mental & physical disability Long term treatment • Long term treatment • Long term treatment • Long term treatment	⑬Disabilities Please fill in if there are family members with disabilities, with the need of chronic care, or with the need of care. Only for yourself and any family members living in Japan.

Important Notes for Admission/Tuition Exemption Application (Please read carefully before filling out the form)

1. Completing the Form

- Make sure all required fields are filled in. Incomplete applications may not be accepted.
- Information must reflect your actual status as of April 1 for the first semester.
- If false information is intentionally provided, the exemption may be cancelled even after approval.

2. Signature Requirements

- You must sign the application form yourself.
- The signature field must be handwritten.
- Use a black pen or ballpoint pen.
- Pencils or erasable pens are not allowed.
- All other sections can be filled in by computer.

3. Validity of Application

- This exemption application is valid only for the current academic year: April 1, 2026 – March 31, 2027.
- If you continue your studies in the next academic year, you must submit a new application for April 1, 2027 – March 31, 2028.