

## University-wide Summer Programs (Outbound) Academic Year 2026 General Application Guidelines

April 2026

Note: Be sure to check for the latest information on our website as parts of the program details, application forms or other relevant documents may change without notice.

<https://www.u-tokyo.ac.jp/adm/go-global/en/program-list-short-summer2.html>

### 1. Outline

These Guidelines give an overview of the application procedures for University-wide Summer Programs with the following host institutions. For individual program details such as Program Contents, Eligibility Criteria and Requirements, see the attached “Program Information” sheet of each institution.

No	Host University	Program Period	Number of Students Accepted (approx.)	Program Costs (TBC)*1	Scholarships (If students wish to receive scholarships and meet the designated criteria)
①	The University of Sheffield	Aug 3 (Mon) – Aug 28 (Fri), 2026	45 undergraduate and graduate students	Approx. JPY 560,000 GBP 2,616/ Per person (Including accommodation)	JPY 110,000
②	University of Warwick	Aug 3 (Mon) – Aug 28 (Fri), 2026	45 undergraduate and graduate students	Approx. JPY 730,000 GBP 3,450/ per person (Including accommodation)	JPY 110,000
③	Chulalongkorn University	Aug 10 (Mon) – Aug 21 (Fri), 2026	35 undergraduate and graduate students	Approx. JPY 180,000 THB 36,000/ per person (Including accommodation)	JPY 90,000
④	King Mongkut's University of Technology	Aug 24 (Mon) – Sep 4 (Fri), 2026	30 undergraduate and graduate students	Approx. JPY 270,000 THB 55,000/ per person (Including accommodation)	JPY 90,000

※1: Insurances, airline tickets and other expenditures such as personal expenses, and so on are to be paid individually and are not included in the program costs. The program costs will be finalized after student admission and subject to change based on the number of participants and accommodation arrangements.

## 2. Key Features of the Program

- (1) The program does not require a high level of language proficiency. However, it is not a program that is fully prepared or administered by the University of Tokyo. Rather, it is designed to encourage students to take initiative in preparing for their study abroad experience, with the expectation that they will eventually be able to handle the procedures required for long-term study abroad on their own. Faculty and staff members from the University of Tokyo will not accompany the participants. After passing the internal screening and throughout the program period, support and guidance will be provided by the faculty and staff of the host institution.
- (2) After passing the internal screening, students are expected to take responsibility for preparing for their study abroad experience, including completing the required procedures with the host university, making inquiries to the host institution, purchasing airline tickets, engaging in pre-departure communication with other participants, traveling to the host country, and managing their activities outside of class during the program. These tasks should be carried out independently by each student or collaboratively among participants. Students should apply if they are able to regard these responsibilities as part of their overall study abroad experience. \*If any issues arise that cannot be resolved by the student or the host institution, support be provided.
- (3) The programs are primarily designed for groups of UTokyo students to participate in. Please read report of past participants and be aware that programs will generally consist of UTokyo students only or with other Japanese university students and that participants will join classes specifically designed for UTokyo students. Report of past participants: <https://www.u-tokyo.ac.jp/adm/go-global/ja/report-list-short-summer2.html>  
\*If you prefer to study with international students in an environment with few Japanese people, please consider the programs listed on the direct application page of the Go Global website. <https://www.u-tokyo.ac.jp/adm/go-global/en/programlist-directapply.html>
- (4) Programs of the University of Sheffield and University of Warwick are primarily aimed at students who do not have much overseas experience, providing opportunities for English language learning, cultural immersion, and local lecture experiences. Therefore, it is not for those who speak advance English.

## 3. Program Contents (Refer to respective PROGRAM INFORMATION Sheets for further details. Contents are subject to change)

### ① The University of Sheffield

The university, located approximately 260 kilometers northwest of London in the city of Sheffield (about 2.5 hours by train) in England, is one of our USTEP partner universities. It is a member of the Russell Group, which comprises of large research-intensive universities in the UK, and has produced six Nobel Prize laureates in the past. There are cities such as Leeds, Manchester, and Liverpool in the surrounding area. This program is designed for UTokyo students and combines English language learning with academic lectures delivered by Sheffield University

faculty members (Todai Lectures). In the Todai Lectures, local students also participate as support staff, and discussions are also scheduled.

② University of Warwick

The university, located approximately 150 kilometers northwest of London in the city of Coventry (about 1 hour by train) in England, is one of our USTEP partner universities. It is a member of the Russell Group, which comprises of large research-intensive universities in the UK. This program targets students who are interested in studying abroad but are concerned about their language abilities. Through classes, excursions related to British culture and history, participants can deepen their understanding of British culture and society.

③ Chulalongkorn University

The university, located in the city of Bangkok, Thailand, is the oldest and most prestigious national university in the country, and is one of our USTEP partner universities. This program offers four lecture series covering Thai history, society, language and literature, festivals, food culture, and music. Additionally, there are fun Thai language classes where participants learn to cook Thai dishes, as well as workshops on Thai dance.

④ King Mongkut's University of Technology Thonburi

The university, located in the city of Bangkok, Thailand, is a leading national technical university. In this program, participants will explore a wide range of topics including sustainability, business foresight, carbon neutrality and net zero, bioeconomy, circular economy, and green economy. Participating in this program allows students to identify sustainable development goals and enhance their global perspective on sustainability. A mangrove planting experience is also planned.

**4. Schedule**

Date / Period	Planned announcements, deadlines, students' actions, etc.
Mid-April 2026	Announcement of Application Guidelines
May 28 (Thu) 2026 Noon	<ul style="list-style-type: none"> <li>• (Undergraduates only) Deadline for completion of the on-demand course under the Go Global Gateway</li> <li>• Deadline for inquiries to the International Education Promotion Group regarding the programs.</li> </ul> <p>*Any inquiries received after this point will not be answered before the application deadline.</p>

May 29 (Fri) 2026 Noon	Deadline for submission of internal application documents  * Make sure to receive the explanations on the points to be noted concerning the programs from the relevant section of the College, Faculty, or Graduate School with which you will be affiliated during the program term well in advance of the deadline since requests in a short notice may not be addressed.
Around Mid- Late-June 2026	Internal selection • Announcement of section results
After finalizing participants – before program starts	Attend preliminary information sessions (orientation meetings), prepare necessary documents, payment of program fees, etc.
19:00~20:30 July 10 (Fri) 2026	Orientation (Compulsory)
August – September 2026	Participate in Program
Within one week after program	Submit written reports, etc.

### 5. Applicant Eligibility Criteria and Requirements

All of the following criteria and requirements must be met:

#### << Internal eligibility criteria and requirements >>

- (1) An applicant must be enrolled in a regular course of a faculty/graduate school of UTokyo at the time of application, and will continue to be enrolled in a regular course of the faculty/graduate school throughout their study-abroad period (Those who are on temporary leave from the University or those who will lose one's student status due to graduation, etc. during the time of the program are not eligible to apply). Those graduating in September 2026 must confirm that they will retain their student status at UTokyo until the end of the program.
- (2) Undergraduate students must complete the on-demand course under the Go Global Gateway. The estimated time required for completion is approximately 100 minutes. If it is not completed, it may have an impact on the selection outcome.  
\*On-demand course: <https://globe.u-tokyo.ac.jp/ja/ggg.html>.
- (3) Before applying, applicants must make sure that the programs do not interfere with their semester courses by carefully checking examination dates and other important scheduled class events as well as their personal schedules. Applicants may apply to the programs only after they have confirmed that it is possible for them to participate throughout the period. As the number of students that can go abroad on the programs from the University is limited, cancelation after the application deadline means a loss of the chance to study abroad for other students. Make certain that you do not need to cancel your application after submission. Except in cases deemed unavoidable, withdrawing may affect future selections for study abroad programs and scholarships.
- (4) The handling of absences from UTokyo classes while participating in the program will be determined by the College, Faculty, or Graduate School with which the participant is

affiliated. They may not necessarily give special consideration to participation in the program. Therefore, applicants are advised to check with their affiliated College, Faculty, or Graduate School before applying.

\*For students in the Junior Division of the College of Arts and Sciences, not attending classes or exams due to participation in a study abroad program will be considered as an absence, and it is not an acceptable reason for a make-up exam. Contact the office of the College of Arts and Sciences for more details.

(5) Students who already have a supervisor or equivalent at UTokyo must notify them of their application to the program in advance and receive approval from the supervisor. Then they are to fill in the date they received approval in the application on UTAS as specified. If a student does not have a supervisor or equivalent, write 'no supervisor' in the space specified (see details in 15. How to Apply and Application Documents (4)).

(6) Students who are applying for this program must consult with the relevant section of the College, Faculty, or Graduate School with which they will be affiliated during the program in order to receive explanations on the points to be noted concerning the program and write down the affiliation, department, the initial or full name of the person from whom you received the explanation, and the date you received the explanation in the designated section on UTAS application form, and fully understand the points before submitting their application (See details in 15. How to Apply and Application Documents (4)). Application without the confirmation here will not be accepted. Follow the instructions from the relevant section of the College, Faculty, or Graduate School that you are scheduled to belong to at the time of the program and receive the explanation well in advance of the deadline since requests in a short notice may not be addressed for good reasons such as other duties. Also, please note that there could be specific regulations regarding the program.

(7) Attendance at the online pre-departure orientation is mandatory as part of the application process. Please note that the orientation is scheduled to take place on Friday, July 10, 2026, from 19:00 to 20:30. Details will be provided after internal screening results. Failure to attend the orientation or late participation will result in the loss of eligibility to participate in the program. Alternative arrangements will be made only if the Center for Global Education has approved the lateness or absence in advance due to genuinely unavoidable circumstances such as class commitments.

**<< Criteria for programs >>** Please see the attached "Program Information" sheet of each institution for details.

**<< Insurance >>** After passing the internal selection process and being accepted into the program, students are required to take out the Japan Educational Exchanges and Services (JEES) "Futai Kaigaku" at their own expense (The cost required for enrollment (approximately 5,980 to 11,130 yen, depending on the number of days) must be paid by the participant.).

Details of the insurance will be sent to students who are accepted into the programs after internal screening results.

**<< Overseas Student Safety Management Assistance >>** After passing the internal selection process and being accepted into the program, students are required to take out [“OSSMA” \(Overseas Student Safety Management Assistance\)](#) provided by Emergency Assistance Japan Co., Ltd. as a means of safety management during the program (it is the responsibility of the students to purchase OSSMA (approximately 3.630 yen) as this will not be paid for by UTokyo).

### **<<Accommodation>>**

Accommodation may change due to the host's circumstances. Additionally, in some cases, the accommodation may be the same as other UTokyo students or Japanese/non-Japanese students from other universities. As a general rule, the allocation of accommodations will be determined by the host institution, and the living environment will vary. Requests for specific living environments cannot be accepted. For example, services and facilities in a dormitory may vary depending on the accommodation and the number and nationality of fellow staying students can vary greatly, the living environments are not all the same. Unless specifically mentioned, there will be no difference in fees due to variations in the living environment, and they will be consistent. Applicants are expected to understand that there are various accommodation options before applying for the program.

### **6. Credits, etc.**

It is not possible to earn credits from the host institutions.

### **7. Flights**

The International Education Promotion Group will inform participating students of the requirements of flights on UTOL. Participating students must purchase flights which meet the requirements. The International Education Promotion Group will not answer individual e-mails/phones regarding the requirements. The result of the internal selection may be suspended if students purchase flight tickets before they are informed of the requirements of flights or a flight which does not meet the requirement. The University of Tokyo is not liable for any economic loss caused by that.

\*It includes the designated arrival and departure airports, the specification of transportation (limited to arrival by airplane), and the designated arrival and departure time slots.

### **8. Program Costs / Scholarships**

#### **【Costs】**

Please see each program's information sheet for details.

**【Scholarships for programs through the Center for Global Education: refer to Attachment 1】**

- **Those who wish to receive the scholarships are required to submit the Scholarship Application Survey described in “Attachment 1: Described in the attached “Guidelines on**

the Eligibility, Requirements and Awarding of Scholarships”. Those who do not submit it by the application deadline will be considered as not wishing to apply for the scholarship.

- If students accepted into one of the programs meet the designated criteria and wish to receive scholarships, they are eligible to receive non-refundable scholarships.
- See each program’s information sheet and Attachment 1 “Guidelines on the Eligibility, Requirements and Awarding of Scholarships” for details.

## 9. Application Deadline

Noon, Friday, 29 May\*

\* Inquiries to the International Education Promotion Group regarding the programs can be made until noon on Thursday 28 May. \* In order to receive explanations on the points to be noted concerning the program from the relevant section of the College, Faculty, or Graduate School with which you will be affiliated during the program term, make sure to receive the explanation well in advance of the deadline since requests in a short notice may not be addressed.

## 10. Internal Selection Process

- (1) In principle, internal selection will be by screening of application documents.
- (2) Acceptance/non-acceptance to the programs will be sent out by e-mail, therefore please check e-mails sent to the e-mail address registered on UTAS routinely after you apply. It is possible that e-mails with important information may be classified as spam or junk by your e-mail program, therefore please check your spam mail folder also.
- (3) After the internal selection, generally participation will be possible to participate in only one of the programs of your choice.
- (4) In order to give opportunities of study abroad experience to as many students as possible, students who have previously taken part in the summer /winter programs offered by the Center for Global Education and are applying once again to these programs will be given a low priority for internal selection. However, participation in this Summer Programs is irrelevant to future internal selection for other programs offered by the Center for Global Education such as University-wide Student Exchange Program (USTEP).
- (5) Results of the internal selection will be sent out around Mid-late June. The results will be sent out to the students e-mail address directly as well as to the relevant offices of their College, Faculty, or Graduate School.

## 11. Having Passed Internal Selection Process ~ Requirements for Post-Internal Selection until Program Acceptance

<< Participation procedures and travel arrangements >>

- (1) Students are responsible for following all instructions provided by their host institutions and the International Education Promotion Group of UTokyo concerning participation procedures, travel arrangements, and visa acquisition. Students must carry out these procedures themselves and are responsible for all related expenses. Please be aware that

obtaining a visa may be required, depending on the host institution and the student's nationality. If a student is unable to participate in the program for reasons including, but not limited to, incomplete documentation, missed deadlines, delays in obtaining a visa, or visa denial, the student will be held solely responsible. Any resulting financial losses must be borne by the student.

- (2) Those who do not have a passport or whose passport has expired, please apply or renew it immediately after passing the internal selection.

#### **<< Internal procedures >>**

- (1) Students who are selected as program participants, must confirm with the relevant office of your College, Faculty, or Graduate School to see if any study abroad procedures are necessary (such procedures differ by College, Faculty, or Graduate School).
- (2) Students who are selected as program participants, must contact their academic supervisors and other faculty members before departing to avoid unnecessary trouble that could be caused by participating in the program.
- (3) Please ensure that you do not withdraw after applying. If you must decline the offer under unavoidable circumstances, immediately contact the International Educational Promotion Group of the UTokyo Administration Bureau ([studyabroad.adm@gs.mail.u-tokyo.ac.jp](mailto:studyabroad.adm@gs.mail.u-tokyo.ac.jp)) even before you receive the result of internal selection. Except in cases deemed unavoidable, withdrawing may affect future selections for study abroad programs and scholarships.
- (4) When a scholarship recipient is found not to satisfy the previously mentioned eligibility criteria or found to be inappropriate as a recipient, they will be ordered to return the scholarship amount already received, in whole or in part. Also, if a scholarship recipient suspends their study abroad or takes a leave of absence, they may be ordered to return the already paid scholarship amount, in whole or in part.
- (5) Students must follow other warnings and notes from the University of Tokyo.

#### **<< Information on Study Abroad, Risk Management >>**

For general information on studying abroad and risk management, see the UTokyo Go Global website (<https://www.u-tokyo.ac.jp/adm/go-global/en/voyage-index.html>). In particular, read the [Risk Management Guidebook for Overseas Travel](#) carefully.

#### **12. Obligations for Participating in Programs**

- (1) Participants must fully comprehend the purposes of the programs and strive to complete the program courses while achieving a high level of academic performance.
- (2) Participants must be aware that they are representatives of UTokyo, and thus must comply with the laws, regulations, rules and manners of their host universities and

countries.

### 13. Post-Program Reports

- (1) Students must submit a report (in a format prescribed by the International Educational Promotion Group of the UTokyo Administration Bureau) within one week of the program end date. Late submissions may impact future selections for study abroad programs and scholarships.
- (2) Undergraduate students are required to apply for the Go Global Gateway (GGG) certificate upon completion of this program (those who have already been certified or are currently applying do not need to reapply). Those who have not yet earned all the credits for foreign language courses required by the Junior Division should submit their application after completing all the credits.
- (3) If you receive a scholarship, submit the designated reporting documents in addition to the above.
- (4) Some programs require the submission of reports other than the above mentioned. Students must submit them by the designated deadline.
- (5) If there are any changes in information (addresses, phone numbers, email addresses) from the time of the application, contact your College, the Faculty, or Graduate School and the International Educational Promotion Group of the UTokyo Administration Bureau so that appropriate procedures can be undertaken. Such information will be necessary for passing on important information.
- (6) Upon completing the program, students may be asked to cooperate in the internationalization efforts of the University (advising students who wish to study abroad, promoting study abroad programs, and answering questionnaire surveys, etc.). Students are expected to participate unless there are unavoidable circumstances.

### 14. Contact Information

Note: When contacting via email, please make sure to state the subject, program name, your name, Faculty or Graduate School, and University year.

- (1) Inquiries about application procedure, scholarships, content of each program, and overall programs:  
International Educational Promotion Group of the UTokyo Administration Bureau  
([studyabroad.adm@gs.mail.u-tokyo.ac.jp](mailto:studyabroad.adm@gs.mail.u-tokyo.ac.jp))
- (2) Inquiries about [Go Global Gateway](#):  
International Activities Support Team (Go Global Gateway) of the UTokyo Administration Bureau ([contact\\_ggg.adm@gs.mail.u-tokyo.ac.jp](mailto:contact_ggg.adm@gs.mail.u-tokyo.ac.jp))
- (3) Inquiries about “2. Basic Information” and “4. Emergency Contact Details of Next-of-Kin etc.” on the UTAS online application:  
College, Faculty, or Graduate School of your affiliation at the point of your application for a program.

(4) Inquiries about academic affairs including credits:

College, Faculty or Graduate School of your affiliation at the point of your participation to a program:<https://www.u-tokyo.ac.jp/adm/go-global/en/contact-department.html>

## 15. How to Apply and Application Documents

(1) Those who wish to receive the scholarships are required to submit the Scholarship Application Survey described in Attachment 1 “Guidelines on the Eligibility, Requirements and Awarding of Scholarships”. Those who do not submit it by the application deadline will be considered as not wishing to apply for the scholarship.

(2) Undergraduate students must complete the on-demand course under the Go Global Gateway. The estimated time required for completion is approximately 100 minutes. If it is not completed, it may have an impact on the selection outcome. \* On-demand course: <https://globe.u-tokyo.ac.jp/ja/ggg.html>.

(3) Make sure to complete the online application via UTAS before the deadline.

✧ Application with irregularities (especially irregularities against the application guidelines and instructions in blue on the UTAS online application screen) will not be accepted or applications submitted without any irregularities will be given priority in the selection process. Bear in mind that there is a possibility that application with irregularities will be “Returned” and applicants must submit the modified “Returned” application documents by the deadline as indicated. Resubmission may be considered for selection. Make sure to check your inbox carefully for emails from UTAS especially if you apply at the last minute.

(4) **Follow the instruction in blue on the UTAS online application screen** (the following sections require particular attention).

✧ The “2. Basic Information” and “4. Emergency Contact Details of Next-of-Kin etc.” on UTAS cannot be filled out or be changed on the application screen. If students wish to fill in or change these sections, please inquire through the relevant office of the College, Faculty, or Graduate School of your affiliation at the point of your application (the procedure may take time, so it is recommended to get an early start in consideration of office hours). Make sure that the correct information is in all the sections by the time of application.

✧ All notifications regarding your application will be sent to the registered email address in “3. Contact Details” on UTAS. Enter an e-mail address that can receive files as attachments and check the e-mail inbox regularly following your submission. If you have registered a mobile phone address or iCloud address, please indicate another email address in “15. Regarding Contact Email Addresses,” and use that address for communication with the International Education Promotion Group and the host university.

✧ Applicants who do not have a supervisor or equivalent at UTokyo are required to fill in “N/A” in “Name of Academic Advisor” in “6. Academic Affiliation and Year at Time of the program period”. If you have a supervisor, fill in the approval date in “17. Contact

with the supervisor”.

- ◇ In the section “14. Statement of Purpose or Reason Why You Wish to Participate in this Program”, **state the purpose or reason in around 400 characters in Japanese or 250 words in English per program you chose in “8. Program of Choice” (even if you only made one choice in “8. Program of Choice”)**. Follow the instruction in the reference on [Reference: How to fill in application forms, Application Instruction] in the Go Global Website.
- ◇ After reading “2. Program Features” in the Application Guidelines and Oath of Understanding Terms and Conditions, please describe the mindset with which you wish to proactively participate in the program. Please write approximately 400 characters in Japanese or approximately 250 words in English (Maximum 500 characters) in the section “16 Confirmation”.
- ◇ **Applicants must consult with the relevant section of the College, Faculty, or Graduate School with which they will be affiliated during the program in order to receive explanations on the points to be noted concerning participating in the program and write down ①the affiliation, department, ②Initials or name of the person from whom you received the explanation, and ③the date and time you received the explanation in “18. Confirmation on the points to be noted concerning participating in the program”.** If confirmation is not provided, the application will not be accepted.
- ◇ For this program, applicants can apply up to three programs. Withdrawal after application may disadvantage other students. Please select only programs you are clearly committed to attending for the entire duration. In principle, a student can participate in only one program.

(5) Please refer the following table for “19. Attachment” when applying.

Application Documents	Target	Notes
- Written Oath	All	<ul style="list-style-type: none"> <li>• <b><u>Complete and sign</u></b> the specified form (download), then attach the scanned PDF to “19. Attachment”. Digital sign/seal is acceptable.</li> <li>• <b>A guarantor must be a person who can ensure the student’s adherence to the stipulated obligations.</b></li> </ul>
Official academic transcripts issued by the high school	Only those who are applying for a scholarship and are in their first semester of the first year of undergraduate	<u>High school report cards and transcripts with a five-point grading scale. Used for scholarship selection.</u>

	studies without grades from the previous semester.	
- Copy of pages from your passport showing your personal information	Those who have a passport	<u>However, some programs may require students' passport information soon after the internal selection at UTokyo. Students who do not have a valid passport at the time of application are advised to renew or obtain one promptly after receiving the selection result.</u>

**[Online Application]**

Apply from the “Study Abroad” tab on the Academic Affairs System website (UTAS, ITC-LMS).

- Academic Affairs System (UTAS): <https://utas.adm.u-tokyo.ac.jp/campusweb/>

**[Application Documents]**

Location of the application guidelines and the application documents:

<https://www.u-tokyo.ac.jp/adm/go-global/en/program-list-short-summer2.html>

End