Ito International Research Center: Permit Application Form for Media Coverage and Photography/Filming

Date of Application: ___ / ___ / _____

To: Director, Administrative Office, UTokyo Ito International Research Center (IIRC)

Notes and Conditions

- Photography and filming may be conducted only in rooms and common areas for which use has been authorized within the IIRC.
- Photography of the exterior of the IIRC building is permitted. However, please ensure that passersby are not captured in the photographs or video recordings.
- The applicant and the person responsible shall:

  a) Assume full responsibility for any and all issues relating to copyright, portrait rights, and any other rights.
  b) Refrain from causing any disadvantage, damage, or harm to the University.
  c) Not create the impression that a meeting, conference, or other event is organized or co-organized by the University, except where such organization or co-organization has been authorized by the University.
  d) Assume full responsibility for and resolve any issues arising where the publication or public release of materials, or any other activities conducted by the applicant, meeting attendees, participants, or other related persons, interfere with the operation of the University or result in any loss or damage to the University.

- Media coverage or filming outside the IIRC requires separate permission from the University's communication departments.
- In the case that buildings other than the IIRC will be filmed, please contact the appropriate department.
  List of Department Contacts

Application Details

Date(s) of Media Coverage / Photography / Filming

Name of Meeting / Event

Organization Name

Name of Responsible Person

Telephone Number (reachable on the day)

Purpose

Subject(s) to be Covered / Filmed

Method of Coverage / Filming

List of Media Organizations

Intended Publication / Broadcast Method (e.g. newspapers, magazines, TV broadcasts)

For the Administrative Office		
Contact: 03-5841-0779		

（2026.11.1 改）